AGENDA
CLEARWATER PARK COMMISSION MEETING
MONDAY, MAY 11, 2026

1. **Call to Order and Pledge of Allegiance: 5:30 p.m. at City Hall**

2. **Approval of Agenda**

3. **Approval of Minutes from April 13, 2026 Meeting**

4. **Public Forum**

5. **Old Business**
   a. **Flag Update**
   b. **LOST Extension Projections**

6. **New Business**
   a. **Bike Rack Quotes**
   b. **Other Business**

7. **Reports**
   a. **Local Option Sales Tax Financial Report**
   b. **Project Status Report**

8. **Next Meeting Date**
   a. **June 8, 2026 at 5:30 p.m.**

9. **Adjournment**

CLEARWATER PARK COMMISSION
REGULAR MEETING MINUTES
APRIL 13, 2026

1. **Call to Order: 5:30 p.m. at City Hall**

– Vice Chair Schindele called the meeting to order at 5:30 p.m. in the Council Chambers. The Pledge of Allegiance was recited. Members present included Schindele, Plaggerman, and Dufour. Member Senn arrived at 6:00 p.m. Member Petty was absent. Also present was City Administrator Smythe.

2. **Approval of Agenda**

– **MOTION** by Plaggerman to approve agenda as presented, seconded by Dufour, all voted aye. **MOTION CARRIED 3-0.**

3. **Approval of Minutes from March 9, 2026 Meeting**

– **MOTION** by Plaggerman to approve minutes from March 9, 2026 meeting as presented, seconded by Dufour, all voted aye. **MOTION CARRIED 3-0.**

4. **Public Forum**

– None.

5. **Old Business**

   a. **Splash Pad Update**

   – Administrator Smythe outlined the final splash pad design and explained that construction has started. She highlighted the added concrete in the design plan to make it ADA accessible, along with the added bench areas. If the weather cooperates, the contractor hopes to have installation completed in June.

   b. **Local Option Sales Tax Extension Update**

   – Smythe explained that the city council selected three possible projects for the sales tax extension; 1) El Dorado Pavilion, 2) Community Center, and 3) Overlook for Depot Park.

   – Staff are working on the estimated costs and projections needed for the city council resolution, which is the next step in the process. There is also a need to document regional significance of the proposed projects. Smythe will reach out to League of Minnesota Cities (LMC) for assistance with this. Dufour suggested that community groups like the rugby team could also provide support, if needed.

   c. **Veterans Park Updates**

   – Members discussed a resident request to change the Minnesota flag to the new official flag. Member Schindele will bring this to the Veterans Park Committee for purchase approval.

   – Schindele explained the plan for new plantings discussed by the Veterans Park Committee. They are working on obtaining pricing for the proposal. The Committee also plans to have memorial bricks for around the flagpoles and are obtaining pricing. Schindele also spoke to vendor who is working on the stone monuments, which are in progress.

6. **New Business**

   a. **Other Business**

   – Members discussed adding two bicycle racks at Lions Park and one at El Dorado Park. Staff will check into pricing.

7. **Reports**

DRAFT

a. Local Option Sales Tax Financial Report

– Smythe updated Members on the current cash balance and current allocations approved by the city council.

b. Local Option Sales Tax Reconciliation Summary

– Smythe explained the sales tax summary report, which provides an overview of project expenditures for the current local option sales tax and reconciles funds to the cash balance.

c. Project Status Report

– Smythe gave an overview of the project status report and provided an update on a couple of items. Members did not have questions on the reports.

8. Next Meeting Date

a. May 11, 2026 at 5:30 p.m.

– Next meeting date confirmed for May 11, 2026 at 5:30 p.m.

9. Adjournment

– **MOTION** to adjourn by Senn, seconded by Dufour, all voted aye. **MOTION CARRIED 4-0.** Meeting adjourned at 6:15 p.m.

