



**Regular Meeting – August 19, 2025
Council Chambers**

**Call to Order: 8:00 a.m. at City Hall
Roll Call**

- 1. Approval of Agenda**
- 2. Consent Agenda**
 - a. Approval of Minutes from July 15, 2025 Meeting**
 - b. Financial Reports**
- 3. Old Business**
 - a. T.H. 24 Accommodations**
 - b. Vinyl Sign Update**
 - c. EDA Message Board Waiver Request**
- 4. New Business**
 - a. Small Business Saturday – November 29, 2025**
 - b. Business Social Invite**
- 5. Reports**
 - a. WCEDP Report**
 - b. Staff Report**
 - i. Website Updates**
 - ii. Business Spotlight**
 - iii. Business Retention/Expansion Visit**
- 6. Next Meeting Date**
 - a. Next EDA Meeting – September 16, 2025**
- 7. Adjournment**

To: Honorable Members of the Clearwater EDA
From: Annita Smythe, City Administrator and Kimberlie Gramsey, Community Development Specialist
Re: August 19, 2025 EDA Meeting

1. Approval of Agenda

2. Consent Agenda

a. Approval of Minutes from July 15, 2025 Meeting *(page 3)*

b. Financial Reports *(page 7)*

Please contact me prior to the meeting with questions so I have time to research.

3. Old Business

a. T.H. 24 Accommodations

Discuss Directional Signage

b. Vinyl Sign Update

CR75 – East sign requesting EDA draft licensing agreement instead of an easement.

c. EDA Message Board Waiver Request *(page 16)*

4. New Business

a. Small Business Saturday – November 29, 2025 *(page 19)*

Please consider attached card options for Small Business Saturday. You may also bring to the meeting other options if you have some you like better!

b. Business Social Invite

Select date for Business Social. Last year, the invite was inserted into a holiday flyer template that included recognition of our sponsor. Staff can work on obtaining quotes for refreshments and can work on the flyer insert before we send the cards with the invitations.

5. Reports

This section is for WCEDP, staff, or board member reports, if any.

a. WCEDP Report

b. Staff Report

i. Website Updates

Review stats from EDA Website (page 26)

ii. Business Spotlight

September Business Spotlight will feature Long Haul.

iii. Business Retention/Expansion Visit

BRE visit scheduled with TO Plastics September 12th.

6. Next Meeting Date

a. Next EDA Meeting – September 16, 2025

7. Adjournment

**CLEARWATER ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES
JULY 15, 2025**

Call to Order: 8:00 a.m. at City Hall

Roll Call

- President Crandall called the Clearwater EDA to order Tuesday, July 15, 2025, at 8:00 a.m. in the Council Chambers. EDA Members present were Crandall, Massmann and Vasecka. Member Senn arrived at 8:24 a.m. Member Weatherly was absent. A quorum was present. Also present was City Administrator Smythe and Community Development Specialist Gramsey, and Missy Meidinger from Wright County Economic Development Partnership (WCEDP).

1. Approval of Agenda

- **MOTION** by Massmann to approve the Agenda as presented, seconded by Vasecka, all voted aye. **MOTION CARRIED 3-0.**

2. Consent Agenda

- a. Approval of Minutes from May 20, 2025, Meeting**
- b. Financial Reports**

- **MOTION** by Massmann to approve the Consent Agenda as presented, seconded by Vasecka, all voted aye. **MOTION CARRIED 3-0.**

3. Old Business

a. T.H. 24 Accommodations

- Crandall stated he would like to discuss directional signage.
- Smythe stated the city will need to coordinate with MNDOT on the project.
- Smythe recommended installing signage on northbound T.H. 24 as motorists come off I94 indicating businesses accessed via Smith Street, along with directional arrows at Smith Street. Additionally, proposed placing signage on southbound T.H. 24, just after the Mississippi River bridge, listing businesses accessed via CSAH 75, followed by signage on CSAH 75 directing traffic to use Ash Street.
- Smythe would like to see signage to identify access to the frontage roads for Nelson Drive and Ash Streets.
- Crandall stated at the business meeting on May 15th there was discussion of deterring motorists from blocking the intersection of Smith Street by painting a line and signage that states “Do Not Block Intersection”. Smythe noted there could be similar signage if traffic continues to block the intersection on Nelson Drive as they are leaving the Travel Plaza. The city also could complete road improvements to deter left turns, but it would be an expensive option.
- Members identified the Tier 1 priority as the installation of T.H. 24 signage and “Do Not Block Intersection” signage at Smith St and at Nelson Dr. Tier 2 priorities would include the implementation of directional signage for the frontage roads.

b. Vinyl Sign Update

- Gramsey stated Jason Michels with Long Haul Trucking is inquiring if the city could draft a licensing agreement instead of an easement for the city welcome sign.
- Smythe stated a licensing agreement would be a document we would need the City Attorney to draft. Smythe will verify with the City Attorney what the cost would be for a licensing agreement.

- Members discussed alternative sign locations. The preferred location is on the Long Haul Trucking property, but other options could be explored if the agreement is too expensive.
- **MOTION** by Massmann to approve \$400.00 for licensing agreement. If over \$400.00 will investigate other options for sign placement, seconded by Vasecka, all voted aye. **MOTION CARRIED 3-0.**

Member Senn arrived at 8:24 a.m. and joined the meeting in progress.

c. EDA Message Board Waiver Request – Clearwater Farmer’s Market

- Gramsey stated the Clearwater Farmer’s Market was agreeable with the requirement of one payment per month from organization and the fee waiver request for the remaining weeks for the months of June and July.
- Crandall stated the fee is not an exorbitant amount and the purpose of the fee is to offset the cost of the staff to update the board. Crandall suggested creating some type of criteria for determining if a fee should be waived. Specifically, the financial need to have the fee waived.
- Smythe stated it is reasonable to request financial documents to determine the need for assistance, particularly when a financial benefit is funded by the taxpayers.
- Massmann requested that staff verify the criteria other cities use for fee waiver requests.
- Vasecka recommended that if the fee is waived the company needs to list EDA as a sponsor for the event.
- **MOTION** by Crandall to require one payment per month from the Farmers Market and approve the fee waiver request for the remaining weeks for the month of August, seconded by Vasecka, all voted aye. **MOTION CARRIED 4-0.**

4. New Business

a. Clearwater Heritage Festival Donation Request

- Clearwater Heritage Festival Donation Requesting \$665.00 for porta potty rental. Smythe reminded Members that the EDA cannot donate directly but can pay an invoice to provide the porta-potties. The vendor must bill the city directly.
- Massmann inquired if EDA would be listed as a sponsor for the event.
- **MOTION** by Massmann to approve payment of \$665.00 for the porta potty rental, seconded by Senn, all voted aye. **MOTION CARRIED 4-0.**

b. Clearwater Fire Relief Association Trunk or Treat Donation

- The Fire Relief Association will be hosting Trunk or Treat on October 25 from 1-4 pm. This event is to assist with recruitment. They are requesting the EDA to assist with some of the funding needed for supply purchases in the amount of \$500.00. Smythe again noted restrictions on donations to private organizations.
- **MOTION** by Crandall to approve expenditure of \$500.00 for supply purchases for the fire department, seconded by Massmann, all voted aye. **MOTION CARRIED 4-0.**

c. Draft Budget

- Smythe provided an overview of the 2026 draft EDA budget.
- Crandall stated he would like EDA to look into a small loan program for businesses.
- Smythe suggested a small grant program similar to the old rent rebate program as a small incentive to support businesses. The eligibility criteria for the program would need to be further reviewed.
- Members asked staff to bring back data on possible financial program options.

5. Reports

a. WCEDP Report

- Meidinger stated she was able to attend the Clear Valley Business Connection last week.
- A seminar regarding Paid Leave Act and Retirement Act is available, with an option to invite speakers to the community. The first is scheduled for next week, and an invitation will be sent out to those interested in attending.
- First ever Wright – Sherburne County Enterprise Academy will begin September 11th, 2025. 12-week foundational business course for entrepreneurs.
- Meidinger stated the need for childcare facilities in Wright County is high. Stated if there is anyone interested in starting a childcare facility to reach out to WCEDP. Members noted that the city staff have suggested pursuing childcare options for the city.
- Workforce development trying to boost the acknowledgement of jobs within the county. Noted that 75% of residents leave the county to work.
- Crandall inquired if Business Retention/Expansion (BRE) visits are possible to collaborate with staff. Meidinger stated she will be available to facilitate the BRE visits. She would ask that staff coordinate the date of the visit. Crandall suggested TO Plastics be added to the BRE list.
- Meidinger requested that the city share any Business Spotlights it creates so they can be promoted through WCEDP channels as well.

b. Staff Report

i. Website Updates

- Gramsey reported that the EDA Website statistics for the month are listed on page 19 for review.
- Informed Senn needing picture and biography for the EDA Website.

ii. Business Spotlight

- June Business Spotlight featured Taco Gringo.
- Gramsey stated she has reached out to 2 businesses with no response.
- As suggested, we will reach out to Long Haul Trucking to try and coordinate.
- Gramsey suggested adding Clearwater Outfitters to the list of potential Business Spotlights. She recommended coordinating the feature with the start of the season to help promote the business and also suggested using drone footage to highlight a trip down the Mississippi River.

iii. Community Event Calendar

- Gramsey stated the site had 92 visits the day the Community Event Calendar went live.
- Gramsey suggested visiting local businesses to promote the Community Event Calendar in order to encourage more events for posting.

iv. Blight Property

- Smythe provided update on blighted properties in town.

