



**Regular Meeting – October 21, 2025  
Council Chambers**

**Call to Order: 8:00 a.m. at City Hall  
Roll Call**

- 1. Approval of Agenda**
- 2. Consent Agenda**
  - a. Approval of Minutes from September 16, 2025 Meeting**
  - b. Financial Reports**
- 3. Old Business**
  - a. T.H. 24 Accommodations**
  - b. EDA Message Board Waiver Request**
- 4. New Business**
  - a. Patriot Advertising**
  - b. Farmers Market**
- 5. Reports**
  - a. WCEDP Report**
  - b. Staff Report**
- 6. Next Meeting Date**
  - a. Next EDA Meeting – November 18, 2025**
- 7. Adjournment**

**To:** Honorable Members of the Clearwater EDA  
**From:** Annita Smythe, City Administrator and Kimberlie Gramsey, Community Development Specialist  
**Re:** October 21, 2025 EDA Meeting

---

**1. Approval of Agenda**

**2. Consent Agenda**

a. Approval of Minutes from September 16, 2025 Meeting *(page 3)*

b. Financial Reports *(page 5)*

*Please contact me prior to the meeting with questions so I have time to research.*

**3. Old Business**

a. T.H. 24 Accommodations

*Directional Signage have been placed.*

b. EDA Message Board Waiver Request

*Current EDA Communications Policy (page 16)*

**4. New Business**

a. Patriot Advertising

*Advertising for Business Social (page 24)*

b. Farmers Market

*501c3*

**5. Reports**

*This section is for WCEDP, staff, or board member reports, if any.*

a. WCEDP Report

b. Staff Report

**6. Next Meeting Date**

a. Next EDA Meeting – November 18, 2025

**7. Adjournment**

**CLEARWATER ECONOMIC DEVELOPMENT AUTHORITY  
REGULAR MEETING MINUTES  
SEPTEMBER 16, 2025**

**Call to Order: 8:00 a.m. at City Hall**

**Roll Call**

- President Crandall called the Clearwater EDA to order Tuesday, September 16, 2025, at 8:00 a.m. in the Council Chambers. EDA Members present were Crandall, Massmann and Vasecka. Members Senn and Weatherly were absent. A quorum was present. Also present was City Administrator Annita Smythe, Community Development Specialist Kimberlie Gramsey, and a member of the public.

**1. Approval of Agenda**

- **MOTION** by Massmann to approve the Agenda as presented, seconded by Vasecka, all voted aye. **MOTION CARRIED 3-0.**

**2. Consent Agenda**

- a. Approval of Minutes from August 19, 2025, Meeting**
- b. Financial Reports**

- **MOTION** by Massmann to approve the Consent Agenda as presented, seconded by Vasecka, all voted aye. **MOTION CARRIED 3-0.**

**3. Old Business**

**a. T.H. 24 Accommodations**

- Gramsey reported that the “Do Not Block Intersection” signs have been received. Requested verification of the appropriate placement for the signage on Smith Street and Nelson Drive.
- Smythe stated MNDOT will put up business access directional signage in coordination with the T.H. 24 project but they will not put up signs that will have specific business names.
- Crandall requested similar directional signage be installed within the city to improve traffic flow. Suggested placing an “Access to CR 75” and “Business Access” sign be placed at the end of Smith Street, and an “Access to CR 75” sign on Nelson Dr along with the “Do Not Block Intersection” sign.
- Crandall inquired whether street striping would be added in conjunction with the installation of the “Do Not Block Intersection” signs to clearly indicate the areas where vehicles should not stop. Smythe stated striping is contracted out and would suggest the project be done with a larger project to cut down the cost.

**b. Vinyl Sign Update**

- Gramsey stated the licensing agreement for the city welcome sign has been sent to Jason Michels with Long Haul Trucking.

**c. EDA Message Board Waiver Request**

- Gramsey provided review of the topic. Previously discussed if the fee is waived, the company should list the EDA as a sponsor for the event. The recommendation was to check with Smythe to verify if the city can be listed as a sponsor for events or if there are any legal limitations associated with doing so.
- Smythe stated the city is unable to be a sponsor or donate money, per statutory restrictions.
- Further discussion was conducted about fee waivers and parameters for waiving fees. Staff suggest objective criteria showing a public purpose be established.
- The discussion was tabled and will be revisited at the next meeting.

**d. Small Business Saturday – November 29, 2025**

- Cards ready for signatures.
- e. Business Social Invite**
- Holiday Flyer has been updated with Travel Plaza as a sponsor as they have agreed to donate refreshments again this year.
- Event scheduled for December 9<sup>th</sup> mailing the invite out 2 to 3 weeks prior.
- Smythe suggested next year discussing the option of moving the time of the Business Social in the hopes of getting more attendees.

#### 4. New Business

##### a. Driving Economic Growth Through Policy Reform

- Crandall shared notes from Monticello Chamber’s event.

#### 5. Reports

##### a. WCEDP Report

##### b. Staff Report

###### i. Website Updates

- Gramsey reported that the EDA Website statistics for the month are listed on page 21 for review.

###### ii. Business Spotlight

- September Business Spotlight features Long Haul Trucking.
- Reviewed list of Businesses and discussed upcoming Spotlight options.

###### iii. Business Retention/Expansion Visit (BRE)

- BRE visit was completed on September 12<sup>th</sup> with TO Plastics.
- Gramsey provided overview of continued success and current needs and concerns.

###### iv. Development Updates

- Smythe stated developers for the Cold Storage have met with staff and are in discussions for a possible Phase II of the project.
- Application has been received from Scott Miller to build on Parcel ID 104-026-000010.

#### 6. Next Meeting Date

##### a. Next EDA Meeting – October 21, 2025

- Next meeting date confirmed for October 21, 2025 at 8:00 a.m.

#### 7. Adjournment

- **MOTION** to adjourn by Massmann, seconded by Vasecka, all voted aye. **MOTION CARRIED 3-0.** Meeting adjourned at 8:45 a.m.

ATTEST

APPROVED

---

Kimberlie Gramsey,  
Community Development Specialist

---

Kris Crandall  
EDA President

CASH SUMMARY REPORT FOR CITY OF CLEARWATER

From 01/01/2025 to 10/14/2025

FUNDS: 250 - ECONOMIC DEV. AUTHORITY

Fund Description	Beginning Balance 01/01/2025	Total Debits	Total Credits	Ending Balance 10/14/2025
250 ECONOMIC DEV. AUTHORITY	305,535.19	37,974.83	53,802.99	289,707.03
REPORT TOTALS:	<u>305,535.19</u>	<u>37,974.83</u>	<u>53,802.99</u>	<u>289,707.03</u>