ATTEST

_____

Annita M. Smythe, City Administrator

DRAFT

LOST Revenue Estimates - based on cap of 1/2 percent

Recent LOST revenues - based on last 12 months

Average	$	27,817.48
Annual projected revenue	$	333,809.76
20-year cash collection estimate	**$**	**6,676,195.20**

Estimated borrowing costs - based on 2023 bond runs

	Bond Run #1	Bond Run #2	Extrapolate
bond amount	$ 3,000,000.00	$ 8,000,000.00	$ 4,056,422.40
annual debt svc	$ 250,000.00	$ 650,000.00	**$ 333,809.76**
	8.333%	8.125%	8.229%

estimated available funds $ 4,056,422.40

Current Fund

Current LOST balance 03/31/26	$	2,400,000.00
Estimated months remaining		34
Estimated additional revenue	$	945,794.32
Projected Balance	**$**	**3,345,794.32**

Current LOST project allocations		
Splash Pad	$	(600,000.00)
Trails	$	(1,500,000.00)
Project Costs	**$**	**(2,100,000.00)**
Projected Available Balance	**$**	**1,245,794.32**

LOST Extension Projects

Proposed LOST extension projects

	Pavilion	Comm Ctr	Overlook
Estimated Cost	$ 800,000	$ 9,000,000	$ 500,000

Proposal

Use 2008 LOST surplus to fund pavilion at El Dorado Park

Estimated Surplus	$	1,245,794.32
Pavilion Cost Share	$	(800,000)
Funds Remaining	$	445,794.32

Put remaining surplus towards community center

Funds available	$	4,502,216.72
Shortfall	*$*	*4,497,783.28*

Edit design to reduce costs

building materials
footprint/size

Seek funding

recreation grants
bonding bill/legislative support
sell Huber land not used for Comm Ctr
outside donations?

Drop overlook proposal for now

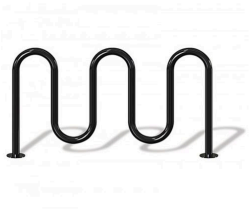
Click to Print

The Park Catalog
931 Village Blvd Ste 905-354, West Palm Beach, FL 33409
877-959-8037
noreply@theparkcatalog.com

QuickShip is available in Black only. Quantity restrictions apply.

For more information, please contact a Site Amenities Specialist at 866-280-9894 or Request a Quote.

QuickShip REQUEST A QUOTE



7 Bike Wave Rack - 2 3/8in Heavy-Duty

$503.00

Request a quote

Quick Overview

Best Price Guarantee | Bulk Discount | Free Expert Consultation 800-695-3503

Request a quote

Mount Type

In-ground Mount

Color

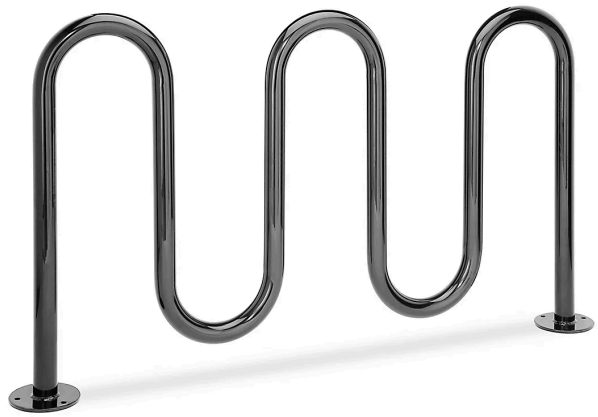
Black

$503.00

© 2025 The Park Catalog. All Rights Reserved.
https://www.theparkcatalog.com/

Need Help? Chat with a representative now.

5-Loop Wave Style Bike Rack - 7 Bike Capacity, Black



More Images

Upscale stylish look for downtown shopping and business districts.

- For stadiums, parks and athletic fields.
- 10-gauge steel with attractive powder coating.
- 2 3/8" diameter bar.
- Mounting hardware included.

SPECIFY COLOR:

MODEL NO.	DESCRIPTION	SIZE L x W x H	BIKE CAPACITY	WT. (LBS.)	PRICE EACH 1	PRICE EACH 3+	COLOR	IN STOCK SHIPS TODAY
H-2544BL	5-Loop	68 x 2 1/2 x 39"	7	80	$515	$495	Black	1 ADD

SHIPS VIA MOTOR FREIGHT

Additional Info | Parts | Shopping Lists | Request a Catalog

CASH SUMMARY REPORT FOR CITY OF CLEARWATER

From 01/01/2026 to 04/30/2026

FUNDS: 270 - LOCAL OPTION SALES TAX

Fund	Description	Beginning Balance 01/01/2026	Total Debits	Total Credits	Ending Balance 04/30/2026
270	LOCAL OPTION SALES TAX	2,394,580.44	56,987.95	315,481.11	2,136,087.28
	REPORT TOTALS:	2,394,580.44	56,987.95	315,481.11	2,136,087.28