6. Next Meeting Date

a. Next EDA Meeting – Aug 19, 2025

- Next meeting date confirmed for Aug 19, 2025 at 8:00 a.m.

7. Adjournment

- **MOTION** to adjourn by Massmann, seconded by Senn, all voted aye. **MOTION CARRIED 4-0.** Meeting adjourned at 9:00 a.m.

ATTEST

APPROVED

Kimberlie Gramsey,
Community Development Specialist

Kris Crandall
EDA President

DRAFT

GL ACTIVITY REPORT FOR CITY OF CLEARWATER

From 01/01/2025 to 08/13/2025

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
01/01/2025			250-0000-10100 Cash				
					BEG. BALANCE		305,535.19
01/01/2025	PR	CHK	SUMMARY PR 01/01/2025			684.09	304,851.10
01/01/2025	CD	CHK	SUMMARY CD 01/01/2025			280.98	304,570.12
01/14/2025	CD	CHK	SUMMARY CD 01/14/2025			1,300.00	303,270.12
01/15/2025	PR	CHK	SUMMARY PR 01/15/2025			753.57	302,516.55
01/15/2025	CD	CHK	SUMMARY CD 01/15/2025			297.63	302,218.92
01/29/2025	PR	CHK	SUMMARY PR 01/29/2025			709.70	301,509.22
01/29/2025	CD	CHK	SUMMARY CD 01/29/2025			297.31	301,211.91
01/31/2025	CD	CHK	SUMMARY CD 01/31/2025			1,059.17	300,152.74
01/31/2025	CR	JE	Cash	00000072	227.27		300,380.01
02/11/2025	CD	CHK	SUMMARY CD 02/11/2025			1,372.54	299,007.47
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025			709.70	298,297.77
02/12/2025	CD	CHK	SUMMARY CD 02/12/2025			297.29	298,000.48
02/26/2025	PR	CHK	SUMMARY PR 02/26/2025			717.70	297,282.78
02/26/2025	CD	CHK	SUMMARY CD 02/26/2025			297.31	296,985.47
02/28/2025	CD	CHK	SUMMARY CD 02/28/2025			1,110.56	295,874.91
03/12/2025	PR	CHK	SUMMARY PR 03/12/2025			707.59	295,167.32
03/12/2025	CD	CHK	SUMMARY CD 03/12/2025			295.96	294,871.36
03/12/2025	CD	CHK	SUMMARY CD 03/12/2025			604.77	294,266.59
03/19/2025	CRD	RCPT	Cash	0000007839	35.00		294,301.59
03/26/2025	PR	CHK	SUMMARY PR 03/26/2025			740.88	293,560.71
03/26/2025	CD	CHK	SUMMARY CD 03/26/2025			312.46	293,248.25
03/31/2025	CD	CHK	SUMMARY CD 03/31/2025			953.73	292,294.52
04/09/2025	PR	CHK	SUMMARY PR 04/09/2025			741.45	291,553.07
04/09/2025	CD	CHK	SUMMARY CD 04/09/2025			302.80	291,250.27
04/14/2025	CD	CHK	SUMMARY CD 04/14/2025			9.53	291,240.74
04/23/2025	PR	CHK	SUMMARY PR 04/23/2025			767.42	290,473.32
04/23/2025	CD	CHK	SUMMARY CD 04/23/2025			301.42	290,171.90
04/30/2025	CD	CHK	SUMMARY CD 04/30/2025			918.58	289,253.32
05/06/2025	CD	CHK	GEN 25784 to 1314	25784		20,000.00	269,253.32
05/07/2025	PR	CHK	SUMMARY PR 05/07/2025			779.96	268,473.36
05/07/2025	CD	CHK	SUMMARY CD 05/07/2025			320.73	268,152.63
05/13/2025	CD	CHK	SUMMARY CD 05/13/2025			4.77	268,147.86
05/21/2025	PR	CHK	SUMMARY PR 05/21/2025			726.12	267,421.74
05/21/2025	CD	CHK	SUMMARY CD 05/21/2025			302.83	267,118.91
05/22/2025	CRD	RCPT	Cash	0000009781	35.00		267,153.91
05/31/2025	CD	CHK	SUMMARY CD 05/31/2025			918.59	266,235.32
06/04/2025	PR	CHK	SUMMARY PR 06/04/2025			716.03	265,519.29
06/04/2025	CD	CHK	SUMMARY CD 06/04/2025			301.43	265,217.86
06/10/2025	CD	CHK	SUMMARY CD 06/10/2025			4.77	265,213.09
06/18/2025	PR	CHK	SUMMARY PR 06/18/2025			715.60	264,497.49
06/18/2025	CD	CHK	SUMMARY CD 06/18/2025			295.91	264,201.58
06/30/2025	CD	CHK	SUMMARY CD 06/30/2025			918.57	263,283.01
06/30/2025	CR	RCPT	Cash	0000011415	37,607.56		300,890.57
07/02/2025	PR	CHK	SUMMARY PR 07/02/2025			756.04	300,134.53
07/02/2025	CD	CHK	SUMMARY CD 07/02/2025			295.93	299,838.60
07/15/2025	CD	CHK	SUMMARY CD 07/15/2025			421.53	299,417.07
07/16/2025	PR	CHK	SUMMARY PR 07/16/2025			635.85	298,781.22
07/16/2025	CD	CHK	SUMMARY CD 07/16/2025			250.26	298,530.96
07/17/2025	CRD	RCPT	Cash	0000011521	35.00		298,565.96
07/30/2025	PR	CHK	SUMMARY PR 07/30/2025			726.56	297,839.40
07/30/2025	CD	CHK	SUMMARY CD 07/30/2025			308.33	297,531.07
07/31/2025	CD	CHK	SUMMARY CD 07/31/2025			918.57	296,612.50
08/11/2025	CRD	RCPT	Cash	0000012411	35.00		296,647.50
08/12/2025	CD	CHK	SUMMARY CD 08/12/2025			4.77	296,642.73
08/13/2025	PR	CHK	SUMMARY PR 08/13/2025			752.39	295,890.34
08/13/2025				END BALANCE	37,974.83	47,619.68	295,890.34
01/01/2025			250-0000-20200 Accounts Payable				0.00
					BEG. BALANCE		0.00
01/01/2025	CD	CHK	SUMMARY CD 01/01/2025			280.98	280.98
01/14/2025	AP	INV	SUMMARY AP 01/14/2025				(1,019.02)
01/14/2025	CD	CHK	SUMMARY CD 01/14/2025			1,300.00	280.98
01/15/2025	AP	INV	Remittance Check	REMIT		32.45	248.53
01/15/2025	AP	INV	Remittance Check	REMIT		122.53	126.00
01/15/2025	AP	INV	Remittance Check	REMIT		142.65	(16.65)
01/15/2025	CD	CHK	SUMMARY CD 01/15/2025			297.63	280.98
01/29/2025	AP	INV	Remittance Check	REMIT		32.42	248.56
01/29/2025	AP	INV	Remittance Check	REMIT		122.43	126.13
01/29/2025	AP	INV	Remittance Check	REMIT		142.46	(16.33)
01/29/2025	CD	CHK	SUMMARY CD 01/29/2025			297.31	280.98
01/31/2025	AP	INV	SUMMARY AP 01/31/2025			173.17	107.81
01/31/2025	AP	INV	SUMMARY AP 01/31/2025			833.63	(725.82)
01/31/2025	AP	INV	SUMMARY AP 01/31/2025			52.37	(778.19)
01/31/2025	CD	CHK	SUMMARY CD 01/31/2025			1,059.17	280.98
02/11/2025	AP	INV	SUMMARY AP 02/11/2025			75.00	205.98
02/11/2025	AP	INV	SUMMARY AP 02/11/2025			4.77	201.21

