



AGENDA
CLEARWATER ECONOMIC DEVELOPMENT AUTHORITY MEETING
TUESDAY, APRIL 21, 2026

- 1. Call to Order: 8:00 a.m. at City Hall**
- 2. Approval of Agenda**
- 3. Consent Agenda**
 - a. Approval of Minutes from March 17, 2026 Meeting**
 - b. Financial Reports**
- 4. Old Business**
 - a. EDA Programs**
 - b. Vinyl Welcome Sign**
- 5. New Business**
 - a. Zoom Tour**
 - b. Website .gov**
- 6. Reports**
 - a. WCEDP Report**
 - b. Staff Report**
- 7. Next Meeting Date**
 - a. Next EDA Meeting – May 19th, 2026**
- 8. Adjournment**

To: Honorable Members of the Clearwater EDA
From: Kimberlie Gramsey, Community Development Specialist
Re: April 21, 2026 EDA Meeting

- 1. Call to Order: 8:00 a.m. at City Hall**
- 2. Approval of Agenda**
- 3. Consent Agenda**
 - a. Approval of Minutes from March 17, 2026 Meeting (page 3)**
 - b. Financial Reports (page 5)**
Please contact me prior to the meeting with questions so I have time to research.
- 4. Old Business**
 - a. EDA Programs**
Discuss goals and verify program alignment
 - b. Vinyl Welcome Sign**
License agreement (page 11)
- 5. New Business**
 - a. Zoom Tour (page 19)**
 - b. Website .gov**
- 6. Reports**
This section is for WCEDP, staff, or board member reports, if any.
 - a. WCEDP Report**
Newsletter (page 20)
 - b. Staff Report**
Review stats from EDA Website (page 21)
- 7. Next Meeting Date**
 - a. Next EDA Meeting – May 19th, 2026**
- 8. Adjournment**

**CLEARWATER ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES
MARCH 17, 2026**

1. Call to Order: 8:01 a.m. at City Hall

Roll Call

- President Crandall called the Clearwater EDA to order Tuesday, March 17, 2026, at 8:00 a.m. in the Council Chambers. EDA Members present were Crandall, Massmann, Vasecka, and Fritz. Member Senn arrived at 8:05 a.m. A quorum was present. Also present was City Administrator Smythe and Community Development Specialist Gramsey.

2. Approval of Agenda

- **MOTION** by Massmann to approve the agenda as presented, seconded by Vasecka, all voted aye. **MOTION CARRIED 4-0.**

3. Consent Agenda

a. Approval of Minutes from February 17, 2026 Meeting

b. Financial Reports

- **MOTION** by Massmann to approve the Consent Agenda as presented, seconded by Fritz, all voted aye. **MOTION CARRIED 4-0.**

4. Old Business

a. EDA Programs

- Gramsey reported transportation services for Clearwater have been updated on the City website.
- Massmann requested transportation information be shared on Facebook and LED sign.
- Smythe suggested staff reach out to Tri-CAP and see if they would do a partnership with Clearwater.

Member Senn arrived at 8:05 a.m. and joined the meeting in progress.

b. Vinyl Welcome Sign

- Revised licensing agreement for the sign at Long Haul has been sent to attorney to review.
- Smythe will make another attempt to contact Pikus regarding potential sign placement along T.H. 24.
- Due to lack of response regarding sign placement along CSAH 7, alternative locations will be explored. Staff will contact the rodeo grounds to discuss potential options.

5. New Business

a. WCEDP 2026 Membership Dues

- Members expressed interest in receiving updates from Missy with WCEDP regarding new programs and events.
- **MOTION** by Crandall to approve the WCEDP 2026 Membership Dues of \$897.00, seconded by Senn, all voted aye. **MOTION CARRIED 5-0.**

b. Clearwater Citywide Garage Sale

- Gramsey reported coordinating with Clearwater Estates to establish event date of June 18-20.

- Sign-up sheet will be made available on May 11. The form will collect participants’ addresses, description of items being sold, and note any sale hours that differ from the standard 8:00 a.m. to 5:00 p.m. timeframe.
- Map will be an interactive map to view all participating garage sales throughout the City of Clearwater.
- Gramsey suggested promoting with Patriot two weeks prior to the event.
- **MOTION** by Massmann to approve the Patriot Advertising for the Clearwater Citywide Garage Sale, seconded by Vasecka, all voted aye. **MOTION CARRIED 5-0.**
- Crandall suggested a flyer be distributed to businesses to promote the event.

6. Reports

a. WCEDP Report

- None.

b. Staff Report

- Gramsey shared the Website Traffic Overview.
- Crandall suggested Board members bring ideas for additional programs to the next meeting for discussion.
- Discussion was held regarding desired amenities and services in Clearwater, including interest in additional sit-down restaurant options.
- The extension of water and sewer infrastructure along CSAH 75 to support business development was identified as a potential priority.
- Vasecka reported that two commercial spaces will soon be available in the American Heritage Mall.

7. Next Meeting Date

a. Next EDA Meeting – April 21st, 2026

8. Adjournment

- **MOTION** to adjourn by Massmann, seconded by Senn, all voted aye. **MOTION CARRIED 5-0.** Meeting adjourned at 8:32 a.m.

ATTEST

APPROVED

Kimberlie Gramsey,
Community Development Specialist

Kris Crandall
EDA President

CASH SUMMARY REPORT FOR CITY OF CLEARWATER

From 01/01/2026 to 04/08/2026

FUNDS: 250 - ECONOMIC DEV. AUTHORITY

Fund Description

	Beginning Balance 01/01/2026	Total Debits	Total Credits	Ending Balance 04/08/2026
250 ECONOMIC DEV. AUTHORITY	319,405.38	496.24	10,681.50	309,220.12
REPORT TOTALS:	<u>319,405.38</u>	<u>496.24</u>	<u>10,681.50</u>	<u>309,220.12</u>