GL ACTIVITY REPORT FOR CITY OF CLEARWATER

From 01/01/2025 to 10/14/2025

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
01/01/2025			<b>250-0000-10100 Cash</b>				305,535.19
					BEG. BALANCE		
01/01/2025	PR	CHK	SUMMARY PR 01/01/2025			684.09	304,851.10
01/01/2025	CD	CHK	SUMMARY CD 01/01/2025			280.98	304,570.12
01/14/2025	CD	CHK	SUMMARY CD 01/14/2025			1,300.00	303,270.12
01/15/2025	PR	CHK	SUMMARY PR 01/15/2025			753.57	302,516.55
01/15/2025	CD	CHK	SUMMARY CD 01/15/2025			297.63	302,218.92
01/29/2025	PR	CHK	SUMMARY PR 01/29/2025			709.70	301,509.22
01/29/2025	CD	CHK	SUMMARY CD 01/29/2025			297.31	301,211.91
01/31/2025	CD	CHK	SUMMARY CD 01/31/2025			1,059.17	300,152.74
01/31/2025	CR	JE	Cash	00000072	227.27		300,380.01
02/11/2025	CD	CHK	SUMMARY CD 02/11/2025			1,372.54	299,007.47
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025			709.70	298,297.77
02/12/2025	CD	CHK	SUMMARY CD 02/12/2025			297.29	298,000.48
02/26/2025	PR	CHK	SUMMARY PR 02/26/2025			717.70	297,282.78
02/26/2025	CD	CHK	SUMMARY CD 02/26/2025			297.31	296,985.47
02/28/2025	CD	CHK	SUMMARY CD 02/28/2025			1,110.56	295,874.91
03/12/2025	PR	CHK	SUMMARY PR 03/12/2025			707.59	295,167.32
03/12/2025	CD	CHK	SUMMARY CD 03/12/2025			295.96	294,871.36
03/12/2025	CD	CHK	SUMMARY CD 03/12/2025			604.77	294,266.59
03/19/2025	CRD	RCPT	Cash	0000007839	35.00		294,301.59
03/26/2025	PR	CHK	SUMMARY PR 03/26/2025			740.88	293,560.71
03/26/2025	CD	CHK	SUMMARY CD 03/26/2025			312.46	293,248.25
03/31/2025	CD	CHK	SUMMARY CD 03/31/2025			953.73	292,294.52
04/09/2025	PR	CHK	SUMMARY PR 04/09/2025			741.45	291,553.07
04/09/2025	CD	CHK	SUMMARY CD 04/09/2025			302.80	291,250.27
04/14/2025	CD	CHK	SUMMARY CD 04/14/2025			9.53	291,240.74
04/23/2025	PR	CHK	SUMMARY PR 04/23/2025			767.42	290,473.32
04/23/2025	CD	CHK	SUMMARY CD 04/23/2025			301.42	290,171.90
04/30/2025	CD	CHK	SUMMARY CD 04/30/2025			918.58	289,253.32
05/06/2025	CD	CHK	GEN 25784 to 1314	25784		20,000.00	269,253.32
05/07/2025	PR	CHK	SUMMARY PR 05/07/2025			779.96	268,473.36
05/07/2025	CD	CHK	SUMMARY CD 05/07/2025			320.73	268,152.63
05/13/2025	CD	CHK	SUMMARY CD 05/13/2025			4.77	268,147.86
05/21/2025	PR	CHK	SUMMARY PR 05/21/2025			726.12	267,421.74
05/21/2025	CD	CHK	SUMMARY CD 05/21/2025			302.83	267,118.91
05/22/2025	CRD	RCPT	Cash	0000009781	35.00		267,153.91
05/31/2025	CD	CHK	SUMMARY CD 05/31/2025			918.59	266,235.32
06/04/2025	PR	CHK	SUMMARY PR 06/04/2025			716.03	265,519.29
06/04/2025	CD	CHK	SUMMARY CD 06/04/2025			301.43	265,217.86
06/10/2025	CD	CHK	SUMMARY CD 06/10/2025			4.77	265,213.09
06/18/2025	PR	CHK	SUMMARY PR 06/18/2025			715.60	264,497.49
06/18/2025	CD	CHK	SUMMARY CD 06/18/2025			295.91	264,201.58
06/30/2025	CD	CHK	SUMMARY CD 06/30/2025			918.57	263,283.01
06/30/2025	CR	RCPT	Cash	0000011415	37,607.56		300,890.57
07/02/2025	PR	CHK	SUMMARY PR 07/02/2025			756.04	300,134.53
07/02/2025	CD	CHK	SUMMARY CD 07/02/2025			295.93	299,838.60
07/15/2025	CD	CHK	SUMMARY CD 07/15/2025			421.53	299,417.07
07/16/2025	PR	CHK	SUMMARY PR 07/16/2025			635.85	298,781.22
07/16/2025	CD	CHK	SUMMARY CD 07/16/2025			250.26	298,530.96
07/17/2025	CRD	RCPT	Cash	0000011521	35.00		298,565.96
07/30/2025	PR	CHK	SUMMARY PR 07/30/2025			726.56	297,839.40
07/30/2025	CD	CHK	SUMMARY CD 07/30/2025			308.33	297,531.07
07/31/2025	CD	CHK	SUMMARY CD 07/31/2025			918.57	296,612.50
08/11/2025	CRD	RCPT	Cash	0000012411	35.00		296,647.50
08/12/2025	CD	CHK	SUMMARY CD 08/12/2025			4.77	296,642.73
08/13/2025	PR	CHK	SUMMARY PR 08/13/2025			752.39	295,890.34
08/13/2025	CD	CHK	SUMMARY CD 08/13/2025			295.94	295,594.40
08/27/2025	PR	CHK	SUMMARY PR 08/27/2025			724.02	294,870.38
08/27/2025	CD	CHK	SUMMARY CD 08/27/2025			301.44	294,568.94
08/31/2025	CD	CHK	SUMMARY CD 08/31/2025			918.57	293,650.37
09/10/2025	PR	CHK	SUMMARY PR 09/10/2025			661.24	292,989.13
09/10/2025	CD	CHK	SUMMARY CD 09/10/2025			265.62	292,723.51
09/24/2025	PR	CHK	SUMMARY PR 09/24/2025			740.87	291,982.64
09/24/2025	CD	CHK	SUMMARY CD 09/24/2025			312.46	291,670.18
09/25/2025	CD	CHK	SUMMARY CD 09/25/2025			4.76	291,665.42
09/30/2025	CD	CHK	SUMMARY CD 09/30/2025			1,622.75	290,042.67
10/08/2025	PR	CHK	SUMMARY PR 10/08/2025			187.04	289,855.63
10/08/2025	CD	CHK	SUMMARY CD 10/08/2025			63.84	289,791.79
10/14/2025	CD	CHK	SUMMARY CD 10/14/2025			84.76	289,707.03
10/14/2025				END BALANCE	37,974.83	53,802.99	289,707.03
01/01/2025			<b>250-0000-20200 Accounts Payable</b>				0.00
					BEG. BALANCE		
01/01/2025	CD	CHK	SUMMARY CD 01/01/2025			280.98	280.98
01/14/2025	AP	INV	SUMMARY AP 01/14/2025			1,300.00	(1,019.02)
01/14/2025	CD	CHK	SUMMARY CD 01/14/2025			1,300.00	280.98
01/15/2025	AP	INV	Remittance Check	REMIT		32.45	248.53

GL ACTIVITY REPORT FOR CITY OF CLEARWATER

From 01/01/2025 to 10/14/2025

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
01/15/2025	AP	INV	Remittance Check	REMIT		122.53	126.00
01/15/2025	AP	INV	Remittance Check	REMIT		142.65	(16.65)
01/15/2025	CD	CHK	SUMMARY CD 01/15/2025		297.63		280.98
01/29/2025	AP	INV	Remittance Check	REMIT		32.42	248.56
01/29/2025	AP	INV	Remittance Check	REMIT		122.43	126.13
01/29/2025	AP	INV	Remittance Check	REMIT		142.46	(16.33)
01/29/2025	CD	CHK	SUMMARY CD 01/29/2025		297.31		280.98
01/31/2025	AP	INV	SUMMARY AP 01/31/2025			173.17	107.81
01/31/2025	AP	INV	SUMMARY AP 01/31/2025			833.63	(725.82)
01/31/2025	AP	INV	SUMMARY AP 01/31/2025			52.37	(778.19)
01/31/2025	CD	CHK	SUMMARY CD 01/31/2025		1,059.17		280.98
02/11/2025	AP	INV	SUMMARY AP 02/11/2025			75.00	205.98
02/11/2025	AP	INV	SUMMARY AP 02/11/2025			4.77	201.21
02/11/2025	AP	INV	SUMMARY AP 02/11/2025			4.77	196.44
02/11/2025	AP	INV	SUMMARY AP 02/11/2025			400.00	(203.56)
02/11/2025	AP	INV	SUMMARY AP 02/11/2025			888.00	(1,091.56)
02/11/2025	CD	CHK	SUMMARY CD 02/11/2025		1,372.54		280.98
02/12/2025	AP	INV	Remittance Check	REMIT		32.41	248.57
02/12/2025	AP	INV	Remittance Check	REMIT		122.42	126.15
02/12/2025	AP	INV	Remittance Check	REMIT		142.46	(16.31)
02/12/2025	CD	CHK	SUMMARY CD 02/12/2025		297.29		280.98
02/26/2025	AP	INV	Remittance Check	REMIT		32.42	248.56
02/26/2025	AP	INV	Remittance Check	REMIT		122.43	126.13
02/26/2025	AP	INV	Remittance Check	REMIT		142.46	(16.33)
02/26/2025	CD	CHK	SUMMARY CD 02/26/2025		297.31		280.98
02/28/2025	AP	INV	SUMMARY AP 02/28/2025			192.00	88.98
02/28/2025	AP	INV	SUMMARY AP 02/28/2025			58.76	30.22
02/28/2025	AP	INV	SUMMARY AP 02/28/2025			833.63	(803.41)
02/28/2025	AP	INV	SUMMARY AP 02/28/2025			26.17	(829.58)
02/28/2025	CD	CHK	SUMMARY CD 02/28/2025		1,110.56		280.98
03/11/2025	AP	INV	SUMMARY AP 03/11/2025			4.77	276.21
03/11/2025	AP	INV	SUMMARY AP 03/11/2025			600.00	(323.79)
03/12/2025	AP	INV	Remittance Check	REMIT		32.26	(356.05)
03/12/2025	AP	INV	Remittance Check	REMIT		122.02	(478.07)
03/12/2025	AP	INV	Remittance Check	REMIT		141.68	(619.75)
03/12/2025	CD	CHK	SUMMARY CD 03/12/2025		295.96		(323.79)
03/12/2025	CD	CHK	SUMMARY CD 03/12/2025		604.77		280.98
03/26/2025	AP	INV	Remittance Check	REMIT		34.08	246.90
03/26/2025	AP	INV	Remittance Check	REMIT		127.10	119.80
03/26/2025	AP	INV	Remittance Check	REMIT		151.28	(31.48)
03/26/2025	CD	CHK	SUMMARY CD 03/26/2025		312.46		280.98
03/31/2025	AP	INV	SUMMARY AP 03/31/2025			35.16	245.82
03/31/2025	AP	INV	SUMMARY AP 03/31/2025			58.76	187.06
03/31/2025	AP	INV	SUMMARY AP 03/31/2025			833.63	(646.57)
03/31/2025	AP	INV	SUMMARY AP 03/31/2025			26.18	(672.75)
03/31/2025	CD	CHK	SUMMARY CD 03/31/2025		953.73		280.98
04/09/2025	AP	INV	Remittance Check	REMIT		33.01	247.97
04/09/2025	AP	INV	Remittance Check	REMIT		124.13	123.84
04/09/2025	AP	INV	Remittance Check	REMIT		145.66	(21.82)
04/09/2025	CD	CHK	SUMMARY CD 04/09/2025		302.80		280.98
04/14/2025	CD	CHK	SUMMARY CD 04/14/2025		9.53		290.51
04/15/2025	AP	INV	SUMMARY AP 04/15/2025			9.53	280.98
04/23/2025	AP	INV	Remittance Check	REMIT		32.86	248.12
04/23/2025	AP	INV	Remittance Check	REMIT		123.70	124.42
04/23/2025	AP	INV	Remittance Check	REMIT		144.86	(20.44)
04/23/2025	CD	CHK	SUMMARY CD 04/23/2025		301.42		280.98
04/30/2025	AP	INV	CLEARWATER/CLEAR LAKE	Food Shelf 25-1		20,000.00	(19,719.02)
04/30/2025	AP	INV	SUMMARY AP 04/30/2025			58.78	(19,777.80)
04/30/2025	AP	INV	SUMMARY AP 04/30/2025			833.63	(20,611.43)
04/30/2025	AP	INV	SUMMARY AP 04/30/2025			26.17	(20,637.60)
04/30/2025	CD	CHK	SUMMARY CD 04/30/2025		918.58		(19,719.02)
05/06/2025	CD	CHK	GEN 25784 to 1314	25784	20,000.00		280.98
05/07/2025	AP	INV	Remittance Check	REMIT		34.98	246.00
05/07/2025	AP	INV	Remittance Check	REMIT		129.64	116.36
05/07/2025	AP	INV	Remittance Check	REMIT		156.11	(39.75)
05/07/2025	CD	CHK	SUMMARY CD 05/07/2025		320.73		280.98
05/13/2025	AP	INV	SUMMARY AP 05/13/2025			4.77	276.21
05/13/2025	CD	CHK	SUMMARY CD 05/13/2025		4.77		280.98
05/21/2025	AP	INV	Remittance Check	REMIT		33.02	247.96
05/21/2025	AP	INV	Remittance Check	REMIT		124.13	123.83
05/21/2025	AP	INV	Remittance Check	REMIT		145.68	(21.85)
05/21/2025	CD	CHK	SUMMARY CD 05/21/2025		302.83		280.98
05/31/2025	AP	INV	SUMMARY AP 05/31/2025			58.78	222.20
05/31/2025	AP	INV	SUMMARY AP 05/31/2025			833.63	(611.43)
05/31/2025	AP	INV	SUMMARY AP 05/31/2025			26.18	(637.61)
05/31/2025	CD	CHK	SUMMARY CD 05/31/2025		918.59		280.98
06/04/2025	AP	INV	Remittance Check	REMIT		32.86	248.12