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLEARWATER

Balance As Of 04/30/2026

GL Number	Description	2026 Amended Budget	YTD Balance 04/30/2026 Normal (Abnormal)	Activity For 04/30/2026 Increase (Decrease)	Available Balance 04/30/2026 Normal (Abnormal)	% Bdgt Used
Fund: 270 LOCAL OPTION SALES TAX						
Account Category: Revenues						
Department: 41000 General Government						
270-41000-31310	Local Sales Tax	250,000.00	55,267.95	0.00	194,732.05	22.11
270-41000-31850	Excise Tax	4,000.00	1,720.00	460.00	2,280.00	43.00
270-41000-36210	Interest Earnings	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 41000 - General Government		264,000.00	56,987.95	460.00	207,012.05	21.59
Revenues		264,000.00	56,987.95	460.00	207,012.05	21.59
Account Category: Expenditures						
Department: 41000 General Government						
270-41000-40179	Administrative Fees	6,000.00	497.42	0.00	5,502.58	8.29
270-41000-40303	Engineering Fees	5,000.00	5,678.50	114.00	(678.50)	113.57
270-41000-40305	Contracted Services	2,000.00	45,038.00	45,038.00	(43,038.00)	2,251.90
270-41000-40596	Capital Outlay - Other Impvmts	1,500,000.00	0.00	0.00	1,500,000.00	0.00
270-41000-40598	Capital Outlay - Equipment	0.00	264,267.19	264,267.19	(264,267.19)	100.00
Total Dept 41000 - General Government		1,513,000.00	315,481.11	309,419.19	1,197,518.89	20.85
Expenditures		1,513,000.00	315,481.11	309,419.19	1,197,518.89	20.85
Fund 270 - LOCAL OPTION SALES TAX:						
TOTAL REVENUES		264,000.00	56,987.95	460.00	207,012.05	21.59
TOTAL EXPENDITURES		1,513,000.00	315,481.11	309,419.19	1,197,518.89	20.85
NET OF REVENUES & EXPENDITURES:		(1,249,000.00)	(258,493.16)	(308,959.19)	(990,506.84)	