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLEARWATER

Balance As of 04/30/2026

GL Number	Description	2026 Amended Budget	YTD Balance 04/30/2026 Normal (Abnormal)	Activity For 04/30/2026 Increase (Decrease)	Available Balance 04/30/2026 Normal (Abnormal)	% Bdgt Used
Fund: 250 ECONOMIC DEV. AUTHORITY						
Account Category: Revenues						
Department: 41200 Economic Development Authority						
250-41200-31010	Current Ad Valorem Taxes	76,950.00	496.24	0.00	76,453.76	0.64
250-41200-34953	Charge for Service	100.00	0.00	0.00	100.00	0.00
250-41200-36210	Interest Earnings	5,500.00	0.00	0.00	5,500.00	0.00
Total Dept 41200 - Economic Development Authority		82,550.00	496.24	0.00	82,053.76	0.60
Revenues		82,550.00	496.24	0.00	82,053.76	0.60
Account Category: Expenditures						
Department: 41200 Economic Development Authority						
250-41200-40100	Wages and Salaries (GENERAL)	3,000.00	0.00	0.00	3,000.00	0.00
250-41200-40101	Full-Time Employees Regular	24,160.00	6,379.69	929.10	17,780.31	26.41
250-41200-40121	PERA	1,810.00	476.67	69.68	1,333.33	26.34
250-41200-40122	FICA/Medicare Withholding	2,080.00	486.18	71.07	1,593.82	23.37
250-41200-40131	Employer Paid Health	11,810.00	1,978.43	0.00	9,831.57	16.75
250-41200-40132	MN Paid Family/Medical Leave	240.00	27.97	4.09	212.03	11.65
250-41200-40134	Life Insurance Expense	320.00	52.35	0.00	267.65	16.36
250-41200-40150	Software & Support	300.00	204.00	0.00	96.00	68.00
250-41200-40208	Training and Instruction	500.00	0.00	0.00	500.00	0.00
250-41200-40303	Engineering Fees	500.00	0.00	0.00	500.00	0.00
250-41200-40304	Legal Fees	500.00	0.00	0.00	500.00	0.00
250-41200-40305	Contracted Services	5,000.00	500.00	0.00	4,500.00	10.00
250-41200-40331	Travel Expenses	500.00	107.15	0.00	392.85	21.43
250-41200-40340	Advertising/Marketing	3,730.00	0.00	0.00	3,730.00	0.00
250-41200-40351	Legal Notices Publishing	100.00	0.00	0.00	100.00	0.00
250-41200-40433	Dues and Subscriptions	2,000.00	525.00	0.00	1,475.00	26.25
250-41200-40596	Capital Outlay - Other Impvmts	6,000.00	0.00	0.00	6,000.00	0.00
250-41200-40650	Loan Fund Distribution	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 41200 - Economic Development Authority		82,550.00	10,737.44	1,073.94	71,812.56	13.01
Expenditures		82,550.00	10,737.44	1,073.94	71,812.56	13.01
Fund 250 - ECONOMIC DEV. AUTHORITY:						
TOTAL REVENUES		82,550.00	496.24	0.00	82,053.76	0.60
TOTAL EXPENDITURES		82,550.00	10,737.44	1,073.94	71,812.56	13.01
NET OF REVENUES & EXPENDITURES:		0.00	(10,241.20)	(1,073.94)	10,241.20	

GL ACTIVITY REPORT FOR CITY OF CLEARWATER

From 01/01/2026 to 04/08/2026

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
01/01/2026			250-0000-10100 Cash				
					BEG. BALANCE		319,405.38
01/14/2026	PR	CHK	SUMMARY PR 01/14/2026			741.84	318,663.54
01/14/2026	CD	CHK	SUMMARY CD 01/14/2026			310.41	318,353.13
01/28/2026	PR	CHK	SUMMARY PR 01/28/2026			802.79	317,550.34
01/28/2026	CD	CHK	SUMMARY CD 01/28/2026			315.75	317,234.59
01/31/2026	CD	CHK	SUMMARY CD 01/31/2026			1,010.61	316,223.98
01/31/2026	CR	RCPT	Cash	0000019185	496.24		316,720.22
02/11/2026	PR	CHK	SUMMARY PR 02/11/2026			749.99	315,970.23
02/11/2026	CD	CHK	SUMMARY CD 02/11/2026			315.75	315,654.48
02/11/2026	CD	CHK	SUMMARY CD 02/11/2026			1,029.76	314,624.72
02/25/2026	PR	CHK	SUMMARY PR 02/25/2026			694.52	313,930.20
02/25/2026	CD	CHK	SUMMARY CD 02/25/2026			275.60	313,654.60
02/28/2026	CD	CHK	SUMMARY CD 02/28/2026			1,214.64	312,439.96