GL ACTIVITY REPORT FOR CITY OF CLEARWATER

From 01/01/2025 to 10/14/2025

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
06/04/2025	AP	INV	Remittance Check	REMIT		123.69	124.43
06/04/2025	AP	INV	Remittance Check	REMIT		144.88	(20.45)
06/04/2025	CD	CHK	SUMMARY CD 06/04/2025		301.43		280.98
06/09/2025	AP	INV	SUMMARY AP 06/09/2025			4.77	276.21
06/10/2025	CD	CHK	SUMMARY CD 06/10/2025		4.77		280.98
06/18/2025	AP	INV	Remittance Check	REMIT		32.26	248.72
06/18/2025	AP	INV	Remittance Check	REMIT		122.01	126.71
06/18/2025	AP	INV	Remittance Check	REMIT		141.64	(14.93)
06/18/2025	CD	CHK	SUMMARY CD 06/18/2025		295.91		280.98
06/30/2025	AP	INV	SUMMARY AP 06/30/2025			58.76	222.22
06/30/2025	AP	INV	SUMMARY AP 06/30/2025			833.63	(611.41)
06/30/2025	AP	INV	SUMMARY AP 06/30/2025			26.18	(637.59)
06/30/2025	CD	CHK	SUMMARY CD 06/30/2025		918.57		280.98
07/02/2025	AP	INV	Remittance Check	REMIT		32.26	248.72
07/02/2025	AP	INV	Remittance Check	REMIT		121.99	126.73
07/02/2025	AP	INV	Remittance Check	REMIT		141.68	(14.95)
07/02/2025	CD	CHK	SUMMARY CD 07/02/2025		295.93		280.98
07/15/2025	AP	INV	SUMMARY AP 07/15/2025			4.78	276.20
07/15/2025	AP	INV	SUMMARY AP 07/15/2025			400.00	(123.80)
07/15/2025	AP	INV	SUMMARY AP 07/15/2025			16.75	(140.55)
07/15/2025	CD	CHK	SUMMARY CD 07/15/2025		421.53		280.98
07/16/2025	AP	INV	Remittance Check	REMIT		26.81	254.17
07/16/2025	AP	INV	Remittance Check	REMIT		106.75	147.42
07/16/2025	AP	INV	Remittance Check	REMIT		116.70	30.72
07/16/2025	CD	CHK	SUMMARY CD 07/16/2025		250.26		280.98
07/30/2025	AP	INV	Remittance Check	REMIT		33.62	247.36
07/30/2025	AP	INV	Remittance Check	REMIT		125.83	121.53
07/30/2025	AP	INV	Remittance Check	REMIT		148.88	(27.35)
07/30/2025	CD	CHK	SUMMARY CD 07/30/2025		308.33		280.98
07/31/2025	AP	INV	SUMMARY AP 07/31/2025			58.76	222.22
07/31/2025	AP	INV	SUMMARY AP 07/31/2025			833.63	(611.41)
07/31/2025	AP	INV	SUMMARY AP 07/31/2025			26.18	(637.59)
07/31/2025	CD	CHK	SUMMARY CD 07/31/2025		918.57		280.98
08/12/2025	AP	INV	SUMMARY AP 08/12/2025			4.77	276.21
08/12/2025	CD	CHK	SUMMARY CD 08/12/2025		4.77		280.98
08/13/2025	AP	INV	Remittance Check	REMIT		32.26	248.72
08/13/2025	AP	INV	Remittance Check	REMIT		122.02	126.70
08/13/2025	AP	INV	Remittance Check	REMIT		141.66	(14.96)
08/13/2025	CD	CHK	SUMMARY CD 08/13/2025		295.94		280.98
08/27/2025	AP	INV	Remittance Check	REMIT		32.86	248.12
08/27/2025	AP	INV	Remittance Check	REMIT		123.70	124.42
08/27/2025	AP	INV	Remittance Check	REMIT		144.88	(20.46)
08/27/2025	CD	CHK	SUMMARY CD 08/27/2025		301.44		280.98
08/31/2025	AP	INV	SUMMARY AP 08/31/2025			58.76	222.22
08/31/2025	AP	INV	SUMMARY AP 08/31/2025			833.63	(611.41)
08/31/2025	AP	INV	SUMMARY AP 08/31/2025			26.18	(637.59)
08/31/2025	CD	CHK	SUMMARY CD 08/31/2025		918.57		280.98
09/09/2025	AP	INV	SUMMARY AP 09/09/2025			4.76	276.22
09/10/2025	AP	INV	Remittance Check	REMIT		28.93	247.29
09/10/2025	AP	INV	Remittance Check	REMIT		112.69	134.60
09/10/2025	AP	INV	Remittance Check	REMIT		124.00	10.60
09/10/2025	CD	CHK	SUMMARY CD 09/10/2025		265.62		276.22
09/24/2025	AP	INV	Remittance Check	REMIT		34.08	242.14
09/24/2025	AP	INV	Remittance Check	REMIT		127.10	115.04
09/24/2025	AP	INV	Remittance Check	REMIT		151.28	(36.24)
09/24/2025	CD	CHK	SUMMARY CD 09/24/2025		312.46		276.22
09/25/2025	CD	CHK	SUMMARY CD 09/25/2025		4.76		280.98
09/30/2025	AP	INV	SUMMARY AP 09/30/2025			136.56	144.42
09/30/2025	AP	INV	SUMMARY AP 09/30/2025			167.12	(22.70)
09/30/2025	AP	INV	SUMMARY AP 09/30/2025			230.00	(252.70)
09/30/2025	AP	INV	SUMMARY AP 09/30/2025			170.50	(423.20)
09/30/2025	AP	INV	SUMMARY AP 09/30/2025			58.76	(481.96)
09/30/2025	AP	INV	SUMMARY AP 09/30/2025			833.63	(1,315.59)
09/30/2025	AP	INV	SUMMARY AP 09/30/2025			26.18	(1,341.77)
09/30/2025	CD	CHK	SUMMARY CD 09/30/2025		1,622.75		280.98
10/08/2025	AP	INV	Remittance Check	REMIT		30.50	250.48
10/08/2025	AP	INV	Remittance Check	REMIT		33.34	217.14
10/08/2025	CD	CHK	SUMMARY CD 10/08/2025		63.84		280.98
10/14/2025	AP	INV	SUMMARY AP 10/14/2025			4.76	276.22
10/14/2025	AP	INV	SUMMARY AP 10/14/2025			80.00	196.22
10/14/2025	CD	CHK	SUMMARY CD 10/14/2025		84.76		280.98
10/14/2025			END BALANCE		39,149.17	38,868.19	280.98
01/01/2025			<b>250-00000-21701 Federal Withholding</b>				0.00
01/01/2025	PR	CHK	SUMMARY PR 01/01/2025	BEG. BALANCE		4.57	(4.57)
01/15/2025	PR	CHK	SUMMARY PR 01/15/2025			8.75	(13.32)