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
01/01/2026			**270-00000-10100 Cash**	BEG. BALANCE			2,394,580.44
01/13/2026	CD	CHK	SUMMARY CD 01/13/2026			3,715.00	2,390,865.44
01/20/2026	CRD	RCPT	Cash	0000017268	60.00		2,390,925.44
01/27/2026	CRD	RCPT	Cash	0000017821	200.00		2,391,125.44
01/31/2026	CR	RCPT	Cash	0000019180	28,359.49		2,419,484.93
01/31/2026	CR	RCPT	Cash	0000019180		255.24	2,419,229.69
02/11/2026	CD	CHK	SUMMARY CD 02/11/2026			1,019.50	2,418,210.19
02/12/2026	CRD	RCPT	Cash	0000018331	60.00		2,418,270.19
02/26/2026	CRD	RCPT	Cash	0000018924	480.00		2,418,750.19
02/28/2026	CR	RCPT	Cash	0000019791	26,908.46		2,445,658.65
02/28/2026	CR	RCPT	Cash	0000019791		242.18	2,445,416.47
03/10/2026	CD	CHK	SUMMARY CD 03/10/2026			830.00	2,444,586.47
03/20/2026	CRD	RCPT	Cash	0000019635	60.00		2,444,646.47
03/26/2026	CRD	RCPT	Cash	0000019825	400.00		2,445,046.47
04/15/2026	CD	CHK	SUMMARY CD 04/15/2026			309,419.19	2,135,627.28
04/27/2026	CRD	RCPT	Cash	0000020960	460.00		2,136,087.28
04/30/2026				END BALANCE	56,987.95	315,481.11	2,136,087.28
01/01/2026			**270-00000-20200 Accounts Payable**	BEG. BALANCE			0.00
01/13/2026	AP	INV	SUMMARY AP 01/13/2026			3,715.00	(3,715.00)
01/13/2026	CD	CHK	SUMMARY CD 01/13/2026		3,715.00		0.00
02/10/2026	AP	INV	SUMMARY AP 02/10/2026			1,019.50	(1,019.50)
02/11/2026	CD	CHK	SUMMARY CD 02/11/2026		1,019.50		0.00
03/10/2026	AP	INV	SUMMARY AP 03/10/2026			830.00	(830.00)
03/10/2026	CD	CHK	SUMMARY CD 03/10/2026		830.00		0.00
04/14/2026	AP	INV	SUMMARY AP 04/14/2026			114.00	(114.00)
04/14/2026	AP	INV	SUMMARY AP 04/14/2026			264,267.19	(264,381.19)
04/14/2026	AP	INV	SUMMARY AP 04/14/2026			45,038.00	(309,419.19)
04/15/2026	CD	CHK	SUMMARY CD 04/15/2026		309,419.19		0.00
04/30/2026				END BALANCE	314,983.69	314,983.69	0.00
01/01/2026			**270-00000-25300 Unreserved Fund Balance**	BEG. BALANCE			(2,012,817.33)
04/30/2026				END BALANCE			(2,012,817.33)
01/01/2026			**270-41000-31310 Local Sales Tax**	BEG. BALANCE			0.00
01/31/2026	CR	RCPT	Local Sales Tax	0000019180		28,359.49	(28,359.49)
02/28/2026	CR	RCPT	Local Sales Tax	0000019791		26,908.46	(55,267.95)
04/30/2026				END BALANCE		55,267.95	(55,267.95)
01/01/2026			**270-41000-31850 Excise Tax**	BEG. BALANCE			0.00
01/20/2026	CRD	RCPT	Excise Taxes	0000017268		60.00	(60.00)
01/27/2026	CRD	RCPT	Excise Taxes	0000017821		200.00	(260.00)
02/12/2026	CRD	RCPT	Excise Taxes	0000018331		60.00	(320.00)
02/26/2026	CRD	RCPT	Excise Taxes	0000018924		480.00	(800.00)
03/20/2026	CRD	RCPT	Excise Taxes	0000019635		60.00	(860.00)
03/26/2026	CRD	RCPT	Excise Taxes	0000019825		400.00	(1,260.00)
04/27/2026	CRD	RCPT	Excise Taxes	0000020960		460.00	(1,720.00)
04/30/2026				END BALANCE		1,720.00	(1,720.00)
01/01/2026			**270-41000-40179 Administrative Fees**	BEG. BALANCE			0.00
01/31/2026	CR	RCPT	Administrative Fees	0000019180	255.24		255.24
02/28/2026	CR	RCPT	Administrative Fees	0000019791	242.18		497.42
04/30/2026				END BALANCE	497.42		497.42
01/01/2026			**270-41000-40303 Engineering Fees**	BEG. BALANCE			0.00
01/13/2026	AP	INV	SUMMARY AP 01/13/2026		3,715.00		3,715.00
02/10/2026	AP	INV	SUMMARY AP 02/10/2026		1,019.50		4,734.50
03/10/2026	AP	INV	SUMMARY AP 03/10/2026		830.00		5,564.50
04/14/2026	AP	INV	SUMMARY AP 04/14/2026		114.00		5,678.50
04/30/2026				END BALANCE	5,678.50		5,678.50
01/01/2026			**270-41000-40305 Contracted Services**	BEG. BALANCE			0.00
04/14/2026	AP	INV	SUMMARY AP 04/14/2026		45,038.00		45,038.00
04/30/2026				END BALANCE	45,038.00		45,038.00
01/01/2026			**270-41000-40598 Capital Outlay - Equipment**	BEG. BALANCE			0.00
04/14/2026	AP	INV	SUMMARY AP 04/14/2026		264,267.19		264,267.19
04/30/2026				END BALANCE	264,267.19		264,267.19

Park Commission Open Projects

El Dorado Park

Item	Project Description	Status	Est. Completion
Splash Pad	Splash Pad	install in progress	In Progress

Veterans Memorial Park

Item	Project Description	Status	Est. Completion
Memorial Plan - Phase I	Work with Legion and other community groups to put together a memorial proposal for the new park on corner of CR 75/Main St/Bluff St	granite monuments in progress	In progress
Memorial Plan - Phase II	Landscaping, Plexiglas	Planning in progress - committee meeting being scheduled	In progress

Park and Rec Commission

Item	Project Description	Status	Est. Completion
Park and Rec Commission	Establish Park and Rec Commission	Transition plan to shift Park Comm to a Park and Rec Comm. This item will depend in whether the LOST is extended.	On Hold

Park Project Proposals

LOST Extension Projects

Item	Project Description	Status	Est. Completion
El Dorado Park Pavilion	Pavilion proposed by rugby team	In discussion	TBD
Community Center	Construct new city Community Center	In discussion	TBD
Depot Park Overlook	River Overlook	In discussion	TBD