GL ACTIVITY REPORT FOR CITY OF CLEARWATER

From 01/01/2025 to 08/13/2025

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
02/11/2025	AP	INV	SUMMARY AP 02/11/2025			4.77	196.44
02/11/2025	AP	INV	SUMMARY AP 02/11/2025			400.00	(203.56)
02/11/2025	AP	INV	SUMMARY AP 02/11/2025			888.00	(1,091.56)
02/11/2025	CD	CHK	SUMMARY CD 02/11/2025		1,372.54		280.98
02/12/2025	AP	INV	Remittance Check	REMIT		32.41	248.57
02/12/2025	AP	INV	Remittance Check	REMIT		122.42	126.15
02/12/2025	AP	INV	Remittance Check	REMIT		142.46	(16.31)
02/12/2025	CD	CHK	SUMMARY CD 02/12/2025		297.29		280.98
02/26/2025	AP	INV	Remittance Check	REMIT		32.42	248.56
02/26/2025	AP	INV	Remittance Check	REMIT		122.43	126.13
02/26/2025	AP	INV	Remittance Check	REMIT		142.46	(16.33)
02/26/2025	CD	CHK	SUMMARY CD 02/26/2025		297.31		280.98
02/28/2025	AP	INV	SUMMARY AP 02/28/2025			192.00	88.98
02/28/2025	AP	INV	SUMMARY AP 02/28/2025			58.76	30.22
02/28/2025	AP	INV	SUMMARY AP 02/28/2025			833.63	(803.41)
02/28/2025	AP	INV	SUMMARY AP 02/28/2025			26.17	(829.58)
02/28/2025	CD	CHK	SUMMARY CD 02/28/2025		1,110.56		280.98
03/11/2025	AP	INV	SUMMARY AP 03/11/2025			4.77	276.21
03/11/2025	AP	INV	SUMMARY AP 03/11/2025			600.00	(323.79)
03/12/2025	AP	INV	Remittance Check	REMIT		32.26	(356.05)
03/12/2025	AP	INV	Remittance Check	REMIT		122.02	(478.07)
03/12/2025	AP	INV	Remittance Check	REMIT		141.68	(619.75)
03/12/2025	CD	CHK	SUMMARY CD 03/12/2025		295.96		(323.79)
03/12/2025	CD	CHK	SUMMARY CD 03/12/2025		604.77		280.98
03/26/2025	AP	INV	Remittance Check	REMIT		34.08	246.90
03/26/2025	AP	INV	Remittance Check	REMIT		127.10	119.80
03/26/2025	AP	INV	Remittance Check	REMIT		151.28	(31.48)
03/26/2025	CD	CHK	SUMMARY CD 03/26/2025		312.46		280.98
03/31/2025	AP	INV	SUMMARY AP 03/31/2025			35.16	245.82
03/31/2025	AP	INV	SUMMARY AP 03/31/2025			58.76	187.06
03/31/2025	AP	INV	SUMMARY AP 03/31/2025			833.63	(646.57)
03/31/2025	AP	INV	SUMMARY AP 03/31/2025			26.18	(672.75)
03/31/2025	CD	CHK	SUMMARY CD 03/31/2025		953.73		280.98
04/09/2025	AP	INV	Remittance Check	REMIT		33.01	247.97
04/09/2025	AP	INV	Remittance Check	REMIT		124.13	123.84
04/09/2025	AP	INV	Remittance Check	REMIT		145.66	(21.82)
04/09/2025	CD	CHK	SUMMARY CD 04/09/2025		302.80		280.98
04/14/2025	CD	CHK	SUMMARY CD 04/14/2025		9.53		290.51
04/15/2025	AP	INV	SUMMARY AP 04/15/2025			9.53	280.98
04/23/2025	AP	INV	Remittance Check	REMIT		32.86	248.12
04/23/2025	AP	INV	Remittance Check	REMIT		123.70	124.42
04/23/2025	AP	INV	Remittance Check	REMIT		144.86	(20.44)
04/23/2025	CD	CHK	SUMMARY CD 04/23/2025		301.42		280.98
04/30/2025	AP	INV	CLEARWATER/CLEAR LAKE	Food Shelf 25-1		20,000.00	(19,719.02)
04/30/2025	AP	INV	SUMMARY AP 04/30/2025			58.78	(19,777.80)
04/30/2025	AP	INV	SUMMARY AP 04/30/2025			833.63	(20,611.43)
04/30/2025	AP	INV	SUMMARY AP 04/30/2025			26.17	(20,637.60)
04/30/2025	CD	CHK	SUMMARY CD 04/30/2025		918.58		(19,719.02)
05/06/2025	CD	CHK	GEN 25784 to 1314	25784	20,000.00		280.98
05/07/2025	AP	INV	Remittance Check	REMIT		34.98	246.00
05/07/2025	AP	INV	Remittance Check	REMIT		129.64	116.36
05/07/2025	AP	INV	Remittance Check	REMIT		156.11	(39.75)
05/07/2025	CD	CHK	SUMMARY CD 05/07/2025		320.73		280.98
05/13/2025	AP	INV	SUMMARY AP 05/13/2025			4.77	276.21
05/13/2025	CD	CHK	SUMMARY CD 05/13/2025		4.77		280.98
05/21/2025	AP	INV	Remittance Check	REMIT		33.02	247.96
05/21/2025	AP	INV	Remittance Check	REMIT		124.13	123.83
05/21/2025	AP	INV	Remittance Check	REMIT		145.68	(21.85)
05/21/2025	CD	CHK	SUMMARY CD 05/21/2025		302.83		280.98
05/31/2025	AP	INV	SUMMARY AP 05/31/2025			58.78	222.20
05/31/2025	AP	INV	SUMMARY AP 05/31/2025			833.63	(611.43)
05/31/2025	AP	INV	SUMMARY AP 05/31/2025			26.18	(637.61)
05/31/2025	CD	CHK	SUMMARY CD 05/31/2025		918.59		280.98
06/04/2025	AP	INV	Remittance Check	REMIT		32.86	248.12
06/04/2025	AP	INV	Remittance Check	REMIT		123.69	124.43
06/04/2025	AP	INV	Remittance Check	REMIT		144.88	(20.45)
06/04/2025	CD	CHK	SUMMARY CD 06/04/2025		301.43		280.98
06/09/2025	AP	INV	SUMMARY AP 06/09/2025			4.77	276.21
06/10/2025	CD	CHK	SUMMARY CD 06/10/2025		4.77		280.98
06/18/2025	AP	INV	Remittance Check	REMIT		32.26	248.72
06/18/2025	AP	INV	Remittance Check	REMIT		122.01	126.71
06/18/2025	AP	INV	Remittance Check	REMIT		141.64	(14.93)
06/18/2025	CD	CHK	SUMMARY CD 06/18/2025		295.91		280.98
06/30/2025	AP	INV	SUMMARY AP 06/30/2025			58.76	222.22
06/30/2025	AP	INV	SUMMARY AP 06/30/2025			833.63	(611.41)
06/30/2025	AP	INV	SUMMARY AP 06/30/2025			26.18	(637.59)
06/30/2025	CD	CHK	SUMMARY CD 06/30/2025		918.57		280.98

GL ACTIVITY REPORT FOR CITY OF CLEARWATER

From 01/01/2025 to 08/13/2025

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
07/02/2025	AP	INV	Remittance Check	REMIT		32.26	248.72
07/02/2025	AP	INV	Remittance Check	REMIT		121.99	126.73
07/02/2025	AP	INV	Remittance Check	REMIT		141.68	(14.95)
07/02/2025	CD	CHK	SUMMARY CD 07/02/2025		295.93		280.98
07/15/2025	AP	INV	SUMMARY AP 07/15/2025			4.78	276.20
07/15/2025	AP	INV	SUMMARY AP 07/15/2025			400.00	(123.80)
07/15/2025	AP	INV	SUMMARY AP 07/15/2025			16.75	(140.55)
07/15/2025	CD	CHK	SUMMARY CD 07/15/2025		421.53		280.98
07/16/2025	AP	INV	Remittance Check	REMIT		26.81	254.17
07/16/2025	AP	INV	Remittance Check	REMIT		106.75	147.42
07/16/2025	AP	INV	Remittance Check	REMIT		116.70	30.72
07/16/2025	CD	CHK	SUMMARY CD 07/16/2025		250.26		280.98
07/30/2025	AP	INV	Remittance Check	REMIT		33.62	247.36
07/30/2025	AP	INV	Remittance Check	REMIT		125.83	121.53
07/30/2025	AP	INV	Remittance Check	REMIT		148.88	(27.35)
07/30/2025	CD	CHK	SUMMARY CD 07/30/2025		308.33		280.98
07/31/2025	AP	INV	SUMMARY AP 07/31/2025			58.76	222.22
07/31/2025	AP	INV	SUMMARY AP 07/31/2025			833.63	(611.41)
07/31/2025	AP	INV	SUMMARY AP 07/31/2025			26.18	(637.59)
07/31/2025	CD	CHK	SUMMARY CD 07/31/2025		918.57		280.98
08/12/2025	AP	INV	SUMMARY AP 08/12/2025			4.77	276.21
08/12/2025	CD	CHK	SUMMARY CD 08/12/2025		4.77		280.98
08/13/2025			END BALANCE		35,279.03	34,998.05	280.98