GL ACTIVITY REPORT FOR CITY OF CLEARWATER

From 01/01/2025 to 10/14/2025

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
01/15/2025	AP	INV	Remittance Check	REMIT	8.75		(4.57)
01/29/2025	PR	CHK	SUMMARY PR 01/29/2025			8.66	(13.23)
01/29/2025	AP	INV	Remittance Check	REMIT	8.66		(4.57)
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025			8.66	(13.23)
02/12/2025	AP	INV	Remittance Check	REMIT	8.66		(4.57)
02/26/2025	PR	CHK	SUMMARY PR 02/26/2025			8.66	(13.23)
02/26/2025	AP	INV	Remittance Check	REMIT	8.66		(4.57)
03/12/2025	PR	CHK	SUMMARY PR 03/12/2025			8.32	(12.89)
03/12/2025	AP	INV	Remittance Check	REMIT	8.32		(4.57)
03/26/2025	PR	CHK	SUMMARY PR 03/26/2025			12.40	(16.97)
03/26/2025	AP	INV	Remittance Check	REMIT	12.40		(4.57)
04/09/2025	PR	CHK	SUMMARY PR 04/09/2025			10.02	(14.59)
04/09/2025	AP	INV	Remittance Check	REMIT	10.02		(4.57)
04/23/2025	PR	CHK	SUMMARY PR 04/23/2025			9.68	(14.25)
04/23/2025	AP	INV	Remittance Check	REMIT	9.68		(4.57)
05/07/2025	PR	CHK	SUMMARY PR 05/07/2025			14.43	(19.00)
05/07/2025	AP	INV	Remittance Check	REMIT	14.43		(4.57)
05/21/2025	PR	CHK	SUMMARY PR 05/21/2025			10.02	(14.59)
05/21/2025	AP	INV	Remittance Check	REMIT	10.02		(4.57)
06/04/2025	PR	CHK	SUMMARY PR 06/04/2025			9.68	(14.25)
06/04/2025	AP	INV	Remittance Check	REMIT	9.68		(4.57)
06/18/2025	PR	CHK	SUMMARY PR 06/18/2025			8.32	(12.89)
06/18/2025	AP	INV	Remittance Check	REMIT	8.32		(4.57)
07/02/2025	PR	CHK	SUMMARY PR 07/02/2025			8.32	(12.89)
07/02/2025	AP	INV	Remittance Check	REMIT	8.32		(4.57)
07/30/2025	PR	CHK	SUMMARY PR 07/30/2025			11.38	(15.95)
07/30/2025	AP	INV	Remittance Check	REMIT	11.38		(4.57)
08/13/2025	PR	CHK	SUMMARY PR 08/13/2025			8.32	(12.89)
08/13/2025	AP	INV	Remittance Check	REMIT	8.32		(4.57)
08/27/2025	PR	CHK	SUMMARY PR 08/27/2025			9.68	(14.25)
08/27/2025	AP	INV	Remittance Check	REMIT	9.68		(4.57)
09/10/2025	PR	CHK	SUMMARY PR 09/10/2025			0.86	(5.43)
09/10/2025	AP	INV	Remittance Check	REMIT	0.86		(4.57)
09/24/2025	PR	CHK	SUMMARY PR 09/24/2025			12.40	(16.97)
09/24/2025	AP	INV	Remittance Check	REMIT	12.40		(4.57)
10/14/2025			END BALANCE		168.56	173.13	(4.57)

01/01/2025			<b>250-00000-21702 State withholding</b>	BEG. BALANCE			0.00
01/01/2025	PR	CHK	SUMMARY PR 01/01/2025			30.83	(30.83)
01/15/2025	PR	CHK	SUMMARY PR 01/15/2025			32.45	(63.28)
01/15/2025	AP	INV	Remittance Check	REMIT	32.45		(30.83)
01/29/2025	PR	CHK	SUMMARY PR 01/29/2025			32.42	(63.25)
01/29/2025	AP	INV	Remittance Check	REMIT	32.42		(30.83)
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025			32.41	(63.24)
02/12/2025	AP	INV	Remittance Check	REMIT	32.41		(30.83)
02/26/2025	PR	CHK	SUMMARY PR 02/26/2025			32.42	(63.25)
02/26/2025	AP	INV	Remittance Check	REMIT	32.42		(30.83)
03/12/2025	PR	CHK	SUMMARY PR 03/12/2025			32.26	(63.09)
03/12/2025	AP	INV	Remittance Check	REMIT	32.26		(30.83)
03/26/2025	PR	CHK	SUMMARY PR 03/26/2025			34.08	(64.91)
03/26/2025	AP	INV	Remittance Check	REMIT	34.08		(30.83)
04/09/2025	PR	CHK	SUMMARY PR 04/09/2025			33.01	(63.84)
04/09/2025	AP	INV	Remittance Check	REMIT	33.01		(30.83)
04/23/2025	PR	CHK	SUMMARY PR 04/23/2025			32.86	(63.69)
04/23/2025	AP	INV	Remittance Check	REMIT	32.86		(30.83)
05/07/2025	PR	CHK	SUMMARY PR 05/07/2025			34.98	(65.81)
05/07/2025	AP	INV	Remittance Check	REMIT	34.98		(30.83)
05/21/2025	PR	CHK	SUMMARY PR 05/21/2025			33.02	(63.85)
05/21/2025	AP	INV	Remittance Check	REMIT	33.02		(30.83)
06/04/2025	PR	CHK	SUMMARY PR 06/04/2025			32.86	(63.69)
06/04/2025	AP	INV	Remittance Check	REMIT	32.86		(30.83)
06/18/2025	PR	CHK	SUMMARY PR 06/18/2025			32.26	(63.09)
06/18/2025	AP	INV	Remittance Check	REMIT	32.26		(30.83)
07/02/2025	PR	CHK	SUMMARY PR 07/02/2025			32.26	(63.09)
07/02/2025	AP	INV	Remittance Check	REMIT	32.26		(30.83)
07/16/2025	PR	CHK	SUMMARY PR 07/16/2025			26.81	(57.64)
07/16/2025	AP	INV	Remittance Check	REMIT	26.81		(30.83)
07/30/2025	PR	CHK	SUMMARY PR 07/30/2025			33.62	(64.45)
07/30/2025	AP	INV	Remittance Check	REMIT	33.62		(30.83)
08/13/2025	PR	CHK	SUMMARY PR 08/13/2025			32.26	(63.09)
08/13/2025	AP	INV	Remittance Check	REMIT	32.26		(30.83)
08/27/2025	PR	CHK	SUMMARY PR 08/27/2025			32.86	(63.69)
08/27/2025	AP	INV	Remittance Check	REMIT	32.86		(30.83)
09/10/2025	PR	CHK	SUMMARY PR 09/10/2025			28.93	(59.76)
09/10/2025	AP	INV	Remittance Check	REMIT	28.93		(30.83)
09/24/2025	PR	CHK	SUMMARY PR 09/24/2025			34.08	(64.91)

