

**CLEARWATER PARK COMMISSION
REGULAR MEETING MINUTES
OCTOBER 13, 2025**

1. Call to Order: 5:30 p.m. at City Hall

- Chair Petty called the meeting to order at 5:32 p.m. in the Council Chambers. The Pledge of Allegiance was recited. Members present included Petty, Schindele, and Plaggerman. Member Dufour was absent. Member Senn arrived at 5:38 p.m. Also present was City Administrator Smythe.

2. Approval of Agenda

- **MOTION** by Schindele to approve agenda as presented, seconded by Plaggerman, all voted aye. **MOTION CARRIED 3-0.**

3. Approval of Minutes from August 11, 2025 Meeting

- **MOTION** by Schindele to approve minutes from August 11, 2025 meeting as presented, seconded by Petty, all voted aye. **MOTION CARRIED 3-0.**

4. Public Forum

- None.

5. Old Business

a. Splash Pad Installation Options

- Administrator Smythe gave an overview of the options outlined in the memo from the city engineer related to the construction and installation of the splash pad.
- Members discussed alternatives related to a foam padding surface, colorized concrete, and shading options. Members were concerned about some of the costs, as the project is already over budget.
- *Member Senn arrived and joined the discussion in progress.*
- **MOTION** by Petty to move forward with the state bid installation contract and add the colorized concrete, but decline the other two optional items, seconded by Schindele, all voted aye. **MOTION CARRIED 4-0.**

b. Veterans Memorial Park Completion

- Smythe explained the two outstanding items that require a status update. One is for the monuments with etching for which \$500 of grant funds were used. The second is the landscaping plan from the park committee. Member Schindele offered to follow-up on both of these items.
- Schindele asked staff to provide an update on the total funds available for the landscaping, as some additional donations had been sent to the city for this project. Smythe will check on this.
- **MOTION TO TABLE** by Petty, seconded by Plaggerman, all voted aye. **MOTION CARRIED 4-0.**

c. Local Option Sales Tax Extension

- Smythe gave an overview of the updated process for requesting a Local Option Sales Tax. The process is similar to what it was back in 2006 when the first one was completed. The new law requires specific projects of regional significance and a cap of up to five projects.
- Members would like to pursue this further. Petty asked Members to consider the parks projects list or other needs of the city and bring their ideas to the next meeting.

6. New Business

a. Other Business

- Smythe reported that the design plan for the new Depot Park is progressing and should be ready for the next meeting.

7. Reports

a. Local Option Sales Tax Financial Report

- Smythe will send out the reconciliation report to the board for the benefit of new members.

b. Project Status Report

- Members reviewed list of open projects.

8. Next Meeting Date

a. November 10, 2025 at 5:30 p.m.

- Next meeting date confirmed for November 10, 2025 at 5:30 p.m.

9. Adjournment

- **MOTION** to adjourn by Senn, seconded by Schindele, all voted aye. **MOTION CARRIED 4-0.**
Meeting adjourned at 6:31 p.m.

ATTEST



Annita M. Smythe, City Administrator