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
01/01/2025			250-00000-21701 Federal withholding	BEG. BALANCE			0.00
01/01/2025	PR	CHK	SUMMARY PR 01/01/2025			4.57	(4.57)
01/15/2025	PR	CHK	SUMMARY PR 01/15/2025			8.75	(13.32)
01/15/2025	AP	INV	Remittance Check	REMIT	8.75		(4.57)
01/29/2025	PR	CHK	SUMMARY PR 01/29/2025			8.66	(13.23)
01/29/2025	AP	INV	Remittance Check	REMIT	8.66		(4.57)
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025			8.66	(13.23)
02/12/2025	AP	INV	Remittance Check	REMIT	8.66		(4.57)
02/26/2025	PR	CHK	SUMMARY PR 02/26/2025			8.66	(13.23)
02/26/2025	AP	INV	Remittance Check	REMIT	8.66		(4.57)
03/12/2025	PR	CHK	SUMMARY PR 03/12/2025			8.32	(12.89)
03/12/2025	AP	INV	Remittance Check	REMIT	8.32		(4.57)
03/26/2025	PR	CHK	SUMMARY PR 03/26/2025			12.40	(16.97)
03/26/2025	AP	INV	Remittance Check	REMIT	12.40		(4.57)
04/09/2025	PR	CHK	SUMMARY PR 04/09/2025			10.02	(14.59)
04/09/2025	AP	INV	Remittance Check	REMIT	10.02		(4.57)
04/23/2025	PR	CHK	SUMMARY PR 04/23/2025			9.68	(14.25)
04/23/2025	AP	INV	Remittance Check	REMIT	9.68		(4.57)
05/07/2025	PR	CHK	SUMMARY PR 05/07/2025			14.43	(19.00)
05/07/2025	AP	INV	Remittance Check	REMIT	14.43		(4.57)
05/21/2025	PR	CHK	SUMMARY PR 05/21/2025			10.02	(14.59)
05/21/2025	AP	INV	Remittance Check	REMIT	10.02		(4.57)
06/04/2025	PR	CHK	SUMMARY PR 06/04/2025			9.68	(14.25)
06/04/2025	AP	INV	Remittance Check	REMIT	9.68		(4.57)
06/18/2025	PR	CHK	SUMMARY PR 06/18/2025			8.32	(12.89)
06/18/2025	AP	INV	Remittance Check	REMIT	8.32		(4.57)
07/02/2025	PR	CHK	SUMMARY PR 07/02/2025			8.32	(12.89)
07/02/2025	AP	INV	Remittance Check	REMIT	8.32		(4.57)
07/30/2025	PR	CHK	SUMMARY PR 07/30/2025			11.38	(15.95)
07/30/2025	AP	INV	Remittance Check	REMIT	11.38		(4.57)
08/13/2025	PR	CHK	SUMMARY PR 08/13/2025			8.32	(12.89)
08/13/2025			END BALANCE		137.30	150.19	(12.89)

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
01/01/2025			250-00000-21702 State withholding	BEG. BALANCE			0.00
01/01/2025	PR	CHK	SUMMARY PR 01/01/2025			30.83	(30.83)
01/15/2025	PR	CHK	SUMMARY PR 01/15/2025			32.45	(63.28)
01/15/2025	AP	INV	Remittance Check	REMIT	32.45		(30.83)
01/29/2025	PR	CHK	SUMMARY PR 01/29/2025			32.42	(63.25)
01/29/2025	AP	INV	Remittance Check	REMIT	32.42		(30.83)
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025			32.41	(63.24)
02/12/2025	AP	INV	Remittance Check	REMIT	32.41		(30.83)
02/26/2025	PR	CHK	SUMMARY PR 02/26/2025			32.42	(63.25)
02/26/2025	AP	INV	Remittance Check	REMIT	32.42		(30.83)
03/12/2025	PR	CHK	SUMMARY PR 03/12/2025			32.26	(63.09)
03/12/2025	AP	INV	Remittance Check	REMIT	32.26		(30.83)
03/26/2025	PR	CHK	SUMMARY PR 03/26/2025			34.08	(64.91)
03/26/2025	AP	INV	Remittance Check	REMIT	34.08		(30.83)
04/09/2025	PR	CHK	SUMMARY PR 04/09/2025			33.01	(63.84)
04/09/2025	AP	INV	Remittance Check	REMIT	33.01		(30.83)
04/23/2025	PR	CHK	SUMMARY PR 04/23/2025			32.86	(63.69)
04/23/2025	AP	INV	Remittance Check	REMIT	32.86		(30.83)
05/07/2025	PR	CHK	SUMMARY PR 05/07/2025			34.98	(65.81)

GL ACTIVITY REPORT FOR CITY OF CLEARWATER

From 01/01/2025 to 08/13/2025

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
05/07/2025	AP	INV	Remittance Check	REMIT	34.98		(30.83)
05/21/2025	PR	CHK	SUMMARY PR 05/21/2025			33.02	(63.85)
05/21/2025	AP	INV	Remittance Check	REMIT	33.02		(30.83)
06/04/2025	PR	CHK	SUMMARY PR 06/04/2025			32.86	(63.69)
06/04/2025	AP	INV	Remittance Check	REMIT	32.86		(30.83)
06/18/2025	PR	CHK	SUMMARY PR 06/18/2025			32.26	(63.09)
06/18/2025	AP	INV	Remittance Check	REMIT	32.26		(30.83)
07/02/2025	PR	CHK	SUMMARY PR 07/02/2025			32.26	(63.09)
07/02/2025	AP	INV	Remittance Check	REMIT	32.26		(30.83)
07/16/2025	PR	CHK	SUMMARY PR 07/16/2025			26.81	(57.64)
07/16/2025	AP	INV	Remittance Check	REMIT	26.81		(30.83)
07/30/2025	PR	CHK	SUMMARY PR 07/30/2025			33.62	(64.45)
07/30/2025	AP	INV	Remittance Check	REMIT	33.62		(30.83)
08/13/2025	PR	CHK	SUMMARY PR 08/13/2025			32.26	(63.09)
08/13/2025			END BALANCE		487.72	550.81	(63.09)

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
01/01/2025			250-00000-21703 FICA Tax withholding				0.00
01/01/2025			BEG. BALANCE				0.00
01/01/2025	PR	CHK	SUMMARY PR 01/01/2025			103.92	(103.92)
01/15/2025	PR	CHK	SUMMARY PR 01/15/2025			108.52	(212.44)
01/15/2025	AP	INV	Remittance Check	REMIT	108.52		(103.92)
01/29/2025	PR	CHK	SUMMARY PR 01/29/2025			108.44	(212.36)
01/29/2025	AP	INV	Remittance Check	REMIT	108.44		(103.92)
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025			108.44	(212.36)
02/12/2025	AP	INV	Remittance Check	REMIT	108.44		(103.92)
02/26/2025	PR	CHK	SUMMARY PR 02/26/2025			108.44	(212.36)
02/26/2025	AP	INV	Remittance Check	REMIT	108.44		(103.92)
03/12/2025	PR	CHK	SUMMARY PR 03/12/2025			108.08	(212.00)
03/12/2025	AP	INV	Remittance Check	REMIT	108.08		(103.92)
03/26/2025	PR	CHK	SUMMARY PR 03/26/2025			112.56	(216.48)
03/26/2025	AP	INV	Remittance Check	REMIT	112.56		(103.92)
04/09/2025	PR	CHK	SUMMARY PR 04/09/2025			109.94	(213.86)
04/09/2025	AP	INV	Remittance Check	REMIT	109.94		(103.92)
04/23/2025	PR	CHK	SUMMARY PR 04/23/2025			109.56	(213.48)
04/23/2025	AP	INV	Remittance Check	REMIT	109.56		(103.92)
05/07/2025	PR	CHK	SUMMARY PR 05/07/2025			114.82	(218.74)
05/07/2025	AP	INV	Remittance Check	REMIT	114.82		(103.92)
05/21/2025	PR	CHK	SUMMARY PR 05/21/2025			109.94	(213.86)
05/21/2025	AP	INV	Remittance Check	REMIT	109.94		(103.92)
06/04/2025	PR	CHK	SUMMARY PR 06/04/2025			109.56	(213.48)
06/04/2025	AP	INV	Remittance Check	REMIT	109.56		(103.92)
06/18/2025	PR	CHK	SUMMARY PR 06/18/2025			108.06	(211.98)
06/18/2025	AP	INV	Remittance Check	REMIT	108.06		(103.92)
07/02/2025	PR	CHK	SUMMARY PR 07/02/2025			108.08	(212.00)
07/02/2025	AP	INV	Remittance Check	REMIT	108.08		(103.92)
07/16/2025	PR	CHK	SUMMARY PR 07/16/2025			94.58	(198.50)
07/16/2025	AP	INV	Remittance Check	REMIT	94.58		(103.92)
07/30/2025	PR	CHK	SUMMARY PR 07/30/2025			111.44	(215.36)
07/30/2025	AP	INV	Remittance Check	REMIT	111.44		(103.92)
08/13/2025	PR	CHK	SUMMARY PR 08/13/2025			108.06	(211.98)
08/13/2025			END BALANCE		1,630.46	1,842.44	(211.98)