GL ACTIVITY REPORT FOR CITY OF CLEARWATER

From 01/01/2025 to 10/14/2025

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
09/24/2025	AP	INV	Remittance Check	REMIT	34.08		(30.83)
10/14/2025				END BALANCE	615.85	646.68	(30.83)
01/01/2025			<b>250-00000-21703 FICA Tax withholding</b>	BEG. BALANCE			0.00
01/01/2025	PR	CHK	SUMMARY PR 01/01/2025			103.92	(103.92)
01/15/2025	PR	CHK	SUMMARY PR 01/15/2025			108.52	(212.44)
01/15/2025	AP	INV	Remittance Check	REMIT	108.52		(103.92)
01/29/2025	PR	CHK	SUMMARY PR 01/29/2025			108.44	(212.36)
01/29/2025	AP	INV	Remittance Check	REMIT	108.44		(103.92)
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025			108.44	(212.36)
02/12/2025	AP	INV	Remittance Check	REMIT	108.44		(103.92)
02/26/2025	PR	CHK	SUMMARY PR 02/26/2025			108.44	(212.36)
02/26/2025	AP	INV	Remittance Check	REMIT	108.44		(103.92)
03/12/2025	PR	CHK	SUMMARY PR 03/12/2025			108.08	(212.00)
03/12/2025	AP	INV	Remittance Check	REMIT	108.08		(103.92)
03/26/2025	PR	CHK	SUMMARY PR 03/26/2025			112.56	(216.48)
03/26/2025	AP	INV	Remittance Check	REMIT	112.56		(103.92)
04/09/2025	PR	CHK	SUMMARY PR 04/09/2025			109.94	(213.86)
04/09/2025	AP	INV	Remittance Check	REMIT	109.94		(103.92)
04/23/2025	PR	CHK	SUMMARY PR 04/23/2025			109.56	(213.48)
04/23/2025	AP	INV	Remittance Check	REMIT	109.56		(103.92)
05/07/2025	PR	CHK	SUMMARY PR 05/07/2025			114.82	(218.74)
05/07/2025	AP	INV	Remittance Check	REMIT	114.82		(103.92)
05/21/2025	PR	CHK	SUMMARY PR 05/21/2025			109.94	(213.86)
05/21/2025	AP	INV	Remittance Check	REMIT	109.94		(103.92)
06/04/2025	PR	CHK	SUMMARY PR 06/04/2025			109.56	(213.48)
06/04/2025	AP	INV	Remittance Check	REMIT	109.56		(103.92)
06/18/2025	PR	CHK	SUMMARY PR 06/18/2025			108.06	(211.98)
06/18/2025	AP	INV	Remittance Check	REMIT	108.06		(103.92)
07/02/2025	PR	CHK	SUMMARY PR 07/02/2025			108.08	(212.00)
07/02/2025	AP	INV	Remittance Check	REMIT	108.08		(103.92)
07/16/2025	PR	CHK	SUMMARY PR 07/16/2025			94.58	(198.50)
07/16/2025	AP	INV	Remittance Check	REMIT	94.58		(103.92)
07/30/2025	PR	CHK	SUMMARY PR 07/30/2025			111.44	(215.36)
07/30/2025	AP	INV	Remittance Check	REMIT	111.44		(103.92)
08/13/2025	PR	CHK	SUMMARY PR 08/13/2025			108.06	(211.98)
08/13/2025	AP	INV	Remittance Check	REMIT	108.06		(103.92)
08/27/2025	PR	CHK	SUMMARY PR 08/27/2025			109.58	(213.50)
08/27/2025	AP	INV	Remittance Check	REMIT	109.58		(103.92)
09/10/2025	PR	CHK	SUMMARY PR 09/10/2025			99.80	(203.72)
09/10/2025	AP	INV	Remittance Check	REMIT	99.80		(103.92)
09/24/2025	PR	CHK	SUMMARY PR 09/24/2025			112.56	(216.48)
09/24/2025	AP	INV	Remittance Check	REMIT	112.56		(103.92)
10/08/2025	PR	CHK	SUMMARY PR 10/08/2025			27.02	(130.94)
10/08/2025	AP	INV	Remittance Check	REMIT	27.02		(103.92)
10/14/2025				END BALANCE	2,087.48	2,191.40	(103.92)
01/01/2025			<b>250-00000-21704 PERA</b>	BEG. BALANCE			0.00
01/01/2025	PR	CHK	SUMMARY PR 01/01/2025			117.34	(117.34)
01/15/2025	PR	CHK	SUMMARY PR 01/15/2025			122.53	(239.87)
01/15/2025	AP	INV	Remittance Check	REMIT	122.53		(117.34)
01/29/2025	PR	CHK	SUMMARY PR 01/29/2025			122.43	(239.77)
01/29/2025	AP	INV	Remittance Check	REMIT	122.43		(117.34)
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025			122.42	(239.76)
02/12/2025	AP	INV	Remittance Check	REMIT	122.42		(117.34)
02/26/2025	PR	CHK	SUMMARY PR 02/26/2025			122.43	(239.77)
02/26/2025	AP	INV	Remittance Check	REMIT	122.43		(117.34)
03/12/2025	PR	CHK	SUMMARY PR 03/12/2025			122.02	(239.36)
03/12/2025	AP	INV	Remittance Check	REMIT	122.02		(117.34)
03/26/2025	PR	CHK	SUMMARY PR 03/26/2025			127.10	(244.44)
03/26/2025	AP	INV	Remittance Check	REMIT	127.10		(117.34)
04/09/2025	PR	CHK	SUMMARY PR 04/09/2025			124.13	(241.47)
04/09/2025	AP	INV	Remittance Check	REMIT	124.13		(117.34)
04/23/2025	PR	CHK	SUMMARY PR 04/23/2025			123.70	(241.04)
04/23/2025	AP	INV	Remittance Check	REMIT	123.70		(117.34)
05/07/2025	PR	CHK	SUMMARY PR 05/07/2025			129.64	(246.98)
05/07/2025	AP	INV	Remittance Check	REMIT	129.64		(117.34)
05/21/2025	PR	CHK	SUMMARY PR 05/21/2025			124.13	(241.47)
05/21/2025	AP	INV	Remittance Check	REMIT	124.13		(117.34)
06/04/2025	PR	CHK	SUMMARY PR 06/04/2025			123.69	(241.03)
06/04/2025	AP	INV	Remittance Check	REMIT	123.69		(117.34)
06/18/2025	PR	CHK	SUMMARY PR 06/18/2025			122.01	(239.35)
06/18/2025	AP	INV	Remittance Check	REMIT	122.01		(117.34)
07/02/2025	PR	CHK	SUMMARY PR 07/02/2025			121.99	(239.33)
07/02/2025	AP	INV	Remittance Check	REMIT	121.99		(117.34)
07/16/2025	PR	CHK	SUMMARY PR 07/16/2025			106.75	(224.09)

GL ACTIVITY REPORT FOR CITY OF CLEARWATER

From 01/01/2025 to 10/14/2025

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
07/16/2025	AP	INV	Remittance Check	REMIT	106.75		(117.34)
07/30/2025	PR	CHK	SUMMARY PR 07/30/2025			125.83	(243.17)
07/30/2025	AP	INV	Remittance Check	REMIT	125.83		(117.34)
08/13/2025	PR	CHK	SUMMARY PR 08/13/2025			122.02	(239.36)
08/13/2025	AP	INV	Remittance Check	REMIT	122.02		(117.34)
08/27/2025	PR	CHK	SUMMARY PR 08/27/2025			123.70	(241.04)
08/27/2025	AP	INV	Remittance Check	REMIT	123.70		(117.34)
09/10/2025	PR	CHK	SUMMARY PR 09/10/2025			112.69	(230.03)
09/10/2025	AP	INV	Remittance Check	REMIT	112.69		(117.34)
09/24/2025	PR	CHK	SUMMARY PR 09/24/2025			127.10	(244.44)
09/24/2025	AP	INV	Remittance Check	REMIT	127.10		(117.34)
10/08/2025	PR	CHK	SUMMARY PR 10/08/2025			30.50	(147.84)
10/08/2025	AP	INV	Remittance Check	REMIT	30.50		(117.34)
10/14/2025				END BALANCE	2,356.81	2,474.15	(117.34)
01/01/2025			<b>250-00000-21709 Medicare</b>				BEG. BALANCE 0.00
01/01/2025	PR	CHK	SUMMARY PR 01/01/2025			24.32	(24.32)
01/15/2025	PR	CHK	SUMMARY PR 01/15/2025			25.38	(49.70)
01/15/2025	AP	INV	Remittance Check	REMIT	25.38		(24.32)
01/29/2025	PR	CHK	SUMMARY PR 01/29/2025			25.36	(49.68)
01/29/2025	AP	INV	Remittance Check	REMIT	25.36		(24.32)
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025			25.36	(49.68)
02/12/2025	AP	INV	Remittance Check	REMIT	25.36		(24.32)
02/26/2025	PR	CHK	SUMMARY PR 02/26/2025			25.36	(49.68)
02/26/2025	AP	INV	Remittance Check	REMIT	25.36		(24.32)
03/12/2025	PR	CHK	SUMMARY PR 03/12/2025			25.28	(49.60)
03/12/2025	AP	INV	Remittance Check	REMIT	25.28		(24.32)
03/26/2025	PR	CHK	SUMMARY PR 03/26/2025			26.32	(50.64)
03/26/2025	AP	INV	Remittance Check	REMIT	26.32		(24.32)
04/09/2025	PR	CHK	SUMMARY PR 04/09/2025			25.70	(50.02)
04/09/2025	AP	INV	Remittance Check	REMIT	25.70		(24.32)
04/23/2025	PR	CHK	SUMMARY PR 04/23/2025			25.62	(49.94)
04/23/2025	AP	INV	Remittance Check	REMIT	25.62		(24.32)
05/07/2025	PR	CHK	SUMMARY PR 05/07/2025			26.86	(51.18)
05/07/2025	AP	INV	Remittance Check	REMIT	26.86		(24.32)
05/21/2025	PR	CHK	SUMMARY PR 05/21/2025			25.72	(50.04)
05/21/2025	AP	INV	Remittance Check	REMIT	25.72		(24.32)
06/04/2025	PR	CHK	SUMMARY PR 06/04/2025			25.64	(49.96)
06/04/2025	AP	INV	Remittance Check	REMIT	25.64		(24.32)
06/18/2025	PR	CHK	SUMMARY PR 06/18/2025			25.26	(49.58)
06/18/2025	AP	INV	Remittance Check	REMIT	25.26		(24.32)
07/02/2025	PR	CHK	SUMMARY PR 07/02/2025			25.28	(49.60)
07/02/2025	AP	INV	Remittance Check	REMIT	25.28		(24.32)
07/16/2025	PR	CHK	SUMMARY PR 07/16/2025			22.12	(46.44)
07/16/2025	AP	INV	Remittance Check	REMIT	22.12		(24.32)
07/30/2025	PR	CHK	SUMMARY PR 07/30/2025			26.06	(50.38)
07/30/2025	AP	INV	Remittance Check	REMIT	26.06		(24.32)
08/13/2025	PR	CHK	SUMMARY PR 08/13/2025			25.28	(49.60)
08/13/2025	AP	INV	Remittance Check	REMIT	25.28		(24.32)
08/27/2025	PR	CHK	SUMMARY PR 08/27/2025			25.62	(49.94)
08/27/2025	AP	INV	Remittance Check	REMIT	25.62		(24.32)
09/10/2025	PR	CHK	SUMMARY PR 09/10/2025			23.34	(47.66)
09/10/2025	AP	INV	Remittance Check	REMIT	23.34		(24.32)
09/24/2025	PR	CHK	SUMMARY PR 09/24/2025			26.32	(50.64)
09/24/2025	AP	INV	Remittance Check	REMIT	26.32		(24.32)
10/08/2025	PR	CHK	SUMMARY PR 10/08/2025			6.32	(30.64)
10/08/2025	AP	INV	Remittance Check	REMIT	6.32		(24.32)
10/14/2025				END BALANCE	488.20	512.52	(24.32)
01/01/2025			<b>250-00000-25300 Unreserved Fund Balance</b>				BEG. BALANCE (305,535.19)
10/14/2025				END BALANCE			(305,535.19)
01/01/2025			<b>250-41200-31010 Current Ad Valorem Taxes</b>				BEG. BALANCE 0.00
01/31/2025	CR	JE	Current Ad Valorem Taxes	00000072		227.27	(227.27)
06/30/2025	CR	RCPT	Current Ad Valorem Taxes	0000011415		37,607.56	(37,834.83)
10/14/2025				END BALANCE		37,834.83	(37,834.83)
01/01/2025			<b>250-41200-34953 Charge for Service</b>				BEG. BALANCE 0.00
03/19/2025	CRD	RCPT	Charge for Service EDA	0000007839		35.00	(35.00)
05/22/2025	CRD	RCPT	Charge for Service EDA	0000009781		35.00	(70.00)
07/17/2025	CRD	RCPT	Charge for Service EDA	0000011521		35.00	(105.00)
08/11/2025	CRD	RCPT	Charge for Service EDA	0000012411		35.00	(140.00)
10/14/2025				END BALANCE		140.00	(140.00)

