CLEARWATER PARK COMMISSION
REGULAR MEETING MINUTES
APRIL 13, 2026

1. **Call to Order: 5:30 p.m. at City Hall**

– Vice Chair Schindele called the meeting to order at 5:30 p.m. in the Council Chambers. The Pledge of Allegiance was recited. Members present included Schindele, Plaggerman, and Dufour. Member Senn arrived at 6:00 p.m. Member Petty was absent. Also present was City Administrator Smythe.

2. **Approval of Agenda**

– **MOTION** by Plaggerman to approve agenda as presented, seconded by Dufour, all voted aye. **MOTION CARRIED 3-0.**

3. **Approval of Minutes from March 9, 2026 Meeting**

– **MOTION** by Plaggerman to approve minutes from March 9, 2026 meeting as presented, seconded by Dufour, all voted aye. **MOTION CARRIED 3-0.**

4. **Public Forum**

– None.

5. **Old Business**

   a. **Splash Pad Update**

   – Administrator Smythe outlined the final splash pad design and explained that construction has started. She highlighted the added concrete in the design plan to make it ADA accessible, along with the added bench areas. If the weather cooperates, the contractor hopes to have installation completed in June.

   b. **Local Option Sales Tax Extension Update**

   – Smythe explained that the city council selected three possible projects for the sales tax extension; 1) El Dorado Pavilion, 2) Community Center, and 3) Overlook for Depot Park.

   – Staff are working on the estimated costs and projections needed for the city council resolution, which is the next step in the process. There is also a need to document regional significance of the proposed projects. Smythe will reach out to League of Minnesota Cities (LMC) for assistance with this. Dufour suggested that community groups like the rugby team could also provide support, if needed.

   c. **Veterans Park Updates**

   – Members discussed a resident request to change the Minnesota flag to the new official flag. Member Schindele will bring this to the Veterans Park Committee for purchase approval.

   – Schindele explained the plan for new plantings discussed by the Veterans Park Committee. They are working on obtaining pricing for the proposal. The Committee also plans to have memorial bricks for around the flagpoles and are obtaining pricing. Schindele also spoke to vendor who is working on the stone monuments, which are in progress.

6. **New Business**

   a. **Other Business**

   – Members discussed adding two bicycle racks at Lions Park and one at El Dorado Park. Staff will check into pricing.

7. **Reports**
   a. **Local Option Sales Tax Financial Report**
   - Smythe updated Members on the current cash balance and current allocations approved by the city council.

   b. **Local Option Sales Tax Reconciliation Summary**
   - Smythe explained the sales tax summary report, which provides an overview of project expenditures for the current local option sales tax and reconciles funds to the cash balance.

   c. **Project Status Report**
   - Smythe gave an overview of the project status report and provided an update on a couple of items. Members did not have questions on the reports.

8. **Next Meeting Date**
   a. **May 11, 2026 at 5:30 p.m.**
   - Next meeting date confirmed for May 11, 2026 at 5:30 p.m.

9. **Adjournment**
- **MOTION** to adjourn by Senn, seconded by Dufour, all voted aye. **MOTION CARRIED 4-0.** Meeting adjourned at 6:15 p.m.

ATTEST

Annita M. Smythe, City Administrator