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
01/01/2025			250-00000-21704 PERA				0.00
01/01/2025			BEG. BALANCE				0.00
01/01/2025	PR	CHK	SUMMARY PR 01/01/2025			117.34	(117.34)
01/15/2025	PR	CHK	SUMMARY PR 01/15/2025			122.53	(239.87)
01/15/2025	AP	INV	Remittance Check	REMIT	122.53		(117.34)
01/29/2025	PR	CHK	SUMMARY PR 01/29/2025			122.43	(239.77)
01/29/2025	AP	INV	Remittance Check	REMIT	122.43		(117.34)
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025			122.42	(239.76)
02/12/2025	AP	INV	Remittance Check	REMIT	122.42		(117.34)
02/26/2025	PR	CHK	SUMMARY PR 02/26/2025			122.43	(239.77)
02/26/2025	AP	INV	Remittance Check	REMIT	122.43		(117.34)
03/12/2025	PR	CHK	SUMMARY PR 03/12/2025			122.02	(239.36)
03/12/2025	AP	INV	Remittance Check	REMIT	122.02		(117.34)
03/26/2025	PR	CHK	SUMMARY PR 03/26/2025			127.10	(244.44)
03/26/2025	AP	INV	Remittance Check	REMIT	127.10		(117.34)
04/09/2025	PR	CHK	SUMMARY PR 04/09/2025			124.13	(241.47)
04/09/2025	AP	INV	Remittance Check	REMIT	124.13		(117.34)
04/23/2025	PR	CHK	SUMMARY PR 04/23/2025			123.70	(241.04)
04/23/2025	AP	INV	Remittance Check	REMIT	123.70		(117.34)
05/07/2025	PR	CHK	SUMMARY PR 05/07/2025			129.64	(246.98)
05/07/2025	AP	INV	Remittance Check	REMIT	129.64		(117.34)
05/21/2025	PR	CHK	SUMMARY PR 05/21/2025			124.13	(241.47)
05/21/2025	AP	INV	Remittance Check	REMIT	124.13		(117.34)
06/04/2025	PR	CHK	SUMMARY PR 06/04/2025			123.69	(241.03)
06/04/2025	AP	INV	Remittance Check	REMIT	123.69		(117.34)
06/18/2025	PR	CHK	SUMMARY PR 06/18/2025			122.01	(239.35)

GL ACTIVITY REPORT FOR CITY OF CLEARWATER

From 01/01/2025 to 08/13/2025

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance	
06/18/2025	AP	INV	Remittance Check	REMIT	122.01		(117.34)	
07/02/2025	PR	CHK	SUMMARY PR 07/02/2025			121.99	(239.33)	
07/02/2025	AP	INV	Remittance Check	REMIT	121.99		(117.34)	
07/16/2025	PR	CHK	SUMMARY PR 07/16/2025			106.75	(224.09)	
07/16/2025	AP	INV	Remittance Check	REMIT	106.75		(117.34)	
07/30/2025	PR	CHK	SUMMARY PR 07/30/2025			125.83	(243.17)	
07/30/2025	AP	INV	Remittance Check	REMIT	125.83		(117.34)	
08/13/2025	PR	CHK	SUMMARY PR 08/13/2025			122.02	(239.36)	
08/13/2025				END BALANCE	1,840.80	2,080.16	(239.36)	
250-00000-21709 Medicare							BEG. BALANCE	0.00
01/01/2025	PR	CHK	SUMMARY PR 01/01/2025			24.32	(24.32)	
01/15/2025	PR	CHK	SUMMARY PR 01/15/2025			25.38	(49.70)	
01/15/2025	AP	INV	Remittance Check	REMIT	25.38		(24.32)	
01/29/2025	PR	CHK	SUMMARY PR 01/29/2025			25.36	(49.68)	
01/29/2025	AP	INV	Remittance Check	REMIT	25.36		(24.32)	
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025			25.36	(49.68)	
02/12/2025	AP	INV	Remittance Check	REMIT	25.36		(24.32)	
02/26/2025	PR	CHK	SUMMARY PR 02/26/2025			25.36	(49.68)	
02/26/2025	AP	INV	Remittance Check	REMIT	25.36		(24.32)	
03/12/2025	PR	CHK	SUMMARY PR 03/12/2025			25.28	(49.60)	
03/12/2025	AP	INV	Remittance Check	REMIT	25.28		(24.32)	
03/26/2025	PR	CHK	SUMMARY PR 03/26/2025			26.32	(50.64)	
03/26/2025	AP	INV	Remittance Check	REMIT	26.32		(24.32)	
04/09/2025	PR	CHK	SUMMARY PR 04/09/2025			25.70	(50.02)	
04/09/2025	AP	INV	Remittance Check	REMIT	25.70		(24.32)	
04/23/2025	PR	CHK	SUMMARY PR 04/23/2025			25.62	(49.94)	
04/23/2025	AP	INV	Remittance Check	REMIT	25.62		(24.32)	
05/07/2025	PR	CHK	SUMMARY PR 05/07/2025			26.86	(51.18)	
05/07/2025	AP	INV	Remittance Check	REMIT	26.86		(24.32)	
05/21/2025	PR	CHK	SUMMARY PR 05/21/2025			25.72	(50.04)	
05/21/2025	AP	INV	Remittance Check	REMIT	25.72		(24.32)	
06/04/2025	PR	CHK	SUMMARY PR 06/04/2025			25.64	(49.96)	
06/04/2025	AP	INV	Remittance Check	REMIT	25.64		(24.32)	
06/18/2025	PR	CHK	SUMMARY PR 06/18/2025			25.26	(49.58)	
06/18/2025	AP	INV	Remittance Check	REMIT	25.26		(24.32)	
07/02/2025	PR	CHK	SUMMARY PR 07/02/2025			25.28	(49.60)	
07/02/2025	AP	INV	Remittance Check	REMIT	25.28		(24.32)	
07/16/2025	PR	CHK	SUMMARY PR 07/16/2025			22.12	(46.44)	
07/16/2025	AP	INV	Remittance Check	REMIT	22.12		(24.32)	
07/30/2025	PR	CHK	SUMMARY PR 07/30/2025			26.06	(50.38)	
07/30/2025	AP	INV	Remittance Check	REMIT	26.06		(24.32)	
08/13/2025	PR	CHK	SUMMARY PR 08/13/2025			25.28	(49.60)	
08/13/2025				END BALANCE	381.32	430.92	(49.60)	
250-00000-25300 Unreserved Fund Balance							BEG. BALANCE	(305,535.19)
01/01/2025				END BALANCE			(305,535.19)	
08/13/2025								
250-41200-31010 Current Ad Valorem Taxes							BEG. BALANCE	0.00
01/31/2025	CR	JE	Current Ad Valorem Taxes	00000072		227.27	(227.27)	
06/30/2025	CR	RCPT	Current Ad Valorem Taxes	0000011415		37,607.56	(37,834.83)	
08/13/2025				END BALANCE		37,834.83	(37,834.83)	
250-41200-34953 Charge for Service							BEG. BALANCE	0.00
01/01/2025	CRD	RCPT	Charge for Service EDA	0000007839		35.00	(35.00)	
03/19/2025	CRD	RCPT	Charge for Service EDA	0000009781		35.00	(70.00)	
05/22/2025	CRD	RCPT	Charge for Service EDA	0000011521		35.00	(105.00)	
07/17/2025	CRD	RCPT	Charge for Service EDA	0000012411		35.00	(140.00)	
08/11/2025	CRD	RCPT	Charge for Service EDA					
08/13/2025				END BALANCE		140.00	(140.00)	
250-41200-40101 Full-Time Employees Regular							BEG. BALANCE	0.00
01/01/2025	PR	CHK	SUMMARY PR 01/01/2025		838.09		838.09	
01/15/2025	PR	CHK	SUMMARY PR 01/15/2025		883.24		1,721.33	
01/29/2025	PR	CHK	SUMMARY PR 01/29/2025		874.52		2,595.85	
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025		874.51		3,470.36	
02/26/2025	PR	CHK	SUMMARY PR 02/26/2025		882.52		4,352.88	
03/12/2025	PR	CHK	SUMMARY PR 03/12/2025		871.50		5,224.38	
03/26/2025	PR	CHK	SUMMARY PR 03/26/2025		915.81		6,140.19	
04/09/2025	PR	CHK	SUMMARY PR 04/09/2025		886.61		7,026.80	
04/23/2025	PR	CHK	SUMMARY PR 04/23/2025		891.58		7,918.38	
05/07/2025	PR	CHK	SUMMARY PR 05/07/2025		925.96		8,844.34	
05/21/2025	PR	CHK	SUMMARY PR 05/21/2025		894.62		9,738.96	
06/04/2025	PR	CHK	SUMMARY PR 06/04/2025		883.60		10,622.56	

GL ACTIVITY REPORT FOR CITY OF CLEARWATER

From 01/01/2025 to 08/13/2025

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
06/18/2025	PR	CHK	SUMMARY PR 06/18/2025		879.49		11,502.05
07/02/2025	PR	CHK	SUMMARY PR 07/02/2025		871.50		12,373.55
07/16/2025	PR	CHK	SUMMARY PR 07/16/2025		770.57		13,144.12
07/30/2025	PR	CHK	SUMMARY PR 07/30/2025		898.73		14,042.85
08/13/2025	PR	CHK	SUMMARY PR 08/13/2025		871.49		14,914.34
08/13/2025			END BALANCE		14,914.34		14,914.34
01/01/2025			250-41200-40121 PERA			BEG. BALANCE	0.00
01/01/2025	PR	CHK	SUMMARY PR 01/01/2025		62.86		62.86
01/15/2025	PR	CHK	SUMMARY PR 01/15/2025		65.64		128.50
01/29/2025	PR	CHK	SUMMARY PR 01/29/2025		65.59		194.09
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025		65.58		259.67
02/26/2025	PR	CHK	SUMMARY PR 02/26/2025		65.59		325.26
03/12/2025	PR	CHK	SUMMARY PR 03/12/2025		65.37		390.63
03/26/2025	PR	CHK	SUMMARY PR 03/26/2025		68.09		458.72
04/09/2025	PR	CHK	SUMMARY PR 04/09/2025		66.50		525.22
04/23/2025	PR	CHK	SUMMARY PR 04/23/2025		66.27		591.49
05/07/2025	PR	CHK	SUMMARY PR 05/07/2025		69.45		660.94
05/21/2025	PR	CHK	SUMMARY PR 05/21/2025		66.50		727.44
06/04/2025	PR	CHK	SUMMARY PR 06/04/2025		66.26		793.70
06/18/2025	PR	CHK	SUMMARY PR 06/18/2025		65.36		859.06
07/02/2025	PR	CHK	SUMMARY PR 07/02/2025		65.35		924.41
07/16/2025	PR	CHK	SUMMARY PR 07/16/2025		57.19		981.60
07/30/2025	PR	CHK	SUMMARY PR 07/30/2025		67.41		1,049.01
08/13/2025	PR	CHK	SUMMARY PR 08/13/2025		65.37		1,114.38
08/13/2025			END BALANCE		1,114.38		1,114.38
01/01/2025			250-41200-40122 FICA/Medicare withholding			BEG. BALANCE	0.00
01/01/2025	PR	CHK	SUMMARY PR 01/01/2025		64.12		64.12
01/15/2025	PR	CHK	SUMMARY PR 01/15/2025		66.95		131.07
01/29/2025	PR	CHK	SUMMARY PR 01/29/2025		66.90		197.97
02/12/2025	PR	CHK	SUMMARY PR 02/12/2025		66.90		264.87
02/26/2025	PR	CHK	SUMMARY PR 02/26/2025		66.90		331.77
03/12/2025	PR	CHK	SUMMARY PR 03/12/2025		66.68		398.45
03/26/2025	PR	CHK	SUMMARY PR 03/26/2025		69.44		467.89
04/09/2025	PR	CHK	SUMMARY PR 04/09/2025		67.82		535.71
04/23/2025	PR	CHK	SUMMARY PR 04/23/2025		67.59		603.30
05/07/2025	PR	CHK	SUMMARY PR 05/07/2025		70.84		674.14
05/21/2025	PR	CHK	SUMMARY PR 05/21/2025		67.83		741.97
06/04/2025	PR	CHK	SUMMARY PR 06/04/2025		67.60		809.57
06/18/2025	PR	CHK	SUMMARY PR 06/18/2025		66.66		876.23
07/02/2025	PR	CHK	SUMMARY PR 07/02/2025		66.68		942.91
07/16/2025	PR	CHK	SUMMARY PR 07/16/2025		58.35		1,001.26
07/30/2025	PR	CHK	SUMMARY PR 07/30/2025		68.75		1,070.01
08/13/2025	PR	CHK	SUMMARY PR 08/13/2025		66.67		1,136.68
08/13/2025			END BALANCE		1,136.68		1,136.68
01/01/2025			250-41200-40123 operating Supplies			BEG. BALANCE	0.00
04/23/2025	PR	CHK	SUMMARY PR 04/23/2025		20.58		20.58
07/15/2025	AP	INV	SUMMARY AP 07/15/2025		16.75		37.33
08/13/2025			END BALANCE		37.33		37.33
01/01/2025			250-41200-40131 Employer Paid Health			BEG. BALANCE	0.00
01/31/2025	AP	INV	SUMMARY AP 01/31/2025		173.17		173.17
01/31/2025	AP	INV	SUMMARY AP 01/31/2025		833.63		1,006.80
02/11/2025	AP	INV	SUMMARY AP 02/11/2025		9.54		1,016.34
02/28/2025	AP	INV	SUMMARY AP 02/28/2025		58.76		1,075.10
02/28/2025	AP	INV	SUMMARY AP 02/28/2025		833.63		1,908.73
03/11/2025	AP	INV	SUMMARY AP 03/11/2025		4.77		1,913.50
03/31/2025	AP	INV	SUMMARY AP 03/31/2025		58.76		1,972.26
03/31/2025	AP	INV	SUMMARY AP 03/31/2025		833.63		2,805.89
04/15/2025	AP	INV	SUMMARY AP 04/15/2025		9.53		2,815.42
04/30/2025	AP	INV	SUMMARY AP 04/30/2025		58.78		2,874.20
04/30/2025	AP	INV	SUMMARY AP 04/30/2025		833.63		3,707.83
05/13/2025	AP	INV	SUMMARY AP 05/13/2025		4.77		3,712.60
05/31/2025	AP	INV	SUMMARY AP 05/31/2025		58.78		3,771.38
05/31/2025	AP	INV	SUMMARY AP 05/31/2025		833.63		4,605.01
06/09/2025	AP	INV	SUMMARY AP 06/09/2025		4.77		4,609.78
06/30/2025	AP	INV	SUMMARY AP 06/30/2025		58.76		4,668.54
06/30/2025	AP	INV	SUMMARY AP 06/30/2025		833.63		5,502.17
07/15/2025	AP	INV	SUMMARY AP 07/15/2025		4.78		5,506.95
07/31/2025	AP	INV	SUMMARY AP 07/31/2025		58.76		5,565.71
07/31/2025	AP	INV	SUMMARY AP 07/31/2025		833.63		6,399.34
08/12/2025	AP	INV	SUMMARY AP 08/12/2025		4.77		6,404.11

GL ACTIVITY REPORT FOR CITY OF CLEARWATER

From 01/01/2025 to 08/13/2025

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
08/13/2025				END BALANCE	6,404.11		6,404.11
01/01/2025			250-41200-40134 Life Insurance Expense		BEG. BALANCE		0.00
01/31/2025	AP	INV	SUMMARY AP 01/31/2025		52.37		52.37
02/28/2025	AP	INV	SUMMARY AP 02/28/2025		26.17		78.54
03/31/2025	AP	INV	SUMMARY AP 03/31/2025		26.18		104.72
04/30/2025	AP	INV	SUMMARY AP 04/30/2025		26.17		130.89
05/31/2025	AP	INV	SUMMARY AP 05/31/2025		26.18		157.07
06/30/2025	AP	INV	SUMMARY AP 06/30/2025		26.18		183.25
07/31/2025	AP	INV	SUMMARY AP 07/31/2025		26.18		209.43
08/13/2025				END BALANCE	209.43		209.43
01/01/2025			250-41200-40150 Software & Support		BEG. BALANCE		0.00
02/28/2025	AP	INV	SUMMARY AP 02/28/2025		192.00		192.00
03/31/2025	AP	INV	SUMMARY AP 03/31/2025		35.16		227.16
08/13/2025				END BALANCE	227.16		227.16
01/01/2025			250-41200-40305 Contracted Services		BEG. BALANCE		0.00
01/14/2025	AP	INV	SUMMARY AP 01/14/2025		1,300.00		1,300.00
03/11/2025	AP	INV	SUMMARY AP 03/11/2025		600.00		1,900.00
08/13/2025				END BALANCE	1,900.00		1,900.00
01/01/2025			250-41200-40331 Travel Expenses		BEG. BALANCE		0.00
01/15/2025	PR	CHK	SUMMARY PR 01/15/2025		35.37		35.37
04/09/2025	PR	CHK	SUMMARY PR 04/09/2025		23.32		58.69
04/23/2025	PR	CHK	SUMMARY PR 04/23/2025		22.82		81.51
05/07/2025	PR	CHK	SUMMARY PR 05/07/2025		34.44		115.95
07/02/2025	PR	CHK	SUMMARY PR 07/02/2025		48.44		164.39
08/13/2025	PR	CHK	SUMMARY PR 08/13/2025		44.80		209.19
08/13/2025				END BALANCE	209.19		209.19
01/01/2025			250-41200-40433 Dues and Subscriptions		BEG. BALANCE		0.00
02/11/2025	AP	INV	SUMMARY AP 02/11/2025		75.00		75.00
02/11/2025	AP	INV	SUMMARY AP 02/11/2025		400.00		475.00
02/11/2025	AP	INV	SUMMARY AP 02/11/2025		888.00		1,363.00
07/15/2025	AP	INV	SUMMARY AP 07/15/2025		400.00		1,763.00
08/13/2025				END BALANCE	1,763.00		1,763.00
01/01/2025			250-41200-40650 Loan Fund Distribution		BEG. BALANCE		0.00
04/30/2025	AP	INV	CLEARWATER/CLEAR LAKE	Food Shelf 25-1	20,000.00		20,000.00
08/13/2025				END BALANCE	20,000.00		20,000.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLEARWATER

Balance As of 08/31/2025

GL Number	Description	2025 Amended Budget	YTD Balance 08/31/2025 Normal (Abnormal)	Activity For 08/31/2025 Increase (Decrease)	Available Balance 08/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 250 ECONOMIC DEV. AUTHORITY						
Account Category: Revenues						
Department: 41200 Economic Development Authority						
250-41200-31010	Current Ad Valorem Taxes	71,390.00	37,834.83	0.00	33,555.17	53.00
250-41200-34953	Charge for Service	100.00	140.00	35.00	(40.00)	140.00
250-41200-36210	Interest Earnings	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 41200 - Economic Development Authority		74,490.00	37,974.83	35.00	36,515.17	50.98
Revenues		74,490.00	37,974.83	35.00	36,515.17	50.98
Account Category: Expenditures						
Department: 41200 Economic Development Authority						
250-41200-40100	Wages and Salaries (GENERAL)	3,000.00	0.00	0.00	3,000.00	0.00
250-41200-40101	Full-Time Employees Regular	22,660.00	14,914.34	871.49	7,745.66	65.82
250-41200-40121	PERA	1,700.00	1,114.38	65.37	585.62	65.55
250-41200-40122	FICA/Medicare withholding	1,960.00	1,136.68	66.67	823.32	57.99
250-41200-40123	Operating Supplies	1,000.00	37.33	0.00	962.67	3.73
250-41200-40131	Employer Paid Health	2,840.00	6,404.11	4.77	(3,564.11)	225.50
250-41200-40134	Life Insurance Expense	330.00	209.43	0.00	120.57	63.46
250-41200-40150	Software & Support	1,000.00	227.16	0.00	772.84	22.72
250-41200-40208	Training and Instruction	1,000.00	0.00	0.00	1,000.00	0.00
250-41200-40303	Engineering Fees	1,000.00	0.00	0.00	1,000.00	0.00
250-41200-40304	Legal Fees	500.00	0.00	0.00	500.00	0.00
250-41200-40305	Contracted Services	10,000.00	1,900.00	0.00	8,100.00	19.00
250-41200-40331	Travel Expenses	1,000.00	209.19	44.80	790.81	20.92
250-41200-40340	Advertising/Marketing	4,000.00	0.00	0.00	4,000.00	0.00
250-41200-40351	Legal Notices Publishing	500.00	0.00	0.00	500.00	0.00
250-41200-40433	Dues and Subscriptions	2,000.00	1,763.00	0.00	237.00	88.15
250-41200-40650	Loan Fund Distribution	20,000.00	20,000.00	0.00	0.00	100.00
Total Dept 41200 - Economic Development Authority		74,490.00	47,915.62	1,053.10	26,574.38	64.32
Expenditures		74,490.00	47,915.62	1,053.10	26,574.38	64.32
Fund 250 - ECONOMIC DEV. AUTHORITY:						
TOTAL REVENUES		74,490.00	37,974.83	35.00	36,515.17	50.98
TOTAL EXPENDITURES		74,490.00	47,915.62	1,053.10	26,574.38	64.32
NET OF REVENUES & EXPENDITURES:		0.00	(9,940.79)	(1,018.10)	9,940.79	

CASH SUMMARY REPORT FOR CITY OF CLEARWATER

From 01/01/2025 to 08/13/2025

FUNDS: 250 - ECONOMIC DEV. AUTHORITY

Fund Description	Beginning Balance 01/01/2025	Total Debits	Total Credits	Ending Balance 08/13/2025
250 ECONOMIC DEV. AUTHORITY	305,535.19	37,974.83	47,619.68	295,890.34
REPORT TOTALS:	<u>305,535.19</u>	<u>37,974.83</u>	<u>47,619.68</u>	<u>295,890.34</u>

C. Fees

An application fee as established by the current Fee Schedule Ordinance will be included with every message application. Messages displayed by the City or EDA (e.g., notice of a city council meeting or City event) or for public safety purposes (e.g., amber alert, snow emergency) will not be assessed a fee. All other messages are subject to the message application fee. The EDA will return the application fee for messages that are not displayed. For messages that are approved and displayed, the fee is non-refundable. The EDA may set special fees or waive fees for special conditions or circumstances, including where the applicant or event has performed or will perform a commensurate service to the City or EDA. To request reduced or waived fees, contact City Hall. Any request to reduce or waive fees must be approved by the EDA.



Delano MINNESOTA

City of Delano
234 2nd Street North, PO Box 108
Delano, MN 55328
763-972-0550
www.delanomn.gov

PUBLIC FACILITIES RENTAL APPLICATION AND LEASE AGREEMENT

Amount Paid: _____
Date Paid: _____
Receipt Number: _____
Cash Credit Card Check: _____
Deposit: <input type="checkbox"/> Yes <input type="checkbox"/> No Deposit Amount: _____
Misc. Info: _____

The City of Delano, a Minnesota municipal corporation (“Delano”) and the following Lessee:

Applicant’s (Lessee) Name: _____
Name of Company or Organization (if applicable) _____
Street Address: _____
City: _____ **State:** _____ **Zip:** _____
Contact Phone: _____
Email: _____

The City of Delano requires all Lessee’s to be 21 years of age or older to reserve a City of Delano facility.
Are you 21 years of age or older? Yes No

(“Lessee” hereby agrees that Lessee has **Exclusive** **Non-Exclusive** use of the following City-owned facilities subject to the terms and conditions herein:)

1. DATE AND TIME OF RENTAL (Term of Lease)

Date(s) of Rental: _____
Rental Hours*: _____ [am] [pm] TO _____ [am] [pm]
Facility Leased: _____

**NOTE: “Rental Hours” must include time needed for set up and clean up.*

2. FACILITIES LEASED - Delano agrees to allow Lessee use of the following selected facilities upon receipt of the applicable rental fee, as indicated by category:

Category 1	City of Delano Functions; ISD 879 Functions
Category 2	Non-profit organizations and community groups who conduct most activities in Delano, for organization activities and community events. Community events are events open to the public where a fee for participation is not mandatory
Category 3	City of Delano residents for individual or private use; City of Delano based businesses, for-profit groups or private agencies for private use. City of Delano based non-profit/ community groups for fundraising activities. All other non-profit organizations or community group based outside the City of Delano for non-fundraising activities.
Category 4	Non-profit organizations or community groups based outside of the City of Delano conducting a fundraising activity; non-City of Delano residents for individual or private use; non-City of Delano based businesses, for profit groups, and private agencies use.

| Facilities listed on next page |

	Category 1	Category 2	Category 3	Category 4
Central Park, 650 River Street North				
Bingo Stand	\$0	\$0	\$25	\$ 50
Gazebo	\$0	\$0	\$50	\$150
Grandstand	\$0	\$0	\$75	\$150
Park Facility Ballfield	\$0	\$0	\$0	\$0
City Hall, 234 2nd Street North				
Activity Room	\$0	\$20	\$100	\$200
Conference Room	\$0	\$10	\$100	\$200
Council Chambers	\$0	\$40	\$150	\$250
Senior Center – Fees based on Attendance:				
1-50 Users in Attendance	\$0	\$75	\$150	\$250
51 + Users in Attendance	\$0	\$75	\$250	\$350
Community Meeting Room, 140 Bridge Avenue East				
Community Meeting Room	\$0	\$0	\$150	\$225
Riverside Commons, 10 Bridge Avenue West				
Up to 6 hours	\$0	\$75	\$150	\$300
Full Day Rental	\$0	\$125	\$300	\$500
Catering Fee	\$0	\$25	\$50	\$100
Public Street or Property Within City Limits				
General Fees	\$0	\$0	\$300	\$500

	1-25 Users	26-50 Users	51+ Users	Kitchen Fee
Splashpad, 650 River Street North				
Private Rental	\$60	\$100	\$140	\$25
Users will have private use of both the Concession Building and Splashpad				
Semi-Private Rental	\$30	\$50	\$70	\$25
Users will have private use of Concession Building and SHARED use of Splashpad				

* Kitchen Fee Includes: Refrigerator, Sink, Countertops

Additional Fees (All Rentals)				
Damage Deposit- Refundable	\$250		AV Use (Category 3)	\$50
Key Replacement	\$50		AV Use (Category 4)	\$50

3. TOTAL FEES DUE:

Facility Rental Fees: _____ Key Replacement: _____
 Damage Deposit: _____ AV Use: _____
TOTAL DUE: _____

** The rental fees are non-refundable. The damage deposit shall be forfeited to the extent necessary to reimburse Delano for damages or costs caused by Lessee’s non-compliance with Paragraph 10 herein or other non-compliance with this Lease Agreement. If any such non-compliance results in damage or costs more than the damage deposit, Lessee shall pay such an additional amount immediately upon written notification.



