

**CLEARWATER PARK COMMISSION
REGULAR MEETING MINUTES
JULY 14, 2025**

1. Call to Order: 5:30 p.m. at City Hall

- Vice Chair Schindele called the meeting to order at 5:34 p.m. in the Council Chambers. The Pledge of Allegiance was recited. Members present included Schindele, Dufour, and Senn. Chair Petty was absent. Also present was City Administrator Smythe.

2. Approval of Agenda

- **MOTION** by Senn to approve agenda as presented, seconded by Dufour, all voted aye. **MOTION CARRIED 3-0.**

3. Approval of Minutes from June 9, 2025 Meeting

- **MOTION** by Dufour to approve minutes from June 9, 2025 meeting as presented, seconded by Senn, all voted aye. **MOTION CARRIED 3-0.**

4. Public Forum

- None.

5. Old Business

- Member Senn asked for an update on the splash pad. Administrator Smythe reported that there were no changes. Equipment is still expected in August and staff are still working on the public bid.

6. New Business

a. Plaque Quotes – Depot Park Bench

- Smythe outlined the plaque quotes obtained by staff and explained there may be other options as well. The city has on hand a bench similar to the memorial bench at Sportsman’s Park that can be used for the honorarium.
- Members debated the benches. Members would like to place two benches of the same style used at Veterans Memorial Park, which were around \$3,400 for two, as they are long-lasting and look nice. Members would like one bench for Vern Scott with the language outlined by staff and a second one honoring Elaine Paumen. Member Schindele will ask former staffer Deb Petty for language suggestions, as she is acquainted with Ms. Paumen. Schindele will also check to confirm pricing hasn’t changed since 2023.
- Members will consider and bring back ideas for the bench styles. The Veterans Park benches have flags, as an example. The manufacturer can customize to fit the city’s needs.

b. 2026 Budget Proposal

- Smythe gave an overview of the draft budgets for the Park and Recreation fund and the Local Option Sales Tax fund, along with an overview of the capital budget for parks. Members did not have any questions. Members to provide Smythe with feedback, if any, prior to August meeting.

c. Other Business

- Members discussed the scoreboard for Sportsman’s Park that is still not installed. Smythe explained that this installation requires a building permit. Staff have been waiting for the plans from the ball team for location and footings. Members discussed the delays and difficulty getting the information. Member Senn will coordinate with the team’s Treasurer to determine the desired location. Members requested that Public Works staff complete the installation once location is marked, using their best judgement as to footing style/type.

7. Reports

a. Local Option Sales Tax Financial Report

- Smythe gave an overview of the financial reports. Members asked if the splash pad had been paid for yet. Smythe will check into this and report back.

b. Project Status Report

- Member Senn reported that the ball team claims the city staff/mowers hit the canvas covering the ballfield mounds and they would like it replaced. Smythe questioned this, as the team has previously reported to the city council that they mow and maintain the field. Smythe would like verification on who caused the damage. Senn will check into this further.
- Members asked if the ball team has paid for their share of the new shed costs. Smythe will check into this.

8. Next Meeting Date

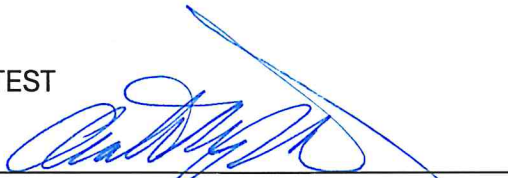
a. August 11, 2025 at 5:30 p.m.

- Next meeting date confirmed for August 11, 2025 at 5:30 p.m.

9. Adjournment

- **MOTION** to adjourn by Dufour, seconded by Senn, all voted aye. **MOTION CARRIED 3-0.** Meeting adjourned at 6:18 p.m.

ATTEST



Annita M. Smythe, City Administrator