GL ACTIVITY REPORT FOR CITY OF CLEARWATER

From 01/01/2025 to 10/14/2025

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
01/01/2025			<b>250-41200-40101 Full-time Employees Regular</b>			BEG. BALANCE	0.00
01/01/2025	PR	CHK	SUMMARY PR 01/01/2025		838.09		838.09
01/15/2025	PR	CHK	SUMMARY PR 01/15/2025		883.24		1,721.33
01/29/2025	PR	CHK	SUMMARY PR 01/29/2025		874.52		2,595.85
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025		874.51		3,470.36
02/26/2025	PR	CHK	SUMMARY PR 02/26/2025		882.52		4,352.88
03/12/2025	PR	CHK	SUMMARY PR 03/12/2025		871.50		5,224.38
03/26/2025	PR	CHK	SUMMARY PR 03/26/2025		915.81		6,140.19
04/09/2025	PR	CHK	SUMMARY PR 04/09/2025		886.61		7,026.80
04/23/2025	PR	CHK	SUMMARY PR 04/23/2025		891.58		7,918.38
05/07/2025	PR	CHK	SUMMARY PR 05/07/2025		925.96		8,844.34
05/21/2025	PR	CHK	SUMMARY PR 05/21/2025		894.62		9,738.96
06/04/2025	PR	CHK	SUMMARY PR 06/04/2025		883.60		10,622.56
06/18/2025	PR	CHK	SUMMARY PR 06/18/2025		879.49		11,502.05
07/02/2025	PR	CHK	SUMMARY PR 07/02/2025		871.50		12,373.55
07/16/2025	PR	CHK	SUMMARY PR 07/16/2025		770.57		13,144.12
07/30/2025	PR	CHK	SUMMARY PR 07/30/2025		898.73		14,042.85
08/13/2025	PR	CHK	SUMMARY PR 08/13/2025		871.49		14,914.34
08/27/2025	PR	CHK	SUMMARY PR 08/27/2025		891.59		15,805.93
09/10/2025	PR	CHK	SUMMARY PR 09/10/2025		804.92		16,610.85
09/24/2025	PR	CHK	SUMMARY PR 09/24/2025		915.80		17,526.65
10/08/2025	PR	CHK	SUMMARY PR 10/08/2025		217.87		17,744.52
10/14/2025			END BALANCE		17,744.52		17,744.52
01/01/2025			<b>250-41200-40121 PERA</b>			BEG. BALANCE	0.00
01/01/2025	PR	CHK	SUMMARY PR 01/01/2025		62.86		62.86
01/15/2025	PR	CHK	SUMMARY PR 01/15/2025		65.64		128.50
01/29/2025	PR	CHK	SUMMARY PR 01/29/2025		65.59		194.09
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025		65.58		259.67
02/26/2025	PR	CHK	SUMMARY PR 02/26/2025		65.59		325.26
03/12/2025	PR	CHK	SUMMARY PR 03/12/2025		65.37		390.63
03/26/2025	PR	CHK	SUMMARY PR 03/26/2025		68.09		458.72
04/09/2025	PR	CHK	SUMMARY PR 04/09/2025		66.50		525.22
04/23/2025	PR	CHK	SUMMARY PR 04/23/2025		66.27		591.49
05/07/2025	PR	CHK	SUMMARY PR 05/07/2025		69.45		660.94
05/21/2025	PR	CHK	SUMMARY PR 05/21/2025		66.50		727.44
06/04/2025	PR	CHK	SUMMARY PR 06/04/2025		66.26		793.70
06/18/2025	PR	CHK	SUMMARY PR 06/18/2025		65.36		859.06
07/02/2025	PR	CHK	SUMMARY PR 07/02/2025		65.35		924.41
07/16/2025	PR	CHK	SUMMARY PR 07/16/2025		57.19		981.60
07/30/2025	PR	CHK	SUMMARY PR 07/30/2025		67.41		1,049.01
08/13/2025	PR	CHK	SUMMARY PR 08/13/2025		65.37		1,114.38
08/27/2025	PR	CHK	SUMMARY PR 08/27/2025		66.27		1,180.65
09/10/2025	PR	CHK	SUMMARY PR 09/10/2025		60.37		1,241.02
09/24/2025	PR	CHK	SUMMARY PR 09/24/2025		68.09		1,309.11
10/08/2025	PR	CHK	SUMMARY PR 10/08/2025		16.34		1,325.45
10/14/2025			END BALANCE		1,325.45		1,325.45
01/01/2025			<b>250-41200-40122 FICA/Medicare withholding</b>			BEG. BALANCE	0.00
01/01/2025	PR	CHK	SUMMARY PR 01/01/2025		64.12		64.12
01/15/2025	PR	CHK	SUMMARY PR 01/15/2025		66.95		131.07
01/29/2025	PR	CHK	SUMMARY PR 01/29/2025		66.90		197.97
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025		66.90		264.87
02/26/2025	PR	CHK	SUMMARY PR 02/26/2025		66.90		331.77
03/12/2025	PR	CHK	SUMMARY PR 03/12/2025		66.68		398.45
03/26/2025	PR	CHK	SUMMARY PR 03/26/2025		69.44		467.89
04/09/2025	PR	CHK	SUMMARY PR 04/09/2025		67.82		535.71
04/23/2025	PR	CHK	SUMMARY PR 04/23/2025		67.59		603.30
05/07/2025	PR	CHK	SUMMARY PR 05/07/2025		70.84		674.14
05/21/2025	PR	CHK	SUMMARY PR 05/21/2025		67.83		741.97
06/04/2025	PR	CHK	SUMMARY PR 06/04/2025		67.60		809.57
06/18/2025	PR	CHK	SUMMARY PR 06/18/2025		66.66		876.23
07/02/2025	PR	CHK	SUMMARY PR 07/02/2025		66.68		942.91
07/16/2025	PR	CHK	SUMMARY PR 07/16/2025		58.35		1,001.26
07/30/2025	PR	CHK	SUMMARY PR 07/30/2025		68.75		1,070.01
08/13/2025	PR	CHK	SUMMARY PR 08/13/2025		66.67		1,136.68
08/27/2025	PR	CHK	SUMMARY PR 08/27/2025		67.60		1,204.28
09/10/2025	PR	CHK	SUMMARY PR 09/10/2025		61.57		1,265.85
09/24/2025	PR	CHK	SUMMARY PR 09/24/2025		69.44		1,335.29
10/08/2025	PR	CHK	SUMMARY PR 10/08/2025		16.67		1,351.96
10/14/2025			END BALANCE		1,351.96		1,351.96
01/01/2025			<b>250-41200-40123 Operating Supplies</b>			BEG. BALANCE	0.00
04/23/2025	PR	CHK	SUMMARY PR 04/23/2025		20.58		20.58