FRONT



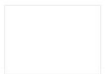
INSIDE TOP



INSIDE BOTTOM



BACK




ENVELOPE

FRONT



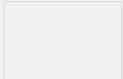
Subtotal: \$282.00 [Add To Cart](#)

Golden Wreath Bow

 Qty 100 - \$282.00 **\$282.00**

Folded
7 7/8" W x 5 3/8" H

Envelopes

 **60 lb. Ecrú + Gold Lined Recycle** **Included**

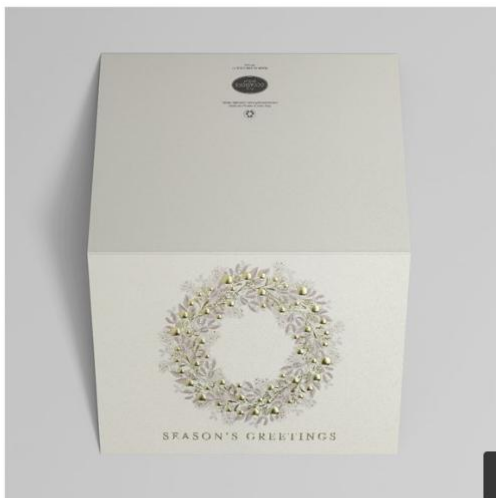
Qty 100 / \$0.00 ea.
[Buy Extra Envelopes?](#)

Special Order Instructions (Optional)

If you require assistance, leave detailed instructions here. Some order instructions may incur an additional



Greeting Cards | Christmas | C9593



Embossed Wreath Holiday Card



\$282.00

How soon can I get it? [Shipping Options](#)

[Order Sample](#) [Customize](#)

*Show me this product configured with "Starting At Pricing"

Quantity

Size & Format

Envelope:

Addressing





Scarlet Appreciation Holiday Card



\$177.00

🕒 How soon can I get it? [Shipping Options](#)

[Order Sample](#)

[Customize](#)

*Show me this product configured with "Starting At Pricing"

Quantity

Size & Format

Paper:

Envelope:

Addressing



Greeting Cards | Holiday | DP8589



Abundant Prosperity Holiday Card

\$177.00

★★★★★ 3 Reviews

🕒 How soon can I get it? [Shipping Options](#)

[Order Sample](#)

[Customize](#)

*Show me this product configured with "Starting At Pricing"

Quantity

100

Size & Format

Signature Folded

Paper:

130 lb. Satin Finish

Envelope:

60 lb. White + Gold Lined

Addressing

Optional





ECONOMIC DEVELOPMENT AUTHORITY
 605 CR 75 NW, CLEARWATER, MN 55320 | WWW.CLEARWATEREDA.COM



FRONT



INSIDE TOP



INSIDE BOTTOM



BACK



ENVELOPE

FRONT



ECONOMIC DEVELOPMENT AUTHORITY
 605 CR 75 NW, CLEARWATER, MN 55320 | WWW.CLEARWATEREDA.COM

Subtotal: \$174.00

Add To Cart

Custom Greeting Card



Qty 100 - \$174.00

\$174.00

Signature Folded

7 7/8" x 5 5/8"

110 lb. Value Satin Finish

Envelopes

70 lb. White + Pearl Lined

Included

Qty 100 / \$0.00 ea.

[Buy Extra Envelopes?](#)

Special Order Instructions (Optional)

If you require assistance, leave detailed instructions here. Some order instructions may incur an additional



HAPPY *holidays*

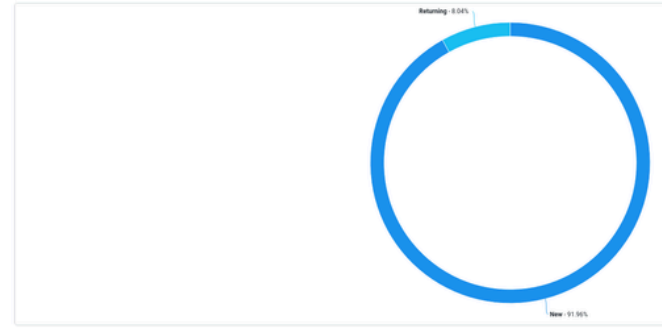
25

CLEARWATER ECONOMIC DEVELOPMENT AUTHORITY

Period: July 9 - August 9, 2025

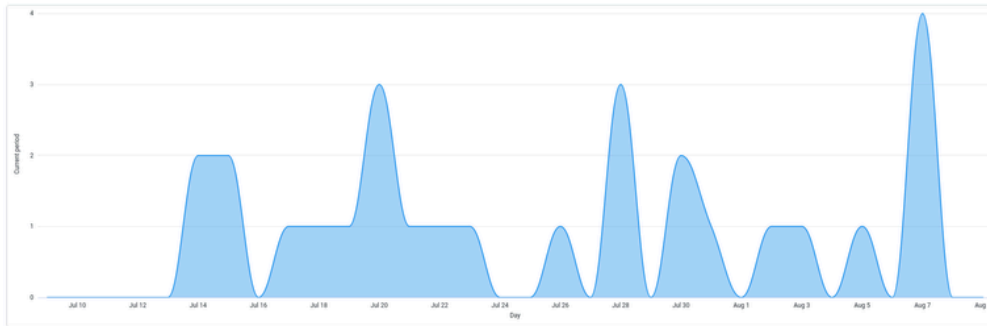
New & Returning users over time

Select a time period is from 2025/07/09 until 2025/08/12 Select a measure is Unique visitors Exclude bots is Yes



Blog Posts Over Time

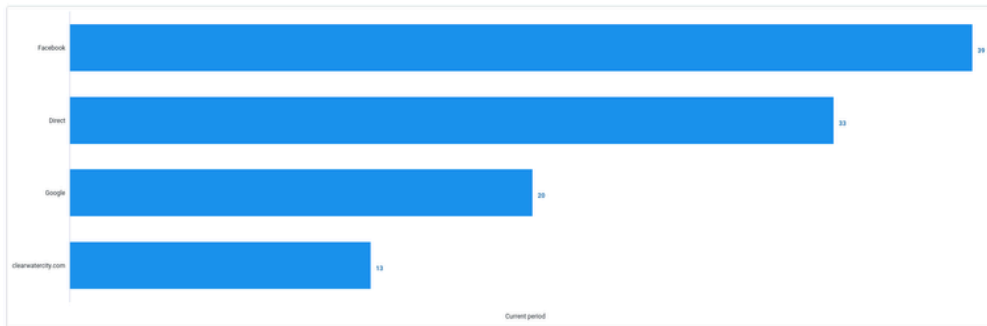
Select a time period is from 2025/07/09 until 2025/08/10 Compare to is None Group by is Day Select a measure is Post views Exclude bots is Yes



Generated by Locker on August 11, 2025 at 5:27 PM UTC

Marketing & Seo Traffic By Referring Sites

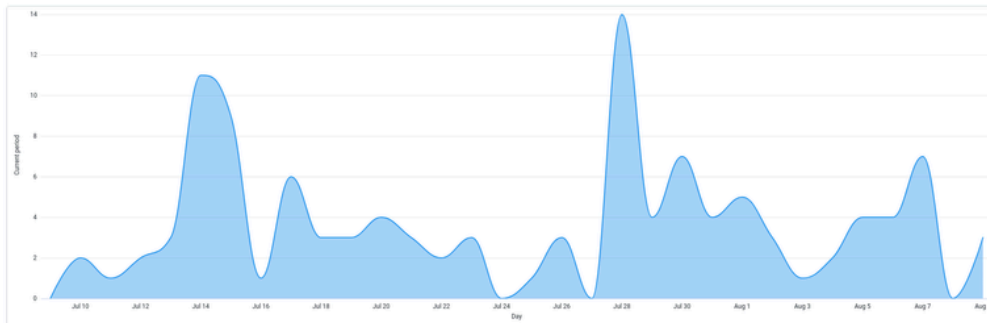
Select a time period is from 2025/07/09 until 2025/08/10 Compare to is None Items to show is 4 Select a measure is Site sessions Group traffic by is Traffic source Attribution model is Last interaction



Generated by Locker on August 11, 2025 at 5:23 PM UTC

Traffic Over Time

Select a time period is from 2025/07/09 until 2025/08/10 Compare to is None Group by is Day Select a measure is Site sessions Exclude bots is Yes



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Business, Retention, & Expansion Program



On behalf of the City of Clearwater Economic Development Authority (EDA) & Wright County Economic Development Partnership (WCEDP) are working together to better support our local businesses through a newly revised business, retention, & expansion program (BRE).

The goal is to engage with local businesses to understand their needs, identify challenges, and offer resources and opportunities to support their growth and success.

Local businesses are the foundation of the economy, and this program is committed to fostering a thriving environment. The BRE program aims to:

- * Demonstrate appreciation for the business's contribution to the community.
- * Identify and address immediate challenges or concerns.
- * Gain insights into the local business climate and identify ways to enhance it.
- * Connect businesses with relevant resources, such as training programs, technical assistance, or funding opportunities.
- * Understand future plans and explore opportunities to support growth within the community.

Attached to this letter are the questions that we are looking to answer during our visit so we can best support you and your business in your future.

Do not hesitate to have questions prepared for us or Suggestions on how we can better assist you and your business.

We will try to keep the meeting to no more than an hour starting with a conversation about the responses to the below question and background of your company and if possible we would like to take a tour of your operations at the end.

People who may be present at these visits include Clearwater City Staff, Clearwater EDA members, ClearVally Business Connections board members, WCEDP Executive Director or a Board Member or other business resource providers that can support your business in your economic growth.

If you ever have any questions or concerns on someone who may be present at a BRE visit feel free to reach out to Missy Meidinger, Executive Director, WCEDP, missym@wrightpartnership.org or 763-496-5632 or myself Kimberlie Gramsey, Community Development Specialist, City of Clearwater

Thank you,

Kimberlie Gramsey
Community Development Specialist
City of Clearwater

Missy Meidinger
Executive Director
WCEDP