03/10/2026	CD	CHK	SUMMARY CD 03/10/2026			4.77	312,435.19
03/11/2026	PR	CHK	SUMMARY PR 03/11/2026			780.65	311,654.54
03/11/2026	CD	CHK	SUMMARY CD 03/11/2026			294.90	311,359.64
03/25/2026	PR	CHK	SUMMARY PR 03/25/2026			692.46	310,667.18
03/25/2026	CD	CHK	SUMMARY CD 03/25/2026			381.30	310,285.88
04/08/2026	PR	CHK	SUMMARY PR 04/08/2026			684.46	309,601.42
04/08/2026	CD	CHK	SUMMARY CD 04/08/2026			381.30	309,220.12
04/08/2026				END BALANCE	496.24	10,681.50	309,220.12
01/01/2026			250-0000-20200 Accounts Payable				
					BEG. BALANCE		280.98
01/14/2026	AP	INV	Remittance Check		REMIT	33.79	247.19
01/14/2026	AP	INV	Remittance Check		REMIT	128.43	118.76
01/14/2026	AP	INV	Remittance Check		REMIT	148.19	(29.43)
01/14/2026	CD	CHK	SUMMARY CD 01/14/2026			310.41	280.98
01/28/2026	AP	INV	Remittance Check		REMIT	34.38	246.60
01/28/2026	AP	INV	Remittance Check		REMIT	130.07	116.53
01/28/2026	AP	INV	Remittance Check		REMIT	151.30	(34.77)
01/28/2026	CD	CHK	SUMMARY CD 01/28/2026			315.75	280.98
01/31/2026	AP	INV	SUMMARY AP 01/31/2026			60.30	220.68
01/31/2026	AP	INV	SUMMARY AP 01/31/2026			924.14	(703.46)
01/31/2026	AP	INV	SUMMARY AP 01/31/2026			26.17	(729.63)
01/31/2026	CD	CHK	SUMMARY CD 01/31/2026			1,010.61	280.98
02/10/2026	AP	INV	SUMMARY AP 02/10/2026			75.00	205.98
02/10/2026	AP	INV	SUMMARY AP 02/10/2026			4.76	201.22
02/10/2026	AP	INV	SUMMARY AP 02/10/2026			450.00	(248.78)
02/10/2026	AP	INV	SUMMARY AP 02/10/2026			500.00	(748.78)
02/11/2026	AP	INV	Remittance Check		REMIT	34.38	(783.16)
02/11/2026	AP	INV	Remittance Check		REMIT	130.07	(913.23)
02/11/2026	AP	INV	Remittance Check		REMIT	151.30	(1,064.53)
02/11/2026	CD	CHK	SUMMARY CD 02/11/2026			315.75	(748.78)
02/11/2026	CD	CHK	SUMMARY CD 02/11/2026			1,029.76	280.98
02/25/2026	AP	INV	Remittance Check		REMIT	29.85	251.13
02/25/2026	AP	INV	Remittance Check		REMIT	117.43	133.70
02/25/2026	AP	INV	Remittance Check		REMIT	128.32	5.38
02/25/2026	CD	CHK	SUMMARY CD 02/25/2026			275.60	280.98
02/28/2026	AP	INV	SUMMARY AP 02/28/2026			204.00	76.98
02/28/2026	AP	INV	SUMMARY AP 02/28/2026			60.30	16.68
02/28/2026	AP	INV	SUMMARY AP 02/28/2026			924.16	(907.48)
02/28/2026	AP	INV	SUMMARY AP 02/28/2026			26.18	(933.66)
02/28/2026	CD	CHK	SUMMARY CD 02/28/2026			1,214.64	280.98
03/10/2026	AP	INV	SUMMARY AP 03/10/2026			4.77	276.21
03/10/2026	CD	CHK	SUMMARY CD 03/10/2026			4.77	280.98
03/11/2026	AP	INV	Remittance Check		REMIT	32.08	248.90
03/11/2026	AP	INV	Remittance Check		REMIT	123.65	125.25
03/11/2026	AP	INV	Remittance Check		REMIT	139.17	(13.92)
03/11/2026	CD	CHK	SUMMARY CD 03/11/2026			294.90	280.98
03/25/2026	AP	INV	Remittance Check		REMIT	34.38	246.60
03/25/2026	AP	INV	Remittance Check		REMIT	130.07	116.53
03/25/2026	AP	INV	Remittance Check		REMIT	216.85	(100.32)
03/25/2026	CD	CHK	SUMMARY CD 03/25/2026			381.30	280.98
04/08/2026	AP	INV	Remittance Check		REMIT	34.38	246.60
04/08/2026	AP	INV	Remittance Check		REMIT	130.07	116.53
04/08/2026	AP	INV	Remittance Check		REMIT	216.85	(100.32)
04/08/2026	CD	CHK	SUMMARY CD 04/08/2026			381.30	280.98
04/08/2026				END BALANCE	5,534.79	5,534.79	280.98
01/01/2026			250-0000-21701 Federal Withholding				
					BEG. BALANCE		(4.57)
01/14/2026	PR	CHK	SUMMARY PR 01/14/2026			7.85	(12.42)
01/14/2026	AP	INV	Remittance Check		REMIT	7.85	(4.57)
01/28/2026	PR	CHK	SUMMARY PR 01/28/2026			9.16	(13.73)
01/28/2026	AP	INV	Remittance Check		REMIT	9.16	(4.57)
02/11/2026	PR	CHK	SUMMARY PR 02/11/2026			9.16	(13.73)
02/11/2026	AP	INV	Remittance Check		REMIT	9.16	(4.57)

