City of Clearwater
605 CR 75 NW
Clearwater, MN, 55320
Phone: 320-558-2428
www.clearwatercitymn.gov

Permit # _____
Fee: $50.00

ADMINISTRATIVE ACCESSORY BUILDING APPLICATION

An accessory building must be 200 square feet or under (ex: 20' by 10') to qualify. If it is over 200 sq. ft., an actual building permit is required.

- A completed Accessory Building Application
- A Certificate of Survey of the property or an accurate, scaled drawing of the property indicating the location of the house(s), garage(s), other improvements, and the accessory building in relation to the legal property lines as well as the "Front", "Side(s)", and "Rear" yard clearly marked.

Property Owner Name: _____

Address: _____

Phone Number: _____ **Email:** _____

Applicants Name & Address (if different than owner)**:** _____

Phone Number: _____ **Email:** _____

TYPE OF BUILDING:
☐ Wood ☐ Plastic ☐ Other: _____

SIZE OF BUILDING:
Height: _____ Width: _____ Length: _____

Have the corner monuments been found, and the property lines been defined? ☐ Yes ☐ No

Final Inspection required by Building Official. Please call Metro West 763-479-1720 for inspection when building has been placed and completed.

I acknowledge that the above information is correct and that I will ensure that the accessory building is constructed and installed in accordance with the approved plans submitted and the regulations set forth in the City of Clearwater City Code and Zoning Ordinance.

_____ _____
Applicant's Signature **Date**

Please submit completed forms and payments to City Hall:
Email to kgramsey@clearwatercitymn.gov or
Mail to PO Box 9, Clearwater, MN 55320 or
In person at 605 CR 75 NW, Clearwater MN 55320 or drop box in rear parking lot

FOR CITY USE ONLY

Permit has been **APPROVED** subject to the following:

1) _____ Final approval of Building Official upon final inspection.
2) _____

Permit has been **DENIED** subject to the following:

1) _____
2) _____

_____ _____
Signature Date