GL ACTIVITY REPORT FOR CITY OF CLEARWATER

From 01/01/2025 to 10/14/2025

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
07/15/2025	AP	INV	SUMMARY AP 07/15/2025		16.75		37.33
09/30/2025	AP	INV	SUMMARY AP 09/30/2025		170.50		207.83
10/14/2025				END BALANCE	207.83		207.83
01/01/2025			<b>250-41200-40131 Employer Paid Health</b>			BEG. BALANCE	0.00
01/31/2025	AP	INV	SUMMARY AP 01/31/2025		173.17		173.17
01/31/2025	AP	INV	SUMMARY AP 01/31/2025		833.63		1,006.80
02/11/2025	AP	INV	SUMMARY AP 02/11/2025		9.54		1,016.34
02/28/2025	AP	INV	SUMMARY AP 02/28/2025		58.76		1,075.10
02/28/2025	AP	INV	SUMMARY AP 02/28/2025		833.63		1,908.73
03/11/2025	AP	INV	SUMMARY AP 03/11/2025		4.77		1,913.50
03/31/2025	AP	INV	SUMMARY AP 03/31/2025		58.76		1,972.26
03/31/2025	AP	INV	SUMMARY AP 03/31/2025		833.63		2,805.89
04/15/2025	AP	INV	SUMMARY AP 04/15/2025		9.53		2,815.42
04/30/2025	AP	INV	SUMMARY AP 04/30/2025		58.78		2,874.20
04/30/2025	AP	INV	SUMMARY AP 04/30/2025		833.63		3,707.83
05/13/2025	AP	INV	SUMMARY AP 05/13/2025		4.77		3,712.60
05/31/2025	AP	INV	SUMMARY AP 05/31/2025		58.78		3,771.38
05/31/2025	AP	INV	SUMMARY AP 05/31/2025		833.63		4,605.01
06/09/2025	AP	INV	SUMMARY AP 06/09/2025		4.77		4,609.78
06/30/2025	AP	INV	SUMMARY AP 06/30/2025		58.76		4,668.54
06/30/2025	AP	INV	SUMMARY AP 06/30/2025		833.63		5,502.17
07/15/2025	AP	INV	SUMMARY AP 07/15/2025		4.78		5,506.95
07/31/2025	AP	INV	SUMMARY AP 07/31/2025		58.76		5,565.71
07/31/2025	AP	INV	SUMMARY AP 07/31/2025		833.63		6,399.34
08/12/2025	AP	INV	SUMMARY AP 08/12/2025		4.77		6,404.11
08/31/2025	AP	INV	SUMMARY AP 08/31/2025		58.76		6,462.87
08/31/2025	AP	INV	SUMMARY AP 08/31/2025		833.63		7,296.50
09/09/2025	AP	INV	SUMMARY AP 09/09/2025		4.76		7,301.26
09/30/2025	AP	INV	SUMMARY AP 09/30/2025		58.76		7,360.02
09/30/2025	AP	INV	SUMMARY AP 09/30/2025		833.63		8,193.65
10/14/2025	AP	INV	SUMMARY AP 10/14/2025		4.76		8,198.41
10/14/2025				END BALANCE	8,198.41		8,198.41
01/01/2025			<b>250-41200-40134 Life Insurance Expense</b>			BEG. BALANCE	0.00
01/31/2025	AP	INV	SUMMARY AP 01/31/2025		52.37		52.37
02/28/2025	AP	INV	SUMMARY AP 02/28/2025		26.17		78.54
03/31/2025	AP	INV	SUMMARY AP 03/31/2025		26.18		104.72
04/30/2025	AP	INV	SUMMARY AP 04/30/2025		26.17		130.89
05/31/2025	AP	INV	SUMMARY AP 05/31/2025		26.18		157.07
06/30/2025	AP	INV	SUMMARY AP 06/30/2025		26.18		183.25
07/31/2025	AP	INV	SUMMARY AP 07/31/2025		26.18		209.43
08/31/2025	AP	INV	SUMMARY AP 08/31/2025		26.18		235.61
09/30/2025	AP	INV	SUMMARY AP 09/30/2025		26.18		261.79
10/14/2025				END BALANCE	261.79		261.79
01/01/2025			<b>250-41200-40150 Software &amp; Support</b>			BEG. BALANCE	0.00
02/28/2025	AP	INV	SUMMARY AP 02/28/2025		192.00		192.00
03/31/2025	AP	INV	SUMMARY AP 03/31/2025		35.16		227.16
10/14/2025				END BALANCE	227.16		227.16
01/01/2025			<b>250-41200-40208 Training and Instruction</b>			BEG. BALANCE	0.00
09/30/2025	AP	INV	SUMMARY AP 09/30/2025		230.00		230.00
10/14/2025				END BALANCE	230.00		230.00
01/01/2025			<b>250-41200-40305 Contracted Services</b>			BEG. BALANCE	0.00
01/14/2025	AP	INV	SUMMARY AP 01/14/2025		1,300.00		1,300.00
03/11/2025	AP	INV	SUMMARY AP 03/11/2025		600.00		1,900.00
10/14/2025	AP	INV	SUMMARY AP 10/14/2025		80.00		1,980.00
10/14/2025				END BALANCE	1,980.00		1,980.00
01/01/2025			<b>250-41200-40331 Travel Expenses</b>			BEG. BALANCE	0.00
01/15/2025	PR	CHK	SUMMARY PR 01/15/2025		35.37		35.37
04/09/2025	PR	CHK	SUMMARY PR 04/09/2025		23.32		58.69
04/23/2025	PR	CHK	SUMMARY PR 04/23/2025		22.82		81.51
05/07/2025	PR	CHK	SUMMARY PR 05/07/2025		34.44		115.95
07/02/2025	PR	CHK	SUMMARY PR 07/02/2025		48.44		164.39
08/13/2025	PR	CHK	SUMMARY PR 08/13/2025		44.80		209.19
10/14/2025				END BALANCE	209.19		209.19
01/01/2025			<b>250-41200-40340 Advertising/Marketing</b>			BEG. BALANCE	0.00

GL ACTIVITY REPORT FOR CITY OF CLEARWATER

From 01/01/2025 to 10/14/2025

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
09/30/2025	AP	INV	SUMMARY AP 09/30/2025		136.56		136.56
09/30/2025	AP	INV	SUMMARY AP 09/30/2025		167.12		303.68
10/14/2025				END BALANCE	303.68		303.68
01/01/2025			<b>250-41200-40433 Dues and Subscriptions</b>			BEG. BALANCE	0.00
02/11/2025	AP	INV	SUMMARY AP 02/11/2025		75.00		75.00
02/11/2025	AP	INV	SUMMARY AP 02/11/2025		400.00		475.00
02/11/2025	AP	INV	SUMMARY AP 02/11/2025		888.00		1,363.00
07/15/2025	AP	INV	SUMMARY AP 07/15/2025		400.00		1,763.00
10/14/2025				END BALANCE	1,763.00		1,763.00
01/01/2025			<b>250-41200-40650 Loan Fund Distribution</b>			BEG. BALANCE	0.00
04/30/2025	AP	INV	CLEARWATER/CLEAR LAKE	Food Shelf 25-1	20,000.00		20,000.00
10/14/2025				END BALANCE	20,000.00		20,000.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLEARWATER

Balance As of 10/31/2025

GL Number	Description	2025 Amended Budget	YTD Balance 10/31/2025 Normal (Abnormal)	Activity For 10/31/2025 Increase (Decrease)	Available Balance 10/31/2025 Normal (Abnormal)	% Bdgt Used
<b>Fund: 250 ECONOMIC DEV. AUTHORITY</b>						
<b>Account Category: Revenues</b>						
<b>Department: 41200 Economic Development Authority</b>						
250-41200-31010	Current Ad Valorem Taxes	71,390.00	37,834.83	0.00	33,555.17	53.00
250-41200-34953	Charge for Service	100.00	140.00	0.00	(40.00)	140.00
250-41200-36210	Interest Earnings	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 41200 - Economic Development Authority		74,490.00	37,974.83	0.00	36,515.17	50.98
Revenues		74,490.00	37,974.83	0.00	36,515.17	50.98
<b>Account Category: Expenditures</b>						
<b>Department: 41200 Economic Development Authority</b>						
250-41200-40100	Wages and Salaries (GENERAL)	3,000.00	0.00	0.00	3,000.00	0.00
250-41200-40101	Full-Time Employees Regular	22,660.00	17,744.52	217.87	4,915.48	78.31
250-41200-40121	PERA	1,700.00	1,325.45	16.34	374.55	77.97
250-41200-40122	FICA/Medicare withholding	1,960.00	1,351.96	16.67	608.04	68.98
250-41200-40123	Operating Supplies	1,000.00	207.83	0.00	792.17	20.78
250-41200-40131	Employer Paid Health	2,840.00	8,198.41	4.76	(5,358.41)	288.68
250-41200-40134	Life Insurance Expense	330.00	261.79	0.00	68.21	79.33
250-41200-40150	Software & Support	1,000.00	227.16	0.00	772.84	22.72
250-41200-40208	Training and Instruction	1,000.00	230.00	0.00	770.00	23.00
250-41200-40303	Engineering Fees	1,000.00	0.00	0.00	1,000.00	0.00
250-41200-40304	Legal Fees	500.00	0.00	0.00	500.00	0.00
250-41200-40305	Contracted Services	10,000.00	1,980.00	80.00	8,020.00	19.80
250-41200-40331	Travel Expenses	1,000.00	209.19	0.00	790.81	20.92
250-41200-40340	Advertising/Marketing	4,000.00	303.68	0.00	3,696.32	7.59
250-41200-40351	Legal Notices Publishing	500.00	0.00	0.00	500.00	0.00
250-41200-40433	Dues and Subscriptions	2,000.00	1,763.00	0.00	237.00	88.15
250-41200-40650	Loan Fund Distribution	20,000.00	20,000.00	0.00	0.00	100.00
Total Dept 41200 - Economic Development Authority		74,490.00	53,802.99	335.64	20,687.01	72.23
Expenditures		74,490.00	53,802.99	335.64	20,687.01	72.23
<b>Fund 250 - ECONOMIC DEV. AUTHORITY:</b>						
TOTAL REVENUES		74,490.00	37,974.83	0.00	36,515.17	50.98
TOTAL EXPENDITURES		74,490.00	53,802.99	335.64	20,687.01	72.23
NET OF REVENUES & EXPENDITURES:		0.00	(15,828.16)	(335.64)	15,828.16	

**CITY OF CLEARWATER  
WRIGHT AND STEARNS COUNTIES**

**EDA COMMUNICATIONS POLICY**

Adopted by City Council  
May 12, 2025

Adopted by Economic Development Authority  
May 20, 2025

**Table of Contents**

Title Page ..... 130-1

Table of Contents ..... 130-2

130.01 EDA Message Board Policy ..... 130-3

130.02 EDA Community Event Calendar ..... 130-5

**130.01 EDA MESSAGE BOARD POLICY**

**INTENT**

The Clearwater Economic Development Authority (“EDA”) has constructed the EDA Message Board as a method to disseminate information of general public interest to residents of the City of Clearwater (“City”) as well as the general public. This policy (“Policy”) aims to outline the use of the sign and how to submit an application to display a message.

**PURPOSE**

The EDA Message Board was constructed with funds from the EDA. These funds were dedicated to the EDA Message Board in anticipation of the positive impact that it would have on economic development activity within the City. The EDA Message Board was generally designed to:

- Provide information about the City of Clearwater;
- Provide information about City or EDA sponsored events;
- Provide information about businesses and commercial events located within the City; and
- Provide information about governmental agencies or elected or appointed officials serving the residents of Clearwater.