GL ACTIVITY REPORT FOR CITY OF CLEARWATER

From 01/01/2026 to 04/08/2026

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
03/11/2026	PR	CHK	SUMMARY PR 03/11/2026			4.03	(8.60)
03/11/2026	AP	INV	Remittance Check	REMIT	4.03		(4.57)
03/25/2026	PR	CHK	SUMMARY PR 03/25/2026			74.71	(79.28)
03/25/2026	AP	INV	Remittance Check	REMIT	74.71		(4.57)
04/08/2026	PR	CHK	SUMMARY PR 04/08/2026			74.71	(79.28)
04/08/2026	AP	INV	Remittance Check	REMIT	74.71		(4.57)
04/08/2026				END BALANCE	179.62	179.62	(4.57)
01/01/2026			250-00000-21702 State withholding				BEG. BALANCE (30.83)
01/14/2026	PR	CHK	SUMMARY PR 01/14/2026			33.79	(64.62)
01/14/2026	AP	INV	Remittance Check	REMIT	33.79		(30.83)
01/28/2026	PR	CHK	SUMMARY PR 01/28/2026			34.38	(65.21)
01/28/2026	AP	INV	Remittance Check	REMIT	34.38		(30.83)
02/11/2026	PR	CHK	SUMMARY PR 02/11/2026			34.38	(65.21)
02/11/2026	AP	INV	Remittance Check	REMIT	34.38		(30.83)
02/25/2026	PR	CHK	SUMMARY PR 02/25/2026			29.85	(60.68)
02/25/2026	AP	INV	Remittance Check	REMIT	29.85		(30.83)
03/11/2026	PR	CHK	SUMMARY PR 03/11/2026			32.08	(62.91)
03/11/2026	AP	INV	Remittance Check	REMIT	32.08		(30.83)
03/25/2026	PR	CHK	SUMMARY PR 03/25/2026			34.38	(65.21)
03/25/2026	AP	INV	Remittance Check	REMIT	34.38		(30.83)
04/08/2026	PR	CHK	SUMMARY PR 04/08/2026			34.38	(65.21)
04/08/2026	AP	INV	Remittance Check	REMIT	34.38		(30.83)
04/08/2026				END BALANCE	233.24	233.24	(30.83)
01/01/2026			250-00000-21703 FICA Tax withholding				BEG. BALANCE (103.92)
01/14/2026	PR	CHK	SUMMARY PR 01/14/2026			113.74	(217.66)
01/14/2026	AP	INV	Remittance Check	REMIT	113.74		(103.92)
01/28/2026	PR	CHK	SUMMARY PR 01/28/2026			115.20	(219.12)
01/28/2026	AP	INV	Remittance Check	REMIT	115.20		(103.92)
02/11/2026	PR	CHK	SUMMARY PR 02/11/2026			115.20	(219.12)
02/11/2026	AP	INV	Remittance Check	REMIT	115.20		(103.92)
02/25/2026	PR	CHK	SUMMARY PR 02/25/2026			104.00	(207.92)
02/25/2026	AP	INV	Remittance Check	REMIT	104.00		(103.92)
03/11/2026	PR	CHK	SUMMARY PR 03/11/2026			109.52	(213.44)
03/11/2026	AP	INV	Remittance Check	REMIT	109.52		(103.92)
03/25/2026	PR	CHK	SUMMARY PR 03/25/2026			115.20	(219.12)
03/25/2026	AP	INV	Remittance Check	REMIT	115.20		(103.92)
04/08/2026	PR	CHK	SUMMARY PR 04/08/2026			115.20	(219.12)
04/08/2026	AP	INV	Remittance Check	REMIT	115.20		(103.92)
04/08/2026				END BALANCE	788.06	788.06	(103.92)
01/01/2026			250-00000-21704 PERA				BEG. BALANCE (117.34)
01/14/2026	PR	CHK	SUMMARY PR 01/14/2026			128.43	(245.77)
01/14/2026	AP	INV	Remittance Check	REMIT	128.43		(117.34)
01/28/2026	PR	CHK	SUMMARY PR 01/28/2026			130.07	(247.41)
01/28/2026	AP	INV	Remittance Check	REMIT	120.78		(126.63)
01/28/2026	AP	INV	Remittance Check	REMIT	9.29		(117.34)
02/11/2026	PR	CHK	SUMMARY PR 02/11/2026			130.07	(247.41)
02/11/2026	AP	INV	Remittance Check	REMIT	120.78		(126.63)
02/11/2026	AP	INV	Remittance Check	REMIT	9.29		(117.34)
02/25/2026	PR	CHK	SUMMARY PR 02/25/2026			117.43	(234.77)
02/25/2026	AP	INV	Remittance Check	REMIT	109.04		(125.73)
02/25/2026	AP	INV	Remittance Check	REMIT	8.39		(117.34)
03/11/2026	PR	CHK	SUMMARY PR 03/11/2026			123.65	(240.99)
03/11/2026	AP	INV	Remittance Check	REMIT	114.82		(126.17)
03/11/2026	AP	INV	Remittance Check	REMIT	8.83		(117.34)
03/25/2026	PR	CHK	SUMMARY PR 03/25/2026			130.07	(247.41)
03/25/2026	AP	INV	Remittance Check	REMIT	120.78		(126.63)
03/25/2026	AP	INV	Remittance Check	REMIT	9.29		(117.34)
04/08/2026	PR	CHK	SUMMARY PR 04/08/2026			130.07	(247.41)
04/08/2026	AP	INV	Remittance Check	REMIT	120.78		(126.63)
04/08/2026	AP	INV	Remittance Check	REMIT	9.29		(117.34)
04/08/2026				END BALANCE	889.79	889.79	(117.34)
01/01/2026			250-00000-21709 Medicare				BEG. BALANCE (24.32)
01/14/2026	PR	CHK	SUMMARY PR 01/14/2026			26.60	(50.92)
01/14/2026	AP	INV	Remittance Check	REMIT	26.60		(24.32)
01/28/2026	PR	CHK	SUMMARY PR 01/28/2026			26.94	(51.26)
01/28/2026	AP	INV	Remittance Check	REMIT	26.94		(24.32)
02/11/2026	PR	CHK	SUMMARY PR 02/11/2026			26.94	(51.26)
02/11/2026	AP	INV	Remittance Check	REMIT	26.94		(24.32)
02/25/2026	PR	CHK	SUMMARY PR 02/25/2026			24.32	(48.64)
02/25/2026	AP	INV	Remittance Check	REMIT	24.32		(24.32)

