

**CLEARWATER PARK COMMISSION  
REGULAR MEETING MINUTES  
MARCH 10, 2025**

**1. Call to Order: 5:30 p.m. at City Hall**

- Member Schindele called the meeting to order at 5:34 p.m. in the Council Chambers. The Pledge of Allegiance was recited. Members present included Schindele, Senn, and Dufour. Chair Petty was absent. Also present was City Administrator Smythe.

**2. Oaths of Office**

- This item moved to the next meeting, as Petty is absent.

**3. Selection of Officers**

- **MOTION** by Schindele to retain Petty as Chair, seconded by Senn, all voted aye. **MOTION CARRIED 3-0.**
- **MOTION** by Senn to name Schindele as Vice Chair, seconded by Dufour, all voted aye. **MOTION CARRIED 3-0.**

**4. Approval of Agenda**

- **MOTION** by Senn to approve agenda as presented, seconded by Dufour, all voted aye. **MOTION CARRIED 3-0.**

**5. Approval of Minutes from December 9, 2024 Meeting**

- Smythe explained that there was a question about the authority of Members at the January meeting, as the City Council had not yet met to appoint new members. So, this item is being re-presented so there are no questions later.
- **MOTION** by Senn to re-approve minutes from December 9, 2024 meeting as presented, seconded by Dufour, all voted aye. **MOTION CARRIED 3-0.**

**6. Approval of Minutes from January 13, 2025 Meeting**

- **MOTION** by Dufour to approve minutes from January 13, 2025 meeting as presented, seconded by Senn, all voted aye. **MOTION CARRIED 3-0.**

**7. Public Forum**

- None.

**8. Old Business**

**a. Splash Pad Project**

**i. Design Committee Feedback**

- Members discussed the pros and cons of each design and the feedback from the design committee members. Members believe that Option #2 from Flagship covers more of the design committee's priorities than the other two options, including the desire for some shaded areas, ambient lighting at night, and has more overall features.

**ii. Water Usage and Maintenance Costs**

- Members reviewed the estimated water usage and costs.

**iii. Next Steps**

- Members discussed the next project steps. Smythe explained that the equipment costs are on state bid, but that the city will need to publicly bid out the installation costs.

- **MOTION** by Dufour to recommend that the City Council go with Option #2 from Flagship, seconded by Senn, all voted aye. **MOTION CARRIED 3-0.**

**b. Discuss Pavilion Plan**

- Members revisited the pavilion plans and discussed an estimated cost of around \$2 million. Members further discussed options for funding and if there are any wage requirements that would have to be met. Member Dufour will revisit with Mr. Franklin and ask for more information.

**9. New Business**

**a. Review By-laws**

- Smythe explained this item is for Members to conduct an annual review of the by-laws to see if any changes are warranted. Members did not have any change requests.

**b. Consider Park Sign Purchases**

- Smythe gave an overview of the new sign options and price quotes for El Dorado Park. She also suggested considering these for all city parks to create a consistent theme.
- Members preferred the vertical options with trees at the bottom. They selected the one with black lettering but requested that the park name be shown top-down rather than bottom-up. Members like the suggestion for all parks but want to see how the materials hold up first. They suggest adding two in a V-formation for El Dorado Park so the sign is visible from both directions and adding this to the project list for next year for the other parks.
- **MOTION** by Senn to recommend ordering two of the signs from NorthStar, the low quote, with the lettering change noted above, seconded by Dufour, all voted aye. **MOTION CARRIED 3-0.**

**c. Other Business**

- None.

**10. Reports**

**a. Local Option Sales Tax Financial Report**

- There were no questions on the financial reports.

**b. Project Status Report**

- Member Senn had questions about the lack of updates on the ball field items for Sportsman's Park. She will check with Mr. Carper on these.
- Member Senn noted that the Lions Club may be able to assist with the planned trees/shrubs for the area at the end of the parking lot at the Lions Building.

**11. Next Meeting Date**

**a. April 14, 2025 at 5:30 p.m.**

- Next meeting date confirmed for April 14, 2025 at 5:30 p.m.

**12. Adjournment**

- **MOTION** to adjourn by Senn, seconded by Dufour, all voted aye. **MOTION CARRIED 3-0.** Meeting adjourned at 6:42 p.m.

ATTEST



Annita M. Smythe, City Administrator