**RIGHTS**

The City Council and EDA retain the right to update this Policy at any time in the future without notice. Further, the EDA may edit any messages being displayed on the EDA Message Board in any manner deemed necessary (e.g., clarity, length, etc.). Finally, display of any message on the EDA Message Board is subject to space availability and at the sole discretion of the EDA. This Policy does not create a public forum for public discourse or expressive activity, nor does it provide a general forum for commercial advertisement on the EDA Message Board.

**MESSAGING**

**A. Permitted Messaging**

In recognition of the purpose of the EDA Message Board, the EDA has determined that the following types of messages may be displayed on the EDA Message Board:

- City or EDA messages (e.g., meeting information, city-sponsored events, snow emergencies, etc.);
- Business, government agency, and public institution messages if such messages meet the requirements of this Policy, subject to space availability, application, and approval.

Campaign messages, position statements, or other expressive activity are not types of permitted messaging.

**B. Eligible Applicants**

Any entity that has its principal place of business or address within the City of Clearwater, or any governmental agency or elected or appointed official serving the residents of the City of Clearwater, is eligible to submit an application for a message to be displayed on the EDA Message Board, subject to space availability and at the sole discretion of the EDA. Examples include Clearwater businesses, schools, community groups, government representatives, etc.

**C. Allowable Messages**

The following is a list of messages that are allowed to be displayed on the EDA Message Board. This list is not exhaustive, but the EDA retains sole discretion to determine whether any type of message not included in this list complies with the spirit of this Policy:

1. Messages identifying the name and location of businesses, commercial properties, and public institutions within the City;
2. Events taking place within the City, such as concerts, car shows, or other events open to the public; and
3. Limited-time sales and promotions occurring within the City and open to the public.
4. Announcements from governmental agencies or elected or appointed officials serving the residents of Clearwater.

## **MESSAGE APPLICATION**

### **A. Message Application Process**

Any entity wishing to submit a message to be displayed on the EDA Message Board must fill out an application on a form approved by the EDA. All applications must include the message and graphic or image that is proposed to be displayed on the EDA Message Board, along with the duration for such display (e.g., one week or less). Staff will not accept incomplete applications. The deadline to submit an application for display the following week beginning on Monday at noon (or later, at applicant's request) is the preceding Wednesday at 7:30 a.m. Approved messages will be displayed for approximately seven days per application (or fewer, if applicant so requests). All event messages will be scheduled to end immediately after the advertised event has passed.

### **B. Application Review**

Staff will be responsible for reviewing applications submitted pursuant to this Policy and determining whether such applications satisfy the requirements herein. Any decision made by Staff under this Policy may be appealed to the EDA upon written notice of the applicant's intent to appeal. Written notice must be provided to City Hall within 10 days following the decision being appealed.

### **C. Fees**

An application fee as established by the current Fee Schedule Ordinance will be included with every message application. Messages displayed by the City or EDA (e.g., notice of a city council meeting or City event) or for public safety purposes (e.g., amber alert, snow emergency) will not be assessed a fee. All other messages are subject to the message application fee. The EDA will return the application fee for messages that are not displayed. For messages that are approved and displayed, the fee is non-refundable. The EDA may set special fees or waive fees for special conditions or circumstances, including where the applicant or event has performed or will perform a commensurate service to the City or EDA. To request reduced or waived fees, contact City Hall. Any request to reduce or waive fees must be approved by the EDA.

## **MESSAGE PRIORITY**

Staff will give messages the following priority:

1. Emergency notifications and other messages pertaining to the health and safety of the public will have the first priority on the sign and will supersede any regularly scheduled messages on the sign;
2. City or EDA sponsored messages or other messages of general public interest; and
3. Commercial messages will be displayed in the order in which they were received, where possible. All commercial messages will be on a "first-come, first-served" basis. If the number of applications exceeds the number of available message slots, Staff will notify any outstanding applicants to determine whether the applicant wishes to display their message at another time. The EDA also

reserves the right to give preference to those entities that have not utilized the EDA Message Board in the prior thirty days.

## **ADMINISTRATIVE PROCEDURES**

Staff will be responsible for creating and posting all messages on the EDA Message Board. In order to manage administrative burden, Staff will only change the messages on the EDA Message Board once per week, except that emergency or City and EDA-sponsored messages can be changed as the EDA determines is appropriate or necessary. Each message that is approved on the EDA Message Board will be displayed beginning at (or after, at applicant's request) approximately noon on Monday until approximately noon the following Monday (or before, at applicant's request).

### **130.02 EDA COMMUNITY EVENT CALENDAR POLICY**

#### **POLICY PURPOSE, OBJECTIVES, and NON-PUBLIC FORUM**

The Clearwater Economic Development Authority ("EDA") has created a Community Event Calendar as a method to disseminate information of general public interest to residents of the City of Clearwater ("City") as well as the general public. This policy ("Policy") applies to all Community Event Calendar events.

The EDA Community Event Calendar was designed to disseminate the EDA's own sentiments related to:

- Information about the City of Clearwater;
- Information about City-or EDA-sponsored events; and
- Information about certain other events located within the City.

The EDA retains the right to update this Policy at any time in the future without notice. It is not the intent of this Policy to provide or create a public forum for expressive activities. Rather, the discrete and limited purpose of the Policy and the Community Event Calendar is to support City- and EDA-sponsored events, local organizations, and other event hosts via the public sharing of event information. Staff may edit any event displayed on the EDA Community Event Calendar in any manner deemed necessary (e.g., clarity, length, etc.) in furtherance of this Policy. Finally, display of any event on the EDA Community Event Calendar is subject to space availability and final approval is retained in the sole discretion of the EDA and its staff via this Policy.

#### **CRITERIA / PROCEDURE**

##### **A. Eligible Applicants**

Not-for-profit organizations are eligible users of the Community Event Calendar. Examples of not-for-profit and government organizations include (but are not limited to): youth organizations, Lions Clubs, religious institutions, government institutions, educational institutions, senior citizen clubs, etc. The organization or the event must be located within the corporate city limits of the City. For-profit organizations may also use the Community Event Calendar when hosting a non-for-profit community event.

##### **B. Allowable Events**

Events must be of broad community interest. All event descriptions are subject to change and neither the City or the EDA is responsible for errors. The proposed event details will be approved in the discretion of staff when consistent with this Policy, and event advertisements that contain any content in one or more of the following categories, but not limited to these, will be denied

listing on the Community Event Calendar: political and public issues; for-profit advertising; false, misleading or untruthful statements or depictions; events promoting a religious or spiritual worship service, unlawful infringement of copyright, trademark, or other rights of another party; obscenity or promotion of sexually oriented actions or representations; promoting the violation of the law; promoting alcohol, firearms, tobacco related products, electronic cigarettes, THC or Cannabis products; promoting any unlawful or illegal goods, services or activities; promoting violence; defamatory, insulting, degrading, disparaging, demeaning, or offensive statements which have the intent or effect of inflaming public unrest or inciting violence; and unauthorized use of the City logo, slogan, or graphic representation which appears to endorse a product or service.

The prohibition of discrimination on the basis of race, color, national origin, religious belief, age, gender, pregnancy, citizenship, familial status, disability status, veteran status and genetic information further guides consideration of advertising on or in publicly owned advertising space.

### **EVENT APPLICATION**

#### **A. Event Application Process**

Any entity wishing to submit an event to be displayed on the EDA Community Event Calendar must fill out an application on a form approved by the EDA. Staff will not accept incomplete applications. The deadline to submit an application for display the following month is the preceding first of the month.

The application shall contain details for the event (PDF or JPG flyer preferred) that includes the date, time, location and title of the event, along with a brief description of the event and a website, phone number or email to contact with questions or to learn more information.

#### **B. Application Review**

Staff will be responsible for reviewing applications submitted pursuant to this Policy and determining whether such applications satisfy the requirements herein.

#### **C. Fees**

Use of the Community Event Calendar is provided at no charge.

### **MESSAGE PRIORITY**

Staff will give events the following priority:

1. City or EDA events or City- or EDA-sponsored events will have the first priority and will supersede any other events;
2. All other events that adhere to this policy will generally be displayed in the order in which they were received on a "first-come, first-served" basis. If the number of applications exceeds the number of available event slots, staff will notify any outstanding applicants if unable to add event to the Community Even Calendar. The EDA, through staff, also reserves the right to give preference to those entities that have not utilized the EDA Community Event Calendar in the prior thirty days.

### **ADMINISTRATIVE PROCEDURES**

Staff will be responsible for creating and posting all events on the EDA Community Event Calendar. To manage administrative burden, staff may only edit or change events on the EDA Community Event Calendar once per week, except that City and EDA-related messages may be changed at any time, as needed.



**THIS PAGE LEFT INTENTIONALLY BLANK**

An ad 3.2” by 3.75” (a 7.5 column inch ad) is \$167.50 in color per issue.

An ad 3.2” by 4.5” (a 9 column inch ad) is \$199 in color per issue.

A bit larger - 5” by 3.75” (\$11.25 column is \$251.25 in color per issue.

We go out to 17,150 homes in Clearwater, Clear Lake, Palmer, Becker and Big Lake.

Thank you.

Mary Nehring  
Advertising Sales & Columnist  
Patriot News MN  
Office: 763-275-0275  
Cell: 612-219-8648  
[www.patriotnewsmn.com](http://www.patriotnewsmn.com)