GL ACTIVITY REPORT FOR CITY OF CLEARWATER

From 01/01/2026 to 04/08/2026

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
03/11/2026	PR	CHK	SUMMARY PR 03/11/2026			25.62	(49.94)
03/11/2026	AP	INV	Remittance Check	REMIT	25.62		(24.32)
03/25/2026	PR	CHK	SUMMARY PR 03/25/2026			26.94	(51.26)
03/25/2026	AP	INV	Remittance Check	REMIT	26.94		(24.32)
04/08/2026	PR	CHK	SUMMARY PR 04/08/2026			26.94	(51.26)
04/08/2026	AP	INV	Remittance Check	REMIT	26.94		(24.32)
04/08/2026				END BALANCE	184.30	184.30	(24.32)
01/01/2026			250-00000-21713 Paid Family Leave			BEG. BALANCE	0.00
01/14/2026	PR	CHK	SUMMARY PR 01/14/2026			8.06	(8.06)
01/28/2026	PR	CHK	SUMMARY PR 01/28/2026			8.18	(16.24)
02/11/2026	PR	CHK	SUMMARY PR 02/11/2026			8.18	(24.42)
02/25/2026	PR	CHK	SUMMARY PR 02/25/2026			7.38	(31.80)
03/11/2026	PR	CHK	SUMMARY PR 03/11/2026			7.78	(39.58)
03/25/2026	PR	CHK	SUMMARY PR 03/25/2026			8.18	(47.76)
04/08/2026	PR	CHK	SUMMARY PR 04/08/2026			8.18	(55.94)
04/08/2026				END BALANCE		55.94	(55.94)
01/01/2026			250-00000-25300 Unreserved Fund Balance			BEG. BALANCE	(305,535.19)
04/08/2026				END BALANCE			(305,535.19)
01/01/2026			250-41200-31010 Current Ad Valorem Taxes			BEG. BALANCE	0.00
01/31/2026	CR	RCPT	Current Ad Valorem Taxes	0000019185		496.24	(496.24)
04/08/2026				END BALANCE		496.24	(496.24)
01/01/2026			250-41200-40101 Full-Time Employees Regular			BEG. BALANCE	0.00
01/14/2026	PR	CHK	SUMMARY PR 01/14/2026		917.31		917.31
01/28/2026	PR	CHK	SUMMARY PR 01/28/2026		937.08		1,854.39
02/11/2026	PR	CHK	SUMMARY PR 02/11/2026		929.08		2,783.47
02/25/2026	PR	CHK	SUMMARY PR 02/25/2026		846.74		3,630.21
03/11/2026	PR	CHK	SUMMARY PR 03/11/2026		883.28		4,513.49
03/25/2026	PR	CHK	SUMMARY PR 03/25/2026		937.10		5,450.59
04/08/2026	PR	CHK	SUMMARY PR 04/08/2026		929.10		6,379.69
04/08/2026				END BALANCE	6,379.69		6,379.69
01/01/2026			250-41200-40121 PERA			BEG. BALANCE	0.00
01/14/2026	PR	CHK	SUMMARY PR 01/14/2026		68.80		68.80
01/28/2026	PR	CHK	SUMMARY PR 01/28/2026		69.68		138.48
02/11/2026	PR	CHK	SUMMARY PR 02/11/2026		69.68		208.16
02/25/2026	PR	CHK	SUMMARY PR 02/25/2026		62.91		271.07
03/11/2026	PR	CHK	SUMMARY PR 03/11/2026		66.24		337.31
03/25/2026	PR	CHK	SUMMARY PR 03/25/2026		69.68		406.99
04/08/2026	PR	CHK	SUMMARY PR 04/08/2026		69.68		476.67
04/08/2026				END BALANCE	476.67		476.67
01/01/2026			250-41200-40122 FICA/Medicare withholding			BEG. BALANCE	0.00
01/14/2026	PR	CHK	SUMMARY PR 01/14/2026		70.17		70.17
01/28/2026	PR	CHK	SUMMARY PR 01/28/2026		71.07		141.24
02/11/2026	PR	CHK	SUMMARY PR 02/11/2026		71.07		212.31
02/25/2026	PR	CHK	SUMMARY PR 02/25/2026		64.16		276.47
03/11/2026	PR	CHK	SUMMARY PR 03/11/2026		67.57		344.04
03/25/2026	PR	CHK	SUMMARY PR 03/25/2026		71.07		415.11
04/08/2026	PR	CHK	SUMMARY PR 04/08/2026		71.07		486.18
04/08/2026				END BALANCE	486.18		486.18
01/01/2026			250-41200-40131 Employer Paid Health			BEG. BALANCE	0.00
01/31/2026	AP	INV	SUMMARY AP 01/31/2026		60.30		60.30
01/31/2026	AP	INV	SUMMARY AP 01/31/2026		924.14		984.44
02/10/2026	AP	INV	SUMMARY AP 02/10/2026		4.76		989.20
02/28/2026	AP	INV	SUMMARY AP 02/28/2026		60.30		1,049.50
02/28/2026	AP	INV	SUMMARY AP 02/28/2026		924.16		1,973.66
03/10/2026	AP	INV	SUMMARY AP 03/10/2026		4.77		1,978.43
04/08/2026				END BALANCE	1,978.43		1,978.43
01/01/2026			250-41200-40132 MN Paid Family/Medical Leave			BEG. BALANCE	0.00
01/14/2026	PR	CHK	SUMMARY PR 01/14/2026		4.03		4.03
01/28/2026	PR	CHK	SUMMARY PR 01/28/2026		4.09		8.12
02/11/2026	PR	CHK	SUMMARY PR 02/11/2026		4.09		12.21
02/25/2026	PR	CHK	SUMMARY PR 02/25/2026		3.69		15.90
03/11/2026	PR	CHK	SUMMARY PR 03/11/2026		3.89		19.79

GL ACTIVITY REPORT FOR CITY OF CLEARWATER

From 01/01/2026 to 04/08/2026

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
03/25/2026	PR	CHK	SUMMARY PR 03/25/2026		4.09		23.88
04/08/2026	PR	CHK	SUMMARY PR 04/08/2026		4.09		27.97
04/08/2026				END BALANCE	27.97		27.97
01/01/2026			250-41200-40134 Life Insurance Expense			BEG. BALANCE	0.00
01/31/2026	AP	INV	SUMMARY AP 01/31/2026		26.17		26.17
02/28/2026	AP	INV	SUMMARY AP 02/28/2026		26.18		52.35
04/08/2026				END BALANCE	52.35		52.35
01/01/2026			250-41200-40150 Software & Support			BEG. BALANCE	0.00
02/28/2026	AP	INV	SUMMARY AP 02/28/2026		204.00		204.00
04/08/2026				END BALANCE	204.00		204.00
01/01/2026			250-41200-40305 Contracted Services			BEG. BALANCE	0.00
02/10/2026	AP	INV	SUMMARY AP 02/10/2026		500.00		500.00
04/08/2026				END BALANCE	500.00		500.00
01/01/2026			250-41200-40331 Travel Expenses			BEG. BALANCE	0.00
01/28/2026	PR	CHK	SUMMARY PR 01/28/2026		44.80		44.80
03/11/2026	PR	CHK	SUMMARY PR 03/11/2026		62.35		107.15
04/08/2026				END BALANCE	107.15		107.15
01/01/2026			250-41200-40433 Dues and Subscriptions			BEG. BALANCE	0.00
02/10/2026	AP	INV	SUMMARY AP 02/10/2026		75.00		75.00
02/10/2026	AP	INV	SUMMARY AP 02/10/2026		450.00		525.00
04/08/2026				END BALANCE	525.00		525.00

LICENSE AGREEMENT

This License Agreement (this “Agreement”) is made and effective on this ____ day of _____, 2026, by and between the Economic Development Authority of the City of Clearwater, a public body corporate and politic and a political subdivision of the State of Minnesota (the “EDA”), with its principal place of business located at 605 County Road 75, Clearwater, MN 55320 and mailing address of PO Box 9, Clearwater, MN 55320, and Long Haul Properties, LLC, a Minnesota limited liability company (“LHP”), with its principal place of business located at 17275 County Road 75, Clearwater, MN 55320. The EDA and LHP may be referred to herein collectively as the “Parties.”

WHEREAS, LHP is the fee owner of certain real property located in the city of Clearwater, Wright County, Minnesota, Parcel ID 104-500-122100, legally described on Exhibit A (the “Property”); and

WHEREAS, the EDA would like to construct and maintain a city welcome sign (the “Welcome Sign”) on a vacant portion of the Property legally described on Exhibit B (the “Sign Area”) and has requested from LHP that it be able to use the Sign Area to construct and maintain the Welcome Sign; and

WHEREAS, LHP is willing to allow the EDA to utilize the Sign Area on the Property to construct and maintain the Welcome Sign.

NOW, THEREFORE, in consideration of the mutual promises contained in this Agreement, the parties agree as follows:

1. LHP hereby grants to the EDA a non-exclusive license to utilize the Sign Area on the Property for the purpose of accessing, constructing, and maintaining the Welcome Sign. The Sign Area is to be used by the EDA only for the purposes of accessing, constructing, and maintaining the Welcome Sign. The EDA may install a monument sign, a freestanding sign, or other sign within the Sign Area at its own cost and expense. The EDA shall be responsible for the installation, maintenance, repair, and replacement of the Welcome Sign, and for removal of the Welcome Sign at the end of the term of this Agreement. Upon removal of the Welcome Sign, the EDA shall return the Sign Area to the same or similar condition as it was prior to the installation of the Welcome Sign. LHP also grants the EDA a non-exclusive license to access the Sign Area but only for the purpose of entering and exiting the Sign Area. The EDA shall not use any equipment that is on the Property and must not enter into any wells that may be located within the Sign Area or the Property.

2. The EDA shall pay to LHP a one-time license fee of \$5.00.

3. The EDA agrees that the use of the Sign Area and any access thereto is with LHP’s permission and is not open, continuous, notorious, or in any other manner supportive of a claim of adverse possession, prescriptive easement, or other entitlement to the Property. The Parties acknowledge that this Agreement is a license to use areas on the Property for the purpose described herein and does not confer any estate or interest in the Property to the EDA.

4. The EDA agrees there shall be no overnight parking or storage of vehicles, equipment, or materials on the Property by the EDA, except for any equipment approved in writing by LHP prior to its placement. The EDA shall comply with all applicable laws, ordinances, and governmental regulations affecting the Property and its use of the Sign Area and any access thereto. The EDA shall not use the Sign Area for the transportation, storage, handling or disposal of any Hazardous Substance, Hazardous Waste, pollutant, or contaminant as those terms are defined in 42 U.S.C. § 9601 et. seq. (“CERCLA”) or Minnesota Statutes Chapter 115B (“MERLA”).

5. The EDA acknowledges that LHP, its employees, contractors, and authorized representatives may enter the Sign Area at all times to conduct any activities as may be desirable in the sole discretion of LHP. If there are obvious activities taking place in the Sign Area or the by LHP or its personnel, the EDA shall not use the Sign Area. LHP may also give the EDA advanced notice of certain times that the Sign Area must not be used. Notice may be provided to the EDA by emailing the EDA’s executive director or as provided for in Section 12 of this Agreement.

6. LHP shall not be responsible for any damage to the Welcome Sign. The EDA shall defend, indemnify, and hold harmless LHP, its officials, employees, agents, and contractors, against all suits, demands, causes of action, liabilities, or claims for injury or damages of whatever nature, including personal injury, death, or damage to property, arising out of or related to the EDA’s use of the Sign Area and the Property by the EDA’s officials, employees, and agents.

7. The EDA accepts the Sign Area “AS IS” and “WHERE IS,” and with all defects whether known or unknown. LHP disclaims any warranty that the Sign Area is suitable for the EDA’s use.

8. The EDA shall not make any physical improvements to the Sign Area without LHP’s prior written consent. Excepting the Welcome Sign, any improvements made by the EDA to the Sign Area shall become the sole property of LHP. The EDA shall not be entitled to compensation from LHP for the cost of any improvements made by it to the Sign Area. Upon notice from LHP, the EDA shall promptly repair any damage to the Sign Area or the Property caused by the EDA or its officials, employees, agents, and contractors at the EDA’s expense.

9. This Agreement shall commence on the date first written above and last until terminated by either party for any reason by providing 30 days’ written notice to the other party. Upon termination, the EDA’s use of the Sign Area shall be immediately terminated. The Sign Area shall be left by the EDA in the same or similar condition as it was in at the beginning of the term of this Agreement. The EDA agrees that it shall not leave personal property on the Sign Area as of the termination date of this Agreement; any personal property of the EDA’s not removed from the Sign Area prior to the termination of this Agreement shall be conclusively deemed to have been abandoned. Any such property belonging to the EDA and not removed prior to the termination of this Agreement or any extensions thereof, will be removed and disposed of at the EDA’s expense.

10. This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Minnesota.

11. This Agreement constitutes the entire agreement between the EDA and LHP. There are no other agreements, either oral or written, between the EDA and LHP. Any modification of this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding only if evidenced in writing signed by each party or an authorized representative of each party.

12. Any notice provided for or concerning the Agreement shall be in writing and shall be deemed sufficiently given when sent by certified or registered mail if sent to the respective address of each party as set forth at the beginning of this Agreement. The parties shall keep each other informed in writing of any change in address.

13. This Agreement does not create the relationship of principal and agent or of partnership or of joint venture or of any association between the EDA and LHP, the sole relationships of the parties hereto being that of licensor and licensee under this Agreement.

14. The EDA agrees to not sublicense any portion of the Sign Area or to transfer or assign this Agreement.

15. All of the data created, collected, received, stored, used, maintained, or disseminated by the EDA in the performance of this Agreement is subject to the requirements of the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13.

16. If any portion of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and conditions shall not be affected and the rights and obligations of the parties under this Agreement shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

[Remainder of page left intentionally blank]

IN WITNESS WHEREOF, the undersigned parties acknowledge that they have read and understand this Agreement.

LICENSOR:
Long Haul Properties, LLC

By: _____

Its: _____

LICENSEE:

By: _____
President

By: _____
Executive Director

EXHIBIT A
Legal Description of the Property

That part of the Northwest Quarter of the Northwest Quarter, Northeast Quarter of the Northwest Quarter, the Northwest Quarter of the Northeast Quarter, and the Southwest Quarter of the Northeast Quarter, Section 12, Township 122, Range 27, Wright County, Minnesota, lying northeasterly of the northeasterly Right of Way line of Interstate Highway No. 94 and westerly and southerly of the following described line; Commencing at the northwest corner of said Northwest Quarter of the Northeast Quarter; thence South 89 degrees 40 minutes 37 seconds East, assumed bearing, along the north line of said Northwest Quarter of the Northeast Quarter, a distance of 95.09 feet, to the southwesterly Right of Way line of County Road No. 75 and the point of beginning of the line to be described; thence southeasterly 277.41 feet, along said southwesterly Right of Way line of County Road No. 75 and along a non-tangential curve, concave to the southwest, having a radius of 7564.44 feet and a central angle of 02 degrees 06 minutes 04 seconds; the chord of said curve bears South 36 degrees 58 minutes 26 seconds East, and a chord length of 277.40; thence South 35 degrees 55 minutes 24 seconds East, tangent to last described curve and along said southwesterly Right of Way line of County Road No. 75, a distance of 1347.01 feet, to the southeast corner of the tract of land described in Book 225 of Deeds, Page 473; thence South 89 degrees 40 minutes 37 seconds East, along the easterly extension of the south line of said tract of land described in Book 225 of Deeds, Page 473, a distance of 93.00 feet, to the centerline of said County Road No. 75; thence South 35 degrees 55 minutes 24 seconds East, along said centerline, 304.83 feet, to the east line of said Southwest Quarter of the Northeast Quarter; thence South 00 degrees 14 minutes 45 seconds West, along said east line of the Southwest Quarter of the Northeast Quarter, 125.75 feet; thence South 44 degrees 10 minutes 38 seconds West, 478.50 feet, to said northeasterly Right of Way line of Interstate Highway No. 94, and said line there terminating.

