City of Clearwater
605 CR 75 NW
Clearwater, MN, 55320
Phone: 320-558-2428
www.clearwatercitymn.gov

Permit # _____

Fee: $50.00

ADMINISTRATION FENCE PERMIT APPLICATION

- A completed Fence Permit Application
- A Certificate of Survey of the property or an accurate, scaled drawing of the property indicating the location of the house(s), garage(s), other improvements, and the accessory building in relation to the legal property lines as well as the "Front", "Side(s)", and "Rear" yard clearly marked.
- A side view drawing/picture of the proposed fence including construction materials and proposed heights of the fence from ground level.

Property Owner Information

Property Owner Name: _____

Address: _____

Phone Number: _____ **Email:** _____

Applicants Name & Address (if different than owner)**:** _____

Phone Number: _____ **Email:** _____

TYPE OF FENCE MATERIAL:

☐ Milled Lumber* ☐ Chain Link ☐ Other: _____

*Any pallet with the following markings is not allowed to be used as fence material.

or

or

Fence Height (Including Posts): Front Yard: _____ feet & _____ inches

Side Yard: _____ feet & _____ inches

Rear Yard: _____ feet & _____ inches

Have the corner monuments been found, and the property lines marked so they are visible for the final inspection by the Building Official? ☐ Yes ☐ No

Does the "face" of the fence face adjoining properties/right-of-way? ☐ Yes ☐ No

Does any part of the fence adjoin (or connect) to an existing fence? ☐ Yes ☐ No

(If yes, please have the existing fence owner sign below to give permission to adjoin the two fences.)

Existing Fence Owner Signature: _____ Date: _____

Address of Existing Fence: _____

Failure to apply for a fence permit prior to construction is a violation of the City Code and may result in removal of the fence until proper permits are obtained.

Final inspection required by the city's Building Official. Please call 763-479-1720 to schedule an inspection when the fence is complete.

I acknowledge that this information is correct and that I will ensure that the fence is constructed and installed in accordance with the approved plans submitted and the regulations set forth in the City of Clearwater City Code and Zoning Ordinance.

_____ _____

Applicant's Signature **Date**

Please submit completed forms and payments to City Hall:
Email to kgramsey@clearwatercitymn.gov or
Mail to PO Box 9, Clearwater, MN 55320 or
In person at 605 CR 75 NW, Clearwater MN 55320 or drop box in rear parking lot

FOR CITY USE ONLY

Registration Fee Amount: _____ Date Paid: _____

Paid by: ☐ Cash ☐ Check # _____ ☐ Credit/Debit Card

☐ Permit has been **APPROVED** subject to the following:

1) _____ Final approval of Building Official upon final inspection.
2) _____

☐ Permit has been **DENIED** subject to the following:

1) _____
2) _____

_____ _____

Signature Date