Other Suggested Projects

Item	Project Description	Status	Est. Completion
Sportsman's Parking Lot - Paving and Boulders	City ordinance requires paving, striping could create additional parking spots for ball games	Long-term Plan - Not yet approved - Estimated cost unknown, PW using ground asphalt from other jobs as filler	TBD
Sportsman's Pavilion Updates	Proposed covered patio area added to existing pavilion - more seating, etc.	Long-term Plan - Not yet approved - Estimated cost unknown	TBD
Spring Street - Second Mural	Consider second mural on opposite blank wall	5/9/22 - Park Comm to pursue options with schools to do more hand prints on this section	TBD
El Dorado - Wiffle Ball Arena		Long-term plans - Not yet approved - estimated cost unknown	TBD
El Dorado - Gaga Ball Arena	Octagon-style corral	Long-term plans - Not yet approved - estimated cost unknown	TBD

Park Projects - Staff/Maintenance

El Dorado Park

Item	Project Description	Status	Est. Completion
Shaded Areas	Bleacher/playground canopies	In discussion - wind load concerns need to be addressed with bldg official	On Hold
More Swings	Request from public	In discussion - locations	TBD

Sportman's Park

Item	Project Description	Status	Est. Completion
River Cats Requests	Shed	$250/month invoiced to team for remaining $2,000 owed	Winter 2026

Riverside Park

Item	Project Description	Status	Est. Completion
No Parking Signs		Add no parking signs along Franklin Ave by Riverside Park/trailhead	Spring 2026
Ferry Landing		Erosion - Will DNR let us do anything here?	TBD
River Bank Maintenance		Rcvd feedback from DNR and S&W, rip-rap quote for 9/9 mtg, project placed on hold due to cost and waiting for plans from DNR/Counties for replacing dam	On Hold
Additional Picnic Tables, Grills, Benches		Long-term Plan - Not yet approved - Estimated cost unknown - does it make sense to add facilities in areas that regularly flood?	On Hold
Swimming Hole		Await plans from counties/DNR on dam replacement - revisit after that - DNR said we could not add a fishing pier and did not seem excited about a swimming hole	On Hold

Depot Park

Item	Project Description	Status	Est. Completion
Memorial Bench	Bench to Honor Vern Scott	Park Comm could not agree - await staff's design plan, then revisit	On Hold
Park Design	Concept Plan/Use of Grant Funds	CC assigned to staff, planning/quotes in progress	In Progress

Lions Park

Item	Project Description	Status	Est. Completion
Fencing	Replace fencing on Porter St side of parking lot	Planning trees for end of parking lot near Porter	Status?
Lions Building Upgrades	Repair/equipment replacements	Staff walk-thru with Lions members following food shelf moving out - list of repairs/upgrades needed: replace door knobs to both sides of kitchen; repair heating/cooling issues in food shelf end of building; replace/repair ceiling tiles wrecked by old roof leaks; add additional chair trollies; order a couple of smaller 6' tables for rental area, restroom updates	In Progress
Paved Parking by Tennis Courts	Adding additional parking along Porter Street.	Long-term Plan - Not yet approved. The city engineer advised against adding parking in this area due to safety concerns.	TBD

City Trail System

Item	Project Description	Status	Est. Completion
I-94 Pedestrian Bridge	Build Ped/bicycle bridge over I94	Phase I - construction planned 2026-27	2026-27
Trail Connections to I-94 Bridge	North/South connections to I94 bridge	CR 75 to bridge and CR 7 to bridge are included in Phase I - construction planned 2026-27	2026-27
El Dorado Park to T.H. 24	Connect El Dorado Park to T.H. 24 bridge trail	Awaiting funding availability	TBD
Trail Around El Dorado Park	Perimeter of El Dorado Park, include walkway extension over to 10th Street	Plan to include lighting and trees.	TBD
Riverside to Depot Park	Trail/sidewalk	Original proposal for gravel along river declined by DNR. Consider trail along Main St	TBD
CR 75 Trail Overlay	Overlay of existing CR 75 trail, both sides of CR 75	City responsible for maintenance.	TBD
Great River Regional Trail	Connections to St. Cloud and Monticello as part of the Great River Regional Trail system - the city is a contracted member.	Await direction from Wright County - they have not taken steps to begin this trail.	On Hold

Local Option Sales Tax

Item	Project Description	Status	Est. Completion
LOST Status	Sunset Date 2028	Project list - El Dorado Pavilion, Community Center, Depot Park Overlook. Need to work next on cost estimates and evidence of regional significance of project.	2026/2027