LESS AND EXCEPT:

That part of the Southeast Quarter of the Southwest Quarter and Government Lot 2, Section 1, Township 122, Range 27, Wright County, Minnesota, and that part of the Northeast Quarter of the Northwest Quarter and the Northwest Quarter of the Northeast Quarter, Section 12, said Township 122, Range 27, Wright County, Minnesota, described as follows: Beginning at the most southwesterly corner of Lot 1, Block I, WALNUT OAKS, according to the recorded plat thereof, Wright County, Minnesota; thence North 00 degrees 21 minutes 34 seconds East, assumed bearing, along the west line of said Lot 1 and the west line of Lot 2, said Block 1, a distance of 405.09 feet; thence North 53 degrees 56 minutes 38 seconds West, 447.10 feet; thence North 36 degrees 59 minutes 45 seconds East, 633.25 feet, to the centerline of County Road No. 75; thence southeasterly 279.19 feet, along said centerline of County Road No. 75 and along a non-tangential curve concave to the southwest, having a radius of 7639.44 feet and a central angle of 02 degrees 05 minutes 38 seconds. The chord of said curve bears South 38 degrees 37 minutes 41 seconds East, with a chord length of 279.17 feet, to the south line of said Government Lot 2; thence North 89 degrees 40 minutes 37 seconds West, non-tangent to last described curve, and along said south line of Government Lot 2, a distance of 95.34 feet, to the southwesterly Right of Way line of said County Road No. 75; thence southeasterly 277.41 feet, along said southwesterly Right of Way line of County Road No. 75 and along a non-tangential curve, concave to the southwest, having a radius of 7564.44 feet and a central angle of 02 degrees 06 minutes 04 seconds; the chord of said curve

bears South 36 degrees 58 minutes 26 seconds East, and a chord length of 277.40; thence South 35 degrees 55 minutes 24 seconds East, along said southwesterly Right of Way line of County Road No. 75, tangent to last described curve, 1347.01 feet, to the southeast corner of a tract of land described in Book 225 of Deeds Page 473; thence North 89 degrees 40 minutes 37 seconds West, along the south line of said tract of land described in Book 225 of Deeds Page 473, a distance of 282.54 feet, to the southwest corner of said tract of land described in Book 225 of Deeds Page 473; thence North 35 degrees 42 minutes 37 seconds West, along the westerly line of said tract of land described in Book 225 of Deeds, Page 473, a distance of 185.49 feet, to the northwest corner of said tract of land described in Book 225 of Deeds Page 473; thence North 89 degrees 40 minutes 37 seconds West, along the south line of a tract of land described in Book 223 of Deeds, Page 507, a distance of 145.20 feet, to the southwest corner of said tract of land described in Book 223 of Deeds, Page 507; thence North 35 degrees 43 minutes 37 seconds West, along the westerly line of said tract of land described in Book 223 of Deeds, Page 507 and the westerly line of a tract of land described in Book 225 of Deeds, Page 471, a distance of 247.39 feet, to the south line of said Lot 1, Block 1; thence North 89 degrees 40 minutes 37 seconds West, along said south line of Lot 1, Block 1, a distance of 377.78 feet, to the point of beginning.

AND LESS AND EXCEPT:

That part of the Southeast Quarter of the Northeast Quarter, Section 12, Township 122, Range 27, Wright County, Minnesota, lying southwesterly of the centerline of County Road No. 75.

AND LESS AND EXCEPT:

That part of the South One-half of the Northeast Quarter (S 1/2 NE 1/4) of Section Twelve (12), in Township One Hundred Twenty-two (122) North, of Range Twenty-seven (27) West, in Wright County, Minnesota, described as follows, to-wit:

Commencing at the southeast corner of said S 1/2 of the NE 1/4; thence West (assumed bearing of due West), along the south line of said S 1/2 of the NE 1/4 for 642.33 feet to the point of beginning of the land to be described; thence North 30 degrees 02 minutes 36 seconds West for 614.86 feet; thence deflect to the left along a tangential curve, having a radius of 3,819.71 feet and a central angle of 06 degrees 28 minutes 54 seconds for 432.11 feet; North 36 degrees 31 minutes 30 seconds West for 172.35 feet; thence South 43 degrees 35 minutes 06 seconds West for 554.23 feet to the northeasterly right-of-way line of Interstate Highway No. 94; thence South 53 degrees 17 minutes 59 seconds East along said right-of-way line for 1,054.73 feet to the south line of said S 1/2 of the NE 1/4; thence East for 183.88 feet to the point of beginning, according to the recorded plat thereof, Wright County, Minnesota.

Property ID No.: 104500122100
Abstract Property

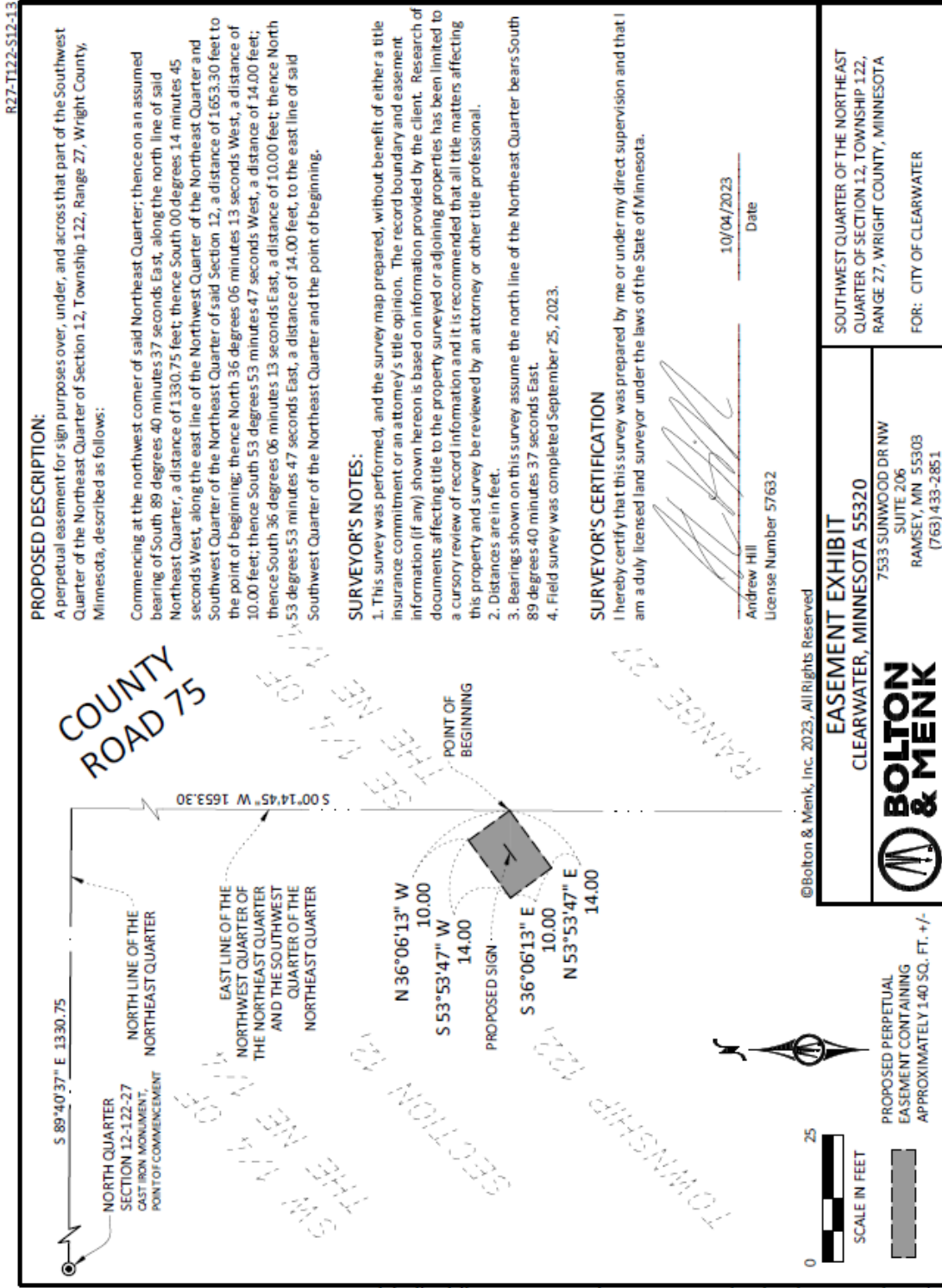
EXHIBIT B
Legal Description of the Sign Area

Part of the Southwest Quarter of the Northeast Quarter of Section 12, Township 122, Range 27, Wright County, Minnesota, described as follows:

Commencing at the northwest corner of said Northeast Quarter; thence on an assumed bearing of South 89 degrees 40 minutes 37 seconds East, along the north line of said Northeast Quarter, a distance of 1330.75 feet; thence South 00 degrees 14 minutes 45 seconds West, along the east line of the Northwest Quarter of the Northeast Quarter and Southwest Quarter of the Northeast Quarter of said Section 12, a distance of 1653.30 feet to the point of beginning; thence North 36 degrees 06 minutes 13 seconds West, a distance of 10.00 feet; thence South 53 degrees 53 minutes 47 seconds West, a distance of 14.00 feet; thence South 36 degrees 06 minutes 13 seconds East, a distance of 10.00 feet; thence North 53 degrees 53 minutes 47 seconds East, a distance of 14.00 feet, to the east line of said Southwest Quarter of the Northeast Quarter and the point of beginning.

EXHIBIT C

Depiction of the Sign Area





WCEDP Zoom Tour Application

Showcase Your Community with an Interactive Virtual Tour

What is Zoom Tour?

Zoom Tour is a powerful, cloud-based platform that allows you to create interactive tours highlighting your community's best features. Add text, images, videos, maps, and data to share your industrial parks, downtown assets, talent attractions, tourist destinations, or anything else you'd like others to explore.

Pricing

- Initial Zoom Tour Setup (required): \$500
- Additional Tours by WCEDP Staff: \$300 each
- Additional Tours You Create Yourself: No charge

How It Works

1. Complete this form and return it to: Missy Meidinger – missym@wrightpartnership.org
2. WCEDP will set up your initial Zoom Tour and provide a walkthrough.
3. Add more tours on your own, or let WCEDP staff create them for you.

Community Information

Community:	_____
Primary Contact Name:	_____
Address:	_____
City/State/Zip:	_____
Phone:	_____
Email:	_____
Web Address:	_____
Secondary Contact Name:	_____
Secondary Contact Email:	_____
Primary Market Area:	_____

WCEDP

County Connection



Business Growth. Community Impact. Regional Opportunity.

WCEDP In Action



Executive Director Missy Meidinger and Board Chair Rob Stark represented the Wright County Economic Development Partnership (WCEDP) at NEXT26, hosted by the GREATER MSP Partnership.

Bringing together more than 1,000 leaders from across the Minneapolis–Saint Paul region, NEXT26 focused on advancing collaboration, driving innovation, and strengthening the region's economic vitality.

Events like NEXT26 play a critical role in connecting business leaders, community partners, and economic development organizations to explore opportunities that support business growth, attract and retain talent, and ensure long-term regional success.

Wright County is proud to be part of these important regional conversations, working alongside partners to advance economic growth, workforce development, and a strong future for Minnesota.

<https://app.asforms.net/api/as/9vy1v2>

<https://wrightpartnership.org/>

Period: March 10, 2026 - April 08, 2026

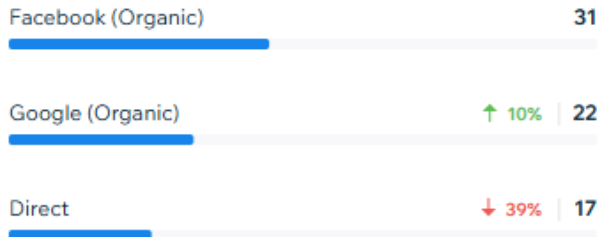
Blog Posts Over Time

Measure: Post views



New vs returning visitors

Top traffic sources



Traffic Over Time

Measure